

# TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

November 23, 2020

At 6:00 p.m. at the Trochu Town Office

- # Item and Information  
Regular Meeting – November 23<sup>rd</sup>, 2020

1. CALL TO ORDER

Mayor Barry Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cheryl Lumley, Bonnie Munro, and Ed Stephan, Chief Administrative Officer Carl Peterson, Acting Recording Secretary Jamie Collins.

Also, in attendance Garry Wilson of Palliser Regional Municipal Services

2. ACCEPTANCE OF THE AGENDA

- a) Additions to the Agenda
  - No additions
- b) Agenda Acceptance

2020-11-23-01 Motion  
to accept the agenda  
with additions

Motion by LUMLEY to accept the agenda with additions

CARRIED

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

- a) Adoption of the November 9<sup>th</sup>, 2020 Regular Meeting Minutes

2020-11-23-02 Motion  
to adopt the  
November 9, 2020  
Regular Meeting  
Minutes

Motion by ARMSTRONG to adopt the November 9<sup>th</sup>, 2020 Meeting Minutes

CARRIED

4. HOUSEKEEPING

"See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"

- Noted that Police Advisory Meeting cancelled, January meeting may be by Zoom

- a) Housekeeping Acceptance

2020-11-23-03 Motion  
to accept the  
Housekeeping and file  
for future reference

Motion by MUNRO to accept the Housekeeping file for future reference

CARRIED

5. PUBLIC HEARINGS

- a) 6:10pm, Public Hearing for Bylaw No. 2020-13: Road Closure

2020-11-23-04 Motion  
to recess the regular  
meeting at 6:10pm

Motion by CUNNINGHAM to recess the regular meeting at 6:10pm

CARRIED

Mayor Kletke opened the Public Hearing for Bylaw No. 2020-13: Road Closure

Administration stated that no written submissions had been received.

Public Hearing will stay open for oral submissions for 30 minutes, until 6:40pm.

2020-11-23-05 Motion  
to recess the Public  
Hearing at 6:15pm

Motion by REEDS to recess the Public Hearing at 6:15pm

CARRIED

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2020-11-23-06 Motion  
to reconvene the  
regular meeting at  
6:15pm

**Motion by LUMLEY to reconvene the regular meeting at 6:15pm**

**CARRIED**

RCMP Sgt. Jamie Day arrived at 6:18 PM

## 6. DELEGATIONS

- a) RCMP Sgt. Jamie Day introduced himself, went over his goals and asked for feedback

RCMP Sgt. Jamie Day left the meeting at 6:40 PM

## PUBLIC HEARINGS (Cont.)

2020-11-23-07 Motion  
to recess the regular  
meeting at 6:40pm

**Motion by STEPHAN to recess the regular meeting at 6:40pm**

**CARRIED**

Mayor Kletke re-opened the Public Hearing for Bylaw No. 2020-13: Road Closure

No oral submissions were received.

Mayor Kletke declared the Public Hearing closed.

2020-11-23-08 Motion  
to reconvene the  
regular meeting at  
6:45pm

**Motion by LUMLEY to reconvene the regular meeting at 6:45pm**

**CARRIED**

Garry Wilson left the meeting at 6:45 PM

Councillor STEPHAN left the meeting at 6:51 PM

Realtor Barry Reder entered the meeting at 6:55 PM

## 7. REPORTS:

### A. STAFF REPORTS:

- a) Administrator's Report

2020-11-23-09 Motion  
to accept the  
Administrator Report

**Motion by CUNNINGHAM to accept the Administrator's Report**

**CARRIED**

### B. COMMITTEE REPORTS

- a) Nothing for this agenda item

### C. COUNCIL REPORTS

- a) Councillor Armstrong  
-Nothing to Report

- b) Councillor Cunningham

-Attended Kneehill Housing Meeting, Flo Robinson was elected chair, Trochu Manor is full (not including rooms that need renovating) The Christmas celebrations with the Board and some residents has been cancelled,

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- c) Councillor Lumley  
-Attended Arboretum meeting, Forest of Lights will run from December 4<sup>th</sup> to January 10<sup>th</sup>, 2021, they are almost entirely automatic this year, there will be hosts from December 13<sup>th</sup> to January 2<sup>nd</sup>, 2021. Gates will be locked at 9 PM to prevent thefts. Going to post a QR code around the Arboretum to give another way of donating.
- d) Deputy Mayor Reeds  
-Nothing to report
- e) Councillor Stephan  
-Had left the meeting
- f) Councillor Munro  
-Attended a Library meeting, reported that there is a new app for all types of phone platforms – called the Trac Pac Ap – will make it easier to access Library services
- g) Mayor Kletke  
-Discussed the Trochu Housing Corporation meeting, updated on continued conversations with The County, they have come back with good questions, we have given them good answers, we are right where we need to be, COVID-19 has delayed the schedule five to six months, but other than that we are on track. Went over discussions he has had with Great Plains MDF, talked of their keen interest to come to this area and went over some of their needs. Went over what he had learned from a conference call with Premier Kenny, Dr. Hinshaw, Minister of Municipal Affairs and Minister of Finance regarding COVID-19.
- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

2020-11-23-10 Motion  
to accept the Council  
Reports and file for  
future reference

**Motion by REEDS to accept the Council Reports and file for future reference**

**CARRIED**

## 8. CORRESPONDENCE LISTING:

- a) Marigold Library System Budget Estimates for 2021

2020-11-23-11 Motion  
to accept Marigold  
Library System Budget  
Estimates for 2021

**Motion by MUNRO to accept Marigold Library System Budget Estimates for 2021**

**CARRIED**

- b) Assessment Model Review (AMR) Communications

2020-11-23-12 Motion  
to accept  
Correspondence  
Listing and file for  
future reference

**Motion by CUNNINGHAM to accept Correspondence Listing and file for future reference**

**CARRIED**

## 9. FINANCE:

- a) Nothing for this agenda item

## 10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Historical Sign for Siren

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2020-11-23-13 Motion  
to purchase Historical  
Sign for Siren from  
Sign Design for quoted  
amount of \$125.00

Motion to purchase the Historical Sign for Siren from Sign Design for the quoted price of \$125.00  
**CARRIED**

## 11. BYLAWS, POLICIES and AGREEMENTS

a) Bylaw 2020-16: Northwest Area Structure Plan

2020-11-23-14 Motion  
to bring forward Bylaw  
2020-16: Northwest  
Area Structure Plan for  
3<sup>rd</sup> reading

Motion by ARMSTRONG to bring forward Bylaw 2020-16: Northwest Area Structure Plan for 3<sup>rd</sup> reading  
**CARRIED UNANIMOUSLY**

2020-11-23-15 Motion  
to give Bylaw 2020-16:  
Northwest Area  
Structure Plan 3<sup>rd</sup>  
Reading

Motion by REEDS to give Bylaw 2020-16: Northwest Area Structure Plan 3<sup>rd</sup> Reading  
**CARRIED**

## 12. NEW BUSINESS

a) Offer to purchase; Block 13; Lots 4-8 inclusive; Plan 8210AK

2020-11-23-16 Motion  
to accept offer to  
purchase; Block 13;  
Lots 4 – 8 inclusive;  
Plan 8210AK with  
attached addendum

Motion by LUMLEY to accept offer to purchase; Block 13; Lots 4 – 8 inclusive; Plan 8210AK with attached addendum  
**CARRIED**

Realtor Barry Reder left meeting @ 7:38 PM

b) Election Information

- Jamie Collins shared information learned about upcoming 2021 election. Election day is October 18<sup>th</sup>, 2021. Nominations open on January 1<sup>st</sup>, 21021 and close on September 20<sup>th</sup>, 2021. Council should consider appointing a Returning Officer, Deputy Returning Officer, Substitute Returning Officer and adding an Elections item to the 2021 operational budget before the end of year.

## 14. SPECIAL PROJECTS

a) Nothing for this agenda item

2020-11-23-17 Motion  
to close the meeting  
to the public at  
6:58pm

Motion by REEDS to close the meeting to the public at 7:54pm  
**CARRIED**

Chief Administrative Officer Carl Peterson attending to provide administration and information  
Acting Recording Secretary Jamie Collins attending to provide information

## 15. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

a) Labour – Staff Christmas Appreciation – FOIP Section 16

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Jamie Collins left the meeting at 8:02 PM

## 16. RETURN TO OPEN MEETING

2020-11-23-18 Motion  
to return to an open  
meeting at 8:35 pm

Motion by REEDS to return to an open meeting at 8:35pm

CARRIED

Meeting recessed to allow return of public at 8:36pm

Meeting reconvened with public present at 8:37pm

2020-11-23-19 that  
Town employees who  
have worked more  
than 200 hours in 2020  
receive an additional  
\$50 gift certificate  
beyond their annual  
"Christmas Gift"  
indicated in Policy  
2019-28-10-03. These  
gift certificates will be  
purchased by the  
Town on behalf and of  
the employee's choice  
from any business  
located in the Town of  
Trochu

Motion by LUMLEY that Town employees who have worked more than 200 hours in 2020 receive an additional \$50 gift certificate beyond their annual "Christmas Gift" indicated in Policy 2019-28-10-03. These gift certificates will be purchased by the Town on behalf and of the employee's choice from any business located in the Town of Trochu

CARRIED

## 17. ADJOURNMENT

2020-11-23-20 Motion  
to adjourn the  
meeting at 8:39pm

Motion by CUNNINGHAM to adjourn the meeting at 8:39pm

CARRIED

X

Barry Kletke  
Mayor

X

Carl Peterson  
CAO