

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

May 10th, 2021

At 6:00 p.m. at Trochu Town Office & remotely via Zoom conference

Item and Information
Regular Meeting – May 10th, 2021

1. CALL TO ORDER

Mayor Barry Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cheryl Lumley, Bonnie Munro, and Ed Stephan, Chief Administrative Officer Carl Peterson, Director of Operations Dave Nelson, Director of Finances Lavinia Henderson, Three Hills Capital Reporter Nicolle Ioannidis, and Recording Secretary Toni Nelson.

2. ACCEPTANCE OF THE AGENDA

a) Additions to the Agenda

- Finance: April 2021 Bank Reconciliation
- Closed Session:
 - Legal item- Lagoon Contract
 - Legal item- Town Office Exterior Contract

b) Agenda Acceptance

2021-05-10-01 Motion
to accept the agenda
with additions

Motion by REEDS to accept the agenda with additions

CARRIED

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

a) Adoption of the April 26th Regular Meeting Minutes

2021-05-10-02 Motion
to adopt the April 26th
Regular Meeting
Minutes

Motion by ARMSTRONG to adopt the April 26th Regular Meeting Minutes

CARRIED

b) Adoption of the May 3rd Committee of the Whole Meeting Minutes

2021-05-10-03 Motion
to adopt the May 3rd
Committee of the
Whole Meeting
Minutes

Motion by MUNRO to adopt the May 3rd Committee of the Whole Meeting Minutes

CARRIED

4. HOUSEKEEPING

"See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"

a) Housekeeping Acceptance

2021-05-10-04 Motion
to accept the
Housekeeping and file
for future reference

Motion by CUNNINGHAM to accept the Housekeeping and file for future reference

CARRIED

5. PUBLIC HEARINGS

a) Nothing for this agenda item

6. DELEGATIONS

a) Nothing for this agenda item

7. REPORTS:

A. STAFF REPORTS:

a) Grantwriter's Report

2021-05-10-05 Motion
to accept the
Grantwriter's Report

Motion by STEPHAN to accept the Grantwriter's Report

CARRIED

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- b) Director of Operations' Report
 - additionally, campground attendant starting next Monday
 - paving of 2 blocks of Alberta St. set to happen soon

2021-05-10-06 Motion
to accept the Director
of Operations' Report

Motion by LUMLEY to accept the Director of Operations' Report

CARRIED

- c) Water/Wastewater Report

2021-05-10-07 Motion
to accept the
Water/Wastewater
report

Motion by MUNRO to accept the Water/Wastewater report

CARRIED

- d) Administrator's Report

2021-05-10-08 Motion
to accept the
Administrator's Report

Motion by REEDS to accept the Administrator's Report

CARRIED

B. COMMITTEE REPORTS

- a) Nothing for this agenda item

C. COUNCIL REPORTS

- a) Councillor Armstrong
 - attended a Community Futures Wild Rose meeting, reported that they complete a core capacity assessment survey and are waiting on results, also presented a graph showing the western district's targets vs actual results, showing that CFWR has exceeded their target
- b) Councillor Cunningham
 - gathered more information from ZAP Industries regarding electric vehicle recharging stations, will be meeting with them in town on Tuesday with Dave Nelson, Mayor Kletke, and Councillor Reeds also attending
- c) Councillor Lumley
 - nothing to report
- d) Councillor Munro
 - reported that the Library has one new board member to be appointed by Council (Terry Myers) and is working on their budget
- e) Councillor Stephan
 - nothing to report
- f) Deputy Mayor Reeds
 - reported that the Red Deer River Watershed Alliance has asked him to sit on their board, he plans to attend an information session on May 16th
- g) Mayor Kletke
 - attended a Trochu Housing Corporation meeting, spoke to the Deputy Minister of Municipal Affairs who understands their debt limit needs & is willing to take it forward, also discussed plans for a public consultation meeting, reviewed a draft agreement between Trochu and Kneehill County
 - requests that admin look into placing a #WhyTrochu sign on Hwy 2

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h) Motions from Items in Councillor Reports

2021-05-10-09 Motion to appoint the following Trochu Library Board members: Randy Lacey, Mary O'Shea, Pam Bezanson, Bonnie Munro, Yvonne Hoppins, Frank Vanderkley, Davianna Hunt, and Terry Myers

Motion by MUNRO to appoint the following Trochu Library Board members: Randy Lacey, Mary O'Shea, Pam Bezanson, Bonnie Munro, Yvonne Hoppins, Frank Vanderkley, Davianna Hunt, and Terry Myers **CARRIED**

i) Acceptance of Council Reports and filing for future reference

2021-05-10-10 Motion to accept the Council Reports and file for future reference

Motion by STEPHAN to accept the Council Reports and file for future reference **CARRIED**

8. CORRESPONDENCE LISTING:

- a) Three Hills RCMP introduce Safe Exchange Zone for area resident
- b) Town of Tofield, Rural Alberta Vaccine Provision

2021-05-10-11 Motion to accept Correspondence Listing and file for future reference

Motion by LUMLEY to accept Correspondence Listing and file for future reference **CARRIED**

9. FINANCE:

- a) April 2021 Bank Reconciliation

2021-05-10-12 Motion to accept the April 2021 Bank Reconciliation

Motion by ARMSTRONG to accept the April 2021 Bank Reconciliation **CARRIED**

2021-05-10-13 Motion to adopt the 2021 Capital Budget as presented and accept the 2022 to 2026 Financial Plan as reviewed

- b) RFD 2021-06, 2021 Capital Budget and 5 Year Capital Plan

Motion by CUNNINGHAM to adopt the 2021 Capital Budget as presented and accept the 2022 to 2026 Financial Plan as reviewed **CARRIED**

2021-05-10-14 Motion to adopt the 2021 Operating Budget as presented and accept the 2022 to 2024 Financial Plan as reviewed

- c) RFD 2021-07, 2021 Operating Budget and 3 Year Financial Plan

Motion by MUNRO to adopt the 2021 Operating Budget as presented and accept the 2022 to 2024 Financial Plan as reviewed **CARRIED**

- d) Minimum Tax Levy Adjustment
-Lavinia Henderson reported that the 2021 Operating Budget has been amended to raise the Minimum Tax Levy from \$100 to \$200

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

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11. BYLAWS, POLICIES and AGREEMENTS

a) Bylaw 2021-06: Taxation Bylaw Year 2021 (Policing Option)

2021-05-10-15 Motion
to give Bylaw 2021-06,
Taxation Bylaw Year
2021 1st Reading

Motion by ARMSTRONG to give Bylaw 2021-06, Taxation Bylaw Year 2021 1st Reading CARRIED

2021-05-10-16 Motion
to give Bylaw 2021-06,
Taxation Bylaw Year
2021 2nd Reading

Motion by REEDS to give Bylaw 2021-06, Taxation Bylaw Year 2021 2nd Reading CARRIED

2021-05-10-17 Motion
to bring forward Bylaw
2021-06, Taxation
Bylaw Year 2021

**Motion by CUNNINGHAM to bring forward Bylaw 2021-06, Taxation Bylaw Year 2021
CARRIED UNANIMOUSLY**

2021-05-10-18 Motion
to give Bylaw 2021-06,
Taxation Bylaw Year
2021 3rd Reading

Motion by LUMLEY to give Bylaw 2021-06, Taxation Bylaw Year 2021 3rd Reading CARRIED

2021-05-10-19 Motion
to approve Policy
2021-05-10-01,
Council and Staff Lotto
Club

b) Policy 2021-05-10-01, Council and Staff Lotto Club

Motion by STEPHAN to approve Policy 2021-05-10-01, Council and Staff Lotto Club CARRIED

12. NEW BUSINESS

a) Nothing for this agenda item

13. SPECIAL PROJECTS

a) Nothing for this agenda item

Toni Nelson, Lavinia Henderson, and Nicolle Ioannidis left the meeting at 7:22pm

2021-05-10-20 Motion
to close the meeting
to the public at
7:24pm

Motion by REEDS to close the meeting to the public at 7:24pm CARRIED

Carl Peterson remaining to provide information and administration
Dave Nelson remaining to provide information

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for Items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

a) Legal – Contract – FOIP Section 16(1)

b) Land – Lease – FOIP Section 16(1)

Chris Reeds left the meeting at 7:35pm

c) Legal - Exterior Upgrades – FOIP Section 16(1)

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Chris Reeds returned to the meeting at 7:39pm

2021-05-10-21 Motion
to return to an open
meeting at 7:40pm

Motion by ARMSTRONG to return to an open meeting at 7:40pm

CARRIED

15. RETURN TO OPEN MEETING

Meeting recessed to allow return of public at 7:41pm

Meeting reconvened with public present at 7:43pm

2021-05-10-22 Motion
to enter into a
contract with
AquaClear
Environmental to
perform desludging of
the sewage lagoon
anerobic cells as per
their quote received
on April 27, 2021

**Motion by ARMSTRONG to enter into a contract with AquaClear Environmental to perform
desludging of the sewage lagoon anerobic cells as per their quote received on April 27, 2021**

CARRIED

2021-05-10-23 Motion
to negotiate a land
lease agreement with
Xplornet at 225
Elevator Rd. (Lot 3,
Block 1, Plan 8310022)
for the purposes of
placing a
communication tower

**Motion by CUNNINGHAM to negotiate a land lease agreement with Xplornet at 225 Elevator Rd.
(Lot 3, Block 1, Plan 8310022) for the purposes of placing a communication tower**

CARRIED

2021-05-10-24 Motion
to award the contract
for the Town Office
Exterior upgrades to
the lowest bidder

**Motion by LUMLEY to award the contract for the Town Office Exterior upgrades to the lowest
bidder**

CARRIED, REEDS ABSTAINED


16. ADJOURNMENT

2021-05-10-25 Motion
to adjourn the
meeting at 7:45pm

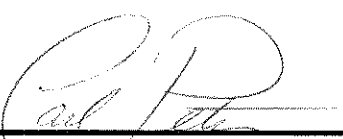
Motion by REEDS to adjourn the meeting at 7:45pm

CARRIED

X


Barry Kletke
Mayor

X


Carl Peterson
CAO