

TOWN OF TROCHU – Minutes

FOR THE COUNCIL MEETING HELD

December 14th, 2020

At 6:00 p.m. via Zoom conference

Item and Information

Regular Meeting – December 14th, 2020

1. CALL TO ORDER

Mayor Barry Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cheryl Lumley, and Bonnie Munro, Chief Administrative Officer Carl Peterson, Director of Operations Dave Nelson, Director of Finances Lavinia Henderson, Three Hills Capital Reporter Nicolle Ioannidis, and Recording Secretary Toni Nelson.

2. ACCEPTANCE OF THE AGENDA

- a) Additions to the Agenda
 - No additions

- b) Agenda Acceptance

2020-12-14-01 Motion
to accept the agenda

Motion by LUMLEY to accept the agenda

CARRIED

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

- a) Adoption of the November 23rd Regular Meeting Minutes

2020-12-14-02 Motion
to adopt the
November 23rd
Regular Meeting
Minutes

Motion by LUMLEY to adopt the November 23rd Regular Meeting Minutes

CARRIED

4. HOUSEKEEPING

“See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”

- a) Housekeeping Acceptance

2020-12-14-03 Motion
to accept the
Housekeeping and file
for future reference

Motion by CUNNINGHAM to accept the Housekeeping and file for future reference

CARRIED

5. PUBLIC HEARINGS

- a) Nothing for this agenda item

6. DELEGATIONS

- a) Nothing for this agenda item

7. REPORTS:

A. STAFF REPORTS:

- a) Grantwriter’s Report

2020-12-14-04 Motion
to accept the
Grantwriter’s Report

Motion by MUNRO to accept the Grantwriter’s Report

CARRIED

- b) Director of Operations’ Report

Ed Stephan joined the meeting at 6:17pm

2020-12-14-05 Motion
to accept the Director
of Operations’ Report

Motion by REEDS to accept the Director of Operations’ Report

CARRIED

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2020-12-14-06 Motion
to accept the
Water/Wastewater
Report

c) Water/Wastewater Report

Motion by LUMLEY to accept the Water/Wastewater Report

CARRIED

2020-12-14-07 Motion
to accept the
Administrator's Report

d) Administrator's Report

Motion by STEPHAN to accept the Administrator's Report

CARRIED

B. COMMITTEE REPORTS

b) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong

-attended Community Futures meeting, reported that they have budget surplus

b) Councillor Cunningham

-attended a webinar on the Connecting Rural Communities and Newcomers App, reported that it is mainly aimed at newcomers to Canada but will eventually have a place for communities to market themselves

-reported that the Canadian Badlands are looking at re-imagining their organization as there is value in their brand, but little financial support, further consultation with members is planned

-reported that the Light Up Trochu Christmas decoration contest has begun and judging/draws will take place next weekend

c) Councillor Lumley

-attended an FCSS meeting where they discussed student supports and approved funding for Seniors Outreach

-reported that the Arboretum Forest of Lights started on Dec. 4th but no hosted nights will be held and no fire will be set up due to COVID restrictions

d) Councillor Munro

-reported that Marigold Library Systems have sent out their finance report & newsletters, and that the Library is open for curbside service only currently

e) Councillor Stephan

-attended a Restorative Justice meeting, reported that Melissa Hibbs has given her resignation and there are no current plans to hire, tasks will be done in-house for now

f) Deputy Mayor Reeds

-Nothing to report

g) Mayor Kletke

-attended a conference with Doug Griffiths on how COVID is accelerating the movement of populations out of cities to smaller municipalities, topics included difficulties face by local businesses, draws like amenities within walking distance, and the need for communities to explore other revenue streams

-discussed Great Plains MDF plan to develop a production facility in the area and requested Council's help in promoting their survey aimed at local farmers

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h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2020-12-14-08 Motion
to accept the Council
Reports and file for
future reference

Motion by STEPHAN to accept the Council Reports and file for future reference

CARRIED

8. CORRESPONDENCE LISTING:

a) AUMA: Winter Towns East Newsletter

b) Kneehill Regional Partnership- Project Ideas

2020-12-14-09 Motion
to accept
Correspondence
Listing and file for
future reference

Motion by CUNNINGHAM to accept Correspondence Listing and file for future reference

CARRIED

9. FINANCE:

a) November 2020 Bank Reconciliation

2020-12-14-10 Motion
to accept the
November 2020 Bank
Reconciliation

Motion by LUMLEY to accept the November 2020 Bank Reconciliation

CARRIED

b) FCM Membership Invoice, 2021-2022

2020-12-14-11 Motion
to accept and pay the
FCM 2021-2022
Membership Invoice

Motion by CUNNINGHAM to accept and pay the FCM 2021-2022 Membership Invoice

CARRIED

c) Alberta TrailNet Membership

2020-12-14-12 Motion
to accept and pay the
Alberta TrailNet
Membership Fee

Motion by CUNNINGHAM to accept and pay the Alberta TrailNet Membership Fee

CARRIED

d) Kneehill Housing Corporation Requisition

2020-12-14-13 Motion
to accept and pay the
Kneehill Housing
Corporation
Requisition

Motion by ARMSTRONG to accept and pay the Kneehill Housing Corporation Requisition

CARRIED

e) RFD 2020-07 Interim Budget (2021)

2020-12-14-14 Motion
to adopt the 2021
Interim Budget as
presented

Motion by MUNRO to adopt the 2021 Interim Budget as presented

CARRIED

f) Move funds from Fire Department Reserves towards purchase of truck

2020-12-14-15 Motion
that \$70,340.01 be
transferred from the
fire truck reserve to be
used towards the
purchase of a Fire
Engine as per the ICF
Fire Agreement

Motion by REEDS that \$70,340.01 be transferred from the fire truck reserve to be used towards the purchase of a Fire Engine as per the ICF Fire Agreement

CARRIED (ARMSTRONG abstained, member of Trochu Fire Department)

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2020-12-14-16 Motion that sufficient funds be transferred from the Trochu Fire Capital account jointly held by the Town and Trochu Fire Department to be used towards the purchase of a Fire Engine as per the ICF Fire Agreement

- g) Move additional funds from Fire Department Capital Account towards purchase of truck

Motion by CUNNINGHAM that sufficient funds be transferred from the Trochu Fire Capital account jointly held by the Town and Trochu Fire Department to be used towards the purchase of a Fire Engine as per the ICF Fire Agreement.

CARRIED (ARMSTRONG abstained, member of Trochu Fire Department)

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

- a) Nothing for this agenda item

12. NEW BUSINESS

- a) Palliser Regional Service Enhancement Project

2020-12-14-17 Motion that Council authorizes the Town of Trochu to participate in an application for the "Palliser Regional Service Enhancement Project" submitted by the Village of Acme with Palliser Regional Municipal Services as the Primary Contractor under the Intermunicipal Collaboration component of the Alberta Community Partnership Program; further that the Town of Trochu, as a grant partner, agrees to abide by the terms of a Conditional Grant Agreement governing the purpose and use of the grant

Motion by ARMSTRONG that Council authorizes the Town of Trochu to participate in an application for the "Palliser Regional Service Enhancement Project" submitted by the Village of Acme with Palliser Regional Municipal Services as the Primary Contractor under the Intermunicipal Collaboration component of the Alberta Community Partnership Program; further that the Town of Trochu, as a grant partner, agrees to abide by the terms of a Conditional Grant Agreement governing the purpose and use of the grant

CARRIED

- b) Appointment of Returning Officer, Deputy Returning Officer, and Substitute Returning Officer for 2021 election

2020-12-14-18 Motion to appoint Jamie Collins as the Returning Officer for the 2021 Election

Motion by LUMLEY to appoint Jamie Collins as the Returning Officer for the 2021 Election

CARRIED

2020-12-14-19 Motion to appoint Kim Helmer as the Deputy Returning Officer and Substitute Returning Officer for the 2021 Election

Motion by MUNRO to appoint Kim Helmer as the Deputy Returning Officer and Substitute Returning Officer for the 2021 Election

CARRIED

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13. SPECIAL PROJECTS

- a) Nothing for this agenda item

Dave Nelson, Lavinia Henderson, Nicolle Ioannidis, and Toni Nelson left the meeting at 7:15pm

2020-12-14-20 Motion
to close the meeting
to the public at
7:24pm

Motion by REEDS to close the meeting to the public at 7:24pm

CARRIED

Chief Administrative Officer Carl Peterson attending to provide administration and information

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

- a) Land – Property Tax Penalty Reversal – FOIP Section 17(1)
b) Land – Elevator Road Subdivision – FOIP Section 16(1)

15. RETURN TO OPEN MEETING

2020-12-14-21 Motion
to return to an open
meeting at 8:09pm

Motion by REEDS to return to an open meeting at 8:09pm

CARRIED

Meeting recessed to allow return of public at 8:10pm

Meeting reconvened with public present at 8:12pm

2020-12-14-22 Motion
to reverse the current
tax penalties on Roll
#358000 subject to
payment of all
outstanding taxes
prior to December
31st, 2020

Motion by CUNNINGHAM to reverse the current tax penalties on Roll #358000 subject to payment of all outstanding taxes prior to December 31st, 2020

CARRIED (LUMLEY abstained, conflict of interest)

16. ADJOURNMENT

2020-12-14-23 Motion
to adjourn the
meeting at 8:13pm

Motion by ARMSTRONG to adjourn the meeting at 8:13pm


CARRIED

X



Barry Kletke
Mayor

X



Carl Peterson
CAO