

# TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

April 12<sup>th</sup>, 2021

At 6:00 p.m. at Trochu Town Office & remotely via Zoom conference

## # Item and Information

### Regular Meeting – April 12<sup>th</sup>, 2021

#### 1. CALL TO ORDER

Mayor Barry Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cheryl Lumley, Bonnie Munro, and Ed Stephan, Chief Administrative Officer Carl Peterson, Director of Operations Dave Nelson, Director of Finances Lavinia Henderson, Three Hills Capital Reporter Nicolle Ioannidis, and Recording Secretary Toni Nelson.

#### 2. ACCEPTANCE OF THE AGENDA

- a) Additions to the Agenda  
- Closed Session: Land item
- b) Agenda Acceptance

2021-04-12-01 Motion  
to accept the agenda  
with additions

**Motion by STEPHAN to accept the agenda with additions**

**CARRIED**

#### 3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

- a) Adoption of the March 22<sup>nd</sup> Regular Meeting Minutes

2021-04-12-02 Motion  
to adopt the March  
22nd Regular Meeting  
Minutes

**Motion by ARMSTRONG to adopt the March 22nd Regular Meeting Minutes**

**CARRIED**

#### 4. HOUSEKEEPING

"See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"

- a) Housekeeping Acceptance

2021-04-12-03 Motion  
to accept the  
Housekeeping and file  
for future reference

**Motion by LUMLEY to accept the Housekeeping and file for future reference**

**CARRIED**

#### 5. PUBLIC HEARINGS

- a) 6:10pm, Public Hearing for Bylaw #2021-05: To Repeal Amending Bylaw 2021-02 and Amend Land Use Bylaw 2015-09

2021-04-12-04 Motion  
to recess the regular  
meeting at 6:10pm

**Motion by REEDS to recess the regular meeting at 6:10pm**

**CARRIED**

Mayor Kletke opened the Public Hearing for Bylaw 2021-05

Administration stated that no written submissions had been received.

Public Hearing will stay open for oral submissions until 6:45pm

2021-04-12-05 Motion  
to recess the Public  
Hearing at 6:15pm

**Motion by MUNRO to recess the Public Hearing at 6:15pm**

**CARRIED**

#### 6. DELEGATIONS

- a) 6:15pm – Justin Tanner with Gitzel & Company Chartered Professional Accountants  
-presented 2020 Financial Statements for 2020 & took questions from Council

2021-04-12-06 Motion  
to approve the 2020  
Auditor's Report as  
presented

**Motion by CUNNINGHAM to approve the 2020 Auditor's Report as presented**

**CARRIED**



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## PUBLIC HEARING (Cont.)

2021-04-12-07 Motion  
to recess the regular  
meeting at 6:45pm

**Motion by ARMSTRONG to recess the regular meeting at 6:45pm**

**CARRIED**

Mayor Kletke re-opened the Public Hearing for Bylaw 2021-05

No oral submissions were received.

Mayor Kletke declared the Public Hearing closed.

2021-04-12-08 Motion  
to reconvene the  
regular meeting at  
6:50pm

**Motion by LUMLEY to reconvene the regular meeting at 6:50pm**

**CARRIED**

## 7. REPORTS:

### A. STAFF REPORTS:

#### a) Grantwriter's Report

2021-04-12-09 Motion  
to accept the  
Grantwriter's Report

**Motion by STEPHAN to accept the Grantwriter's Report**

**CARRIED**

#### b) Director of Operations Report

2021-04-12-10 Motion  
to accept the Director  
of Operations Report

**Motion by MUNRO to accept the Director of Operations Report**

**CARRIED**

#### c) Water/wastewater Report

2021-04-12-11 Motion  
to accept the  
Water/wastewater  
Report

**Motion by CUNNINGHAM to accept the Water/wastewater Report**

**CARRIED**

#### d) Administrator's Report

2021-04-12-12 Motion  
to accept the  
Administrator's Report

**Motion by STEPHAN to accept the Administrator's Report**

**CARRIED**

### B. COMMITTEE REPORTS

#### b) Nothing for this agenda item

### C. COUNCIL REPORTS

#### a) Councillor Armstrong

-attended a Community Futures Wild Rose meeting, reported that they have signed a 5-year funding agreement with the Federal Government

#### b) Councillor Cunningham

-attended a Kneehill Housing meeting, reported that they accepted the auditor's report, also noted that the Manor remains full other than rooms slated for renovations and that all residents who wanted to be vaccinated for COVID-19 have received their first shots  
-updated Council on the project to display antique machinery around town and reported that there have been many offers coming in, Council requested that staff make an online survey to get public opinions on the project



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- c) Councillor Lumley
  - attended a Kneehill Regional Partnership meeting, discussed the customer training project and what form it could take, also discussed the upcoming Explore Kneehill tourism project:
    - Kneehill County would cover 75% of costs
    - Trochu's share of costs would be \$2,250
    - also provided a template to send a letter to Travel Alberta regarding the project, regional cooperation and grant funding
- d) Councillor Munro
  - nothing to report
- e) Councillor Stephan
  - nothing to report
- f) Deputy Mayor Reeds
  - attended a Capital Purchases meeting, they reviewed the terms of reference and made a change to hold meetings annually unless more are required, also requested motions from Council to allow for purchase of a mower for the campground and a used half-ton for the Public Works Department
  - has one item to discuss in closed session
- g) Mayor Kletke
  - reported that he spoke to Great Plains MDF and their plans are moving forward as expected
  - had an interview with Catherine Brown for her Cat's Track webcast and will share a link when it's released
- h) Motions from Items in Councillor Reports

2021-04-12-13 Motion  
to participate in the  
Kneehill Regional  
Partnership's Explore  
Kneehill tourism  
project at a cost of  
\$2,250

**Motion by LUMLEY to participate in the Kneehill Regional Partnership's Explore Kneehill tourism project at a cost of \$2,250**

**CARRIED**

2021-04-12-14 Motion  
to approve the  
purchase of a new  
zero-turn mower for  
use at the Trochu  
Municipal  
Campground with a  
budget set at \$15,500

**Motion by REEDS to approve the purchase of a new-zero turn mower for use at the Trochu Municipal Campground with a budget set at \$15,500**

**CARRIED**

2021-04-12-15 Motion  
to approve the  
purchase of a  
previously owned half-  
ton truck for use by  
the Public Works  
Department at a cost  
not exceeding \$35,000

**Motion by ARMSTRONG to approve the purchase of a previously owned half-ton truck for use by the Public Works Department at a cost not exceeding \$35,000**

**CARRIED**



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- i) Acceptance of Council Reports and filing for future reference

2021-04-12-16 Motion  
to accept the Council  
Reports and file for  
future reference

**Motion by CUNNINGHAM to accept the Council Reports and file for future reference CARRIED**

## 8. CORRESPONDENCE LISTING:

- a) RCMP- Q4 Progress Report & Rural Patrol Logs
- b) ACCPA 2021 Virtual Conference, May 10 to 13
- c) FCM Annual Conference 2021, May 31 to June 4
- d) FCM- Critical new support for municipal infrastructure
- e) Mayors of South-Central Alberta March 19<sup>th</sup> Meeting Summary
- f) RDRMUG March 18<sup>th</sup> Meeting Minutes

2021-04-12-17 Motion  
to accept  
Correspondence  
Listing and file for  
future reference

**Motion by LUMLEY to accept Correspondence Listing and file for future reference CARRIED**

## 9. FINANCE:

- a) March 2021 Bank Reconciliation

2021-04-12-18 Motion  
to accept the March  
2021 Bank  
Reconciliation

**Motion by MUNRO to accept the March 2021 Bank Reconciliation CARRIED**

## 10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

## 11. BYLAWS, POLICIES and AGREEMENTS

- a) Bylaw #2021-05: To Repeal Amending Bylaw 2021-02 and Amend Land Use Bylaw 2015-09

2021-04-12-19 Motion  
to give Bylaw 2021-05:  
Repeal of Bylaw 2021-  
02 & Amendment of  
Land Use Bylaw No.  
2015-09 2nd reading

**Motion by ARMSTRONG to give Bylaw 2021-05: Repeal of Bylaw 2021-02 & Amendment of Land Use Bylaw No. 2015-09 2<sup>nd</sup> reading CARRIED**

2021-04-12-20 Motion  
to bring forward Bylaw  
2021-05: Repeal of  
Bylaw 2021-02 &  
Amendment of Land  
Use Bylaw No. 2015-  
09

**Motion by REEDS to bring forward Bylaw 2021-05: Repeal of Bylaw 2021-02 & Amendment of Land Use Bylaw No. 2015-09 CARRIED UNANIMOUSLY**

2021-04-12-21 Motion  
to give Bylaw 2021-05:  
Repeal of Bylaw 2021-  
02 & Amendment of  
Land Use Bylaw No.  
2015-09 3rd reading

**Motion by LUMLEY to give Bylaw 2021-05: Repeal of Bylaw 2021-02 & Amendment of Land Use Bylaw No. 2015-09 3<sup>rd</sup> reading CARRIED**

## 12. NEW BUSINESS

- a) RFD 2021-04: 2021 Election Decisions



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2021-04-12-22 Motion  
to hold an advance  
poll on Monday  
October 4th, 2021 at  
Trochu Town Office  
from 3:00 PM to 7:00  
PM, to, if possible,  
hold an institutional  
vote at St. Mary's  
Health Care Centre on  
October 4th, 2021  
from 10:00 AM to  
11:30 AM, and to use  
the Curling Rink as the  
official polling station  
on October 18th, 2021

## Motion by CUNNINGHAM to:

- a. Hold an advance poll on Monday October 4th, 2021 at Trochu Town Office from 3:00 PM to 7:00 PM
- b. If possible, hold an institutional vote at St. Mary's Health Care Centre on October 4th, 2021 from 10:00 AM to 11:30 AM
- c. Use the Curling Rink as the official polling station on October 18th, 2021

CARRIED

- b) Volunteer of the Term  
-discussed the volunteer recognition policy

## 13. SPECIAL PROJECTS

- a) Nothing for this agenda item

Dave Nelson, Toni Nelson, and Nicolle Ioannidis left the meeting at 8:11pm

2021-04-12-23 Motion  
to close the meeting  
to the public at  
8:15pm

## Motion by REEDS to close the meeting to the public at 8:15pm

CARRIED

Chief Administrative Officer Carl Peterson attending to provide administration and information

## 14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

- a) Labour – CAO – FOIP Section 17(1)
- b) Land – Seniors Supportive Living Facility

## 15. RETURN TO OPEN MEETING

2021-04-12-24 Motion  
to return to an open  
meeting at 8:32pm

## Motion by REEDS to return to an open meeting at 8:32pm

CARRIED

Meeting recessed to allow return of public at 8:33pm  
Meeting reconvened with public present at 8:34pm

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2021-04-12-25 Motion  
to sell serviced land to  
the Trochu Housing  
Corporation for the  
purpose of the  
development of the  
Trochu Seniors  
Supportive Living  
Facility Project  
conditional upon the  
Trochu Housing  
Corporation Project  
receiving sufficient  
capital grant funding

Motion by REEDS to sell serviced land to the Trochu Housing Corporation for the purpose of the development of the Trochu Seniors Supportive Living Facility Project conditional upon the Trochu Housing Corporation Project receiving sufficient capital grant funding CARRIED

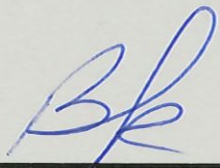
## 16. ADJOURNMENT

2021-04-12-26 Motion  
to adjourn the  
meeting at 8:36pm

Motion by ARMSTRONG to adjourn the meeting at 8:36pm

CARRIED

X



Barry Kletke  
Mayor

X



Carl Peterson  
CAO