

# TOWN OF TROCHU - MINUTES

FOR THE COUNCIL MEETING HELD

September 14<sup>th</sup>, 2020

At 6:00 p.m. at the Town Office

| Motion #  | #         | Item and Information   |                |
|---|-----------|--|----------------|
|   |           | <b>Regular Meeting – September 14<sup>th</sup>, 2020</b>   |                |
|   | <b>1.</b> | <b>CALL TO ORDER</b><br>Chris Reeds called the meeting to order at 6:00 pm. In attendance were Councillors Chris Armstrong, Bill Cunningham, Cheryl Lumley, Chris Reeds, and Ed Stephan, CAO Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Nicolle Ioannidis. |                |
|   | <b>2.</b> | <b>ACCEPTANCE OF THE AGENDA</b><br>a) Additions to the Agenda<br>-New Business: Municipal Sustainability Program funding<br><br>b) Agenda Acceptance   |                |
| 2020-09-14-01 Motion to accept agenda with additions                          |           | <b>Motion by LUMLEY to accept agenda with additions</b>  | <b>CARRIED</b> |
|   | <b>3.</b> | <b>ADOPTION OF THE MINUTES OF PREVIOUS MEETING</b><br>a) Adoption of the August 17 <sup>th</sup> Regular Meeting Minutes   |                |
| 2020-09-14-02 Motion to adopt the August 17th Regular Meeting Minutes         |           | <b>Motion by CUNNINGHAM to adopt the August 17<sup>th</sup> Regular Meeting Minutes</b>  | <b>CARRIED</b> |
|   |           | b) Adoption of the September 3 <sup>rd</sup> Special Meeting Minutes   |                |
| 2020-09-14-03 Motion to adopt the September 3rd Special Meeting Minutes       |           | <b>Motion by STEPHAN to adopt the September 3<sup>rd</sup> Special Meeting Minutes</b>   | <b>CARRIED</b> |
|   | <b>4.</b> | <b>DELEGATIONS</b><br>a) Nothing for this agenda item  |                |
|   | <b>5.</b> | <b>HOUSEKEEPING</b><br>“See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”<br>a) Housekeeping Acceptance   |                |
| 2020-09-14-04 Motion to accept the Housekeeping and file for future reference |           | <b>Motion by CUNNINGHAM to accept the Housekeeping and file for future reference</b>   | <b>CARRIED</b> |
|   | <b>6.</b> | <b>PUBLIC HEARINGS</b><br>a) Nothing for this agenda item  |                |
|   | <b>7.</b> | <b>REPORTS:</b><br><b>A. STAFF REPORTS:</b><br>a) Grantwriter’s Report   |                |
| 2020-09-14-05 Motion to accept the Grantwriter’s Report                       |           | <b>Motion by LUMLEY to accept the Grantwriter’s Report</b>   | <b>CARRIED</b> |

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2020-09-14-06 Motion  
to accept the Director  
of Operations' Report

b) Director of Operations' Report

**Motion by ARMSTRONG to accept the Director of Operations' Report**

**CARRIED**

2020-09-14-07 Motion  
to accept the  
Water/Wastewater  
Report

c) Water/Wastewater Report

**Motion by STEPHAN to accept the Water/Wastewater Report**

**CARRIED**

2020-09-14-08 Motion  
to accept the  
Arboretum Manager's  
Report

d) Administrator's Report

**Motion by CUNNINGHAM to accept the Arboretum Manager's Report**

**CARRIED**

## **B. COMMITTEE REPORTS**

a) Nothing for this agenda item

## **C. COUNCIL REPORTS**

a) Councillor Armstrong

-attended Community Future Wild Rose AGM, will email annual report to Council

b) Councillor Cunningham

-presented idea on displaying vintage farm equipment around town as a beautification project

c) Councillor Lumley

-nothing to report

d) Councillor Reeds

-nothing to report

e) Councillor Stephan

-attended Restorative Justice meeting, reported that they are experiencing a slowdown of activity due to COVID 19

f) Deputy Mayor Munro

- not in attendance

g) Mayor Kletke

- not in attendance

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2020-09-14-09 Motion  
to accept the Council  
reports and file for  
future reference

**Motion by LUMLEY to accept the Council reports and file for future reference**

**CARRIED**

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## 8. CORRESPONDENCE LISTING:

- a) AUMA Province of Alberta Assessment Model Review Toolkit
- b) Kneehill Regional FCSS Volunteer Opportunities & Nominations
- c) Invitation, Seniors Outreach AGM
- d) Alberta Municipal Affairs 2019-20 Annual Report
- e) Alberta/ NWT Command Royal Canadian Legion, Military Service Recognition Book
- f) Alberta Counsel, Fall Session Workshops – Oct. 26, 2020
- g) Kneehill County Peace Officer Policies
- h) Recycling Council of Alberta Webinar – Sept. 22, 2020
- i) Invitation to Fire Truck Wowzers Event – ~~Sept. 24, 2020~~ Sept. 28 @ 11am

2020-09-14-10 Motion  
to send a letter to MLA  
Nathan Cooper  
regarding the impact  
of the proposed  
changes in the  
Assessment Model  
Review for wells and  
pipelines

**Motion by CUNNINGHAM to send a letter to MLA Nathan Cooper regarding the impact of the proposed changes in the Assessment Model Review for wells and pipelines CARRIED**

2020-09-14-11 Motion  
to accept  
Correspondence  
Listing and file for  
future reference

**Motion by ARMSTRONG to accept Correspondence Listing and file for future reference CARRIED**

## 9. FINANCE:

- a) Bank Reconciliation, August 2020

2020-09-14-12 Motion  
to accept the August  
2020 Bank  
Reconciliation and file  
for future reference

**Motion by LUMLEY to accept the August 2020 Bank Reconciliation and file for future reference CARRIED**

- b) ATCO Gas Franchise Agreement

2020-09-14-13 Motion  
to keep the ATCO Gas  
Franchise Agreement  
fee at its current  
percentage

**Motion by CUNNINGHAM to keep the ATCO Gas Franchise Agreement fee at its current percentage CARRIED**

## 10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

## 11. BYLAWS, POLICIES and AGREEMENTS

- a) Artis Exploration Effluent Agreement

2020-09-14-14 Motion  
to accept the Artis  
Exploration Effluent  
Agreement

**Motion by STEPHAN to accept the Artis Exploration Effluent Agreement CARRIED**

- b) BYLAW NO 2020-13 Road Closure

2020-09-14-15 Motion  
to give Bylaw 2020-13  
Road Closure 1<sup>st</sup>  
reading

**Motion by LUMLEY to give Bylaw 2020-13 Road Closure 1<sup>st</sup> reading CARRIED**

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- c) Discussion of Boards and Committees Bylaw  
-discussion moved forward to next C.O.W. meeting

## 12. NEW BUSINESS

- a) Columbarium Niche Fees

2020-09-14-16 Motion  
to set fees for a  
Columbarium niche at  
the Trochu Public  
Cemetery to \$1000 for  
the 1st urn and \$150  
for the 2nd urn

**Motion by STEPHAN to set fees for a Columbarium niche at the Trochu Public Cemetery to \$1000 for the 1<sup>st</sup> urn and \$150 for the 2<sup>nd</sup> urn** **CARRIED**

- b) Municipal Sustainability Program  
-discussed options for applying \$125,000 grant funding  
-staff recommendations are for rehabilitations on Alberta Street, Director of Operations is currently gathering quotes

2020-09-14-17 Motion  
to put the Municipal  
Sustainability Program  
funding toward  
rehabilitation projects  
on Alberta Street

**Motion by ARMSTRONG to put the Municipal Sustainability Program funding toward rehabilitation projects on Alberta Street** **CARRIED**

## 13. SPECIAL PROJECTS

- d) Nothing for this agenda item

Dave Nelson and Nicolle Ioannidis left the meeting at 7:05pm

2020-09-14-18 Motion  
to close the meeting  
to the public at  
7:10pm

**Motion by ARMSTRONG to close the meeting to the public at 7:10pm** **CARRIED**

Chief Administrative Officer Carl Peterson attending to provide administration and information.  
Recording Secretary Toni Nelson remaining to provide information.

## 14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

- a) Land – Tax Penalty Reversal Requests - FOIP Section 17

Toni Nelson left the meeting at 7:26pm

- b) Legal – Minor Ball Contract – FOIP Section 16
- c) Land – Subdivision application – FOIP Section 17

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## 15. RETURN TO OPEN MEETING

2020-09-14-19 Motion  
to return to an open  
meeting at 7:58pm

**Motion by ARMSTRONG to return to an open meeting at 7:58pm**

**CARRIED**

Meeting recessed to allow return of public at 7:58pm

Meeting reconvened with public present at 8:00pm

2020-09-14-20 Motion  
to reverse the  
September 2020 tax  
penalties on Rolls  
69000, 84000, 109000,  
110000, 281000,  
602000, and 27701000

**Motion by LUMLEY to reverse the September 2020 tax penalties on Rolls 69000, 84000, 109000, 110000, 281000, 602000, and 27701000**

**CARRIED**

2020-09-14-21 Motion  
to proceed with  
registering a Tax  
Forfeiture Instrument  
on the Title for Lot 37;  
Block 3; Plan 8210AK

**Motion by ARMSTRONG to proceed with registering a Tax Forfeiture Instrument on the Title for Lot 37; Block 3; Plan 8210AK**

**CARRIED**

## 16. ADJOURNMENT

2020-09-14-22 Motion  
to adjourn the  
meeting at 8:03pm

**Motion by CUNNINGHAM to adjourn the meeting at 8:03pm**

**CARRIED**

**X**



Chris Reeds  
Councillor

**X**



Carl Peterson  
CAO