

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

August 17th, 2020

At 6:00 p.m. at the Town Office

Motion #	#	Item and Information	
		Regular Meeting – August 17 th , 2020	
	1.	CALL TO ORDER Deputy Mayor Bonnie Munro called the meeting to order at 5:58pm. In attendance were Deputy Mayor Bonnie Munro, Councillors Chris Armstrong, Bill Cunningham, Cheryl Lumley, Chris Reeds, and Ed Stephan, Chief Administrative Officer Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Nicolle Ioannidis. Regrets, Mayor Barry Kletke.	
	2.	ACCEPTANCE OF THE AGENDA a) Additions to the Agenda - Staff Reports: Arboretum Manager's Report - Bylaws, Policies and Agreements: Borrowing Bylaw 2020-10 - Bylaws, Policies and Agreements: Borrowing Bylaw 2020-11 - Bylaws, Policies and Agreements: Borrowing Bylaw 2020-12 b) Agenda Acceptance	
2020-08-17-01 Motion to accept agenda with additions		Motion by ARMSTRONG to accept agenda with additions	CARRIED
	3.	ADOPTION OF THE MINUTES OF PREVIOUS MEETING a) Adoption of the July 12 th 2020 Regular Meeting Minutes	
2020-08-17-02 Motion to adopt the July 12 th 2020 Regular Meeting Minutes		Motion by REEDS to adopt the July 12th 2020 Regular Meeting Minutes	CARRIED
		b) Adoption of the August 10 th 2020 Special Meeting Minutes	
2020-08-17-03 Motion to adopt the August 10 th 2020 Special Meeting Minutes		Motion by LUMLEY to adopt the August 10th 2020 Special Meeting Minutes	CARRIED
	4.	DELEGATIONS a) Nothing for this agenda item	
	5.	HOUSEKEEPING "See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions" a) Housekeeping Acceptance	
2020-08-17-04 Motion to accept the Housekeeping and file for future reference		Motion by CUNNINGHAM to accept the Housekeeping and file for future reference	CARRIED
	6.	PUBLIC HEARINGS a) Nothing for this agenda item	
	7.	REPORTS: A. STAFF REPORTS: a) Grantwriter's Report	
2020-08-17-05 Motion to accept the Grantwriter's Report		Motion by LUMLEY to accept the Grantwriter's Report	CARRIED

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2020-08-17-06 Motion
to accept the Director
of Operations' Report

b) Director of Operations' Report

Motion by REEDS to accept the Director of Operations' Report

CARRIED

2020-08-17-07 Motion
to accept the
Water/Wastewater
Report

c) Water/Wastewater Report

Motion by REEDS to accept the Water/Wastewater Report

CARRIED

2020-08-17-08 Motion
to accept the
Administrator's Report

d) Administrator's Report

Motion by LUMLEY to accept the Administrator's Report

CARRIED

2020-08-17-09 Motion
to accept the
Arboretum Manager's
Report

e) Arboretum Manager's Report

Motion by ARMSTRONG to accept the Arboretum Manager's Report

CARRIED

Dave Nelson left the meeting at 6:45pm

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong

-planning to attend the Community Futures Wild Rose AGM on Sept. 3rd, 2020

b) Councillor Cunningham

-discussed possibility of forming a committee to look at designating local buildings such as the Dr. Hay House at the Arboretum as Municipal Historical Buildings

-Council discussed and Councillors Cunningham and Lumley would be willing to sit on a committee, other members suggested are a Town staff member and several members-at-large from the community

-also discussed possibility of forming a committee under the Trochu Valley Historical Society instead

-admin directed to advertise for potential members-at-large and draft a bylaw to form a committee if required

-also reported that the Sweetgrass Café has moved their patio to the back of their building

c) Councillor Lumley

-attended FCSS meeting, reported that they are preparing for the upcoming school year, particularly in regards to working with students who will be attending remotely

d) Councillor Reeds

-nothing to report

e) Councillor Stephan

- nothing to report

f) Deputy Mayor Munro

-reported that the Library is open with reduced hours but should be fully open by September

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- g) Mayor Kletke
-not in attendance

- h) Motions from Items in Councillor Reports

- i) Acceptance of Council Reports and filing for future reference

2020-08-17-10 Motion
to accept the Council
reports and file for
future reference

Motion by CUNNINGHAM to accept the Council reports and file for future reference

CARRIED

8. CORRESPONDENCE LISTING:

- a) Letter from the Alberta Police Advisory Board
- b) County News Release re Provincial Assessment Model Review - Advocacy Requested
- c) AUMA Release - Assessment Model Review
- d) AB Transportation - AMWWP Grant funding
- e) Invitation to Community Futures Wild Rose AGM

2020-08-17-11 Motion
to accept
Correspondence
Listing and file for
future reference

Motion by LUMLEY to accept Correspondence Listing and file for future reference

CARRIED

9. FINANCE:

- a) Bank Reconciliation, July 2020

2020-08-17-12 Motion
to accept the July 2020
Bank Reconciliation
and file for future
reference

Motion by STEPHAN to accept the July 2020 Bank Reconciliation and file for future reference

CARRIED

- b) Funding Request, Hwy 21 Corridor Crime Watch Association
-tabled for next meeting, Admin directed to ask for further information

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

11. BYLAWS, POLICIES and AGREEMENTS

- a) BYLAW NO 2020-09 Municipal Borrowing Bylaw

2020-08-17-13 Motion
to give Municipal
Borrowing Bylaw
2020-09 1st reading

Motion by CUNNINGHAM to give Municipal Borrowing Bylaw 2020-09 1st reading

CARRIED

2020-08-17-14 Motion
to give Municipal
Borrowing Bylaw
2020-09 2nd reading

Motion by ARMSTRONG to give Municipal Borrowing Bylaw 2020-09 2nd reading

CARRIED

2020-08-17-15 Motion
to bring forward
Municipal Borrowing
Bylaw 2020-09 for 3rd
reading

Motion by REEDS to bring forward Municipal Borrowing Bylaw 2020-09 for 3rd reading

CARRIED UNANIMOUSLY

2020-08-17-16 Motion
to give Municipal
Borrowing Bylaw
2020-09 3rd reading

Motion by STEPHAN to give Municipal Borrowing Bylaw 2020-09 3rd reading

CARRIED

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2020-08-17-17 Motion
to give Municipal
Borrowing Bylaw
2020-10 1st reading

b) BYLAW NO 2020-10 Municipal Borrowing Bylaw

Motion by LUMLEY to give Municipal Borrowing Bylaw 2020-10 1st reading

CARRIED

2020-08-17-18 Motion
to give Municipal
Borrowing Bylaw
2020-10 2nd reading

Motion by REEDS to give Municipal Borrowing Bylaw 2020-10 2nd reading

CARRIED

2020-08-17-19 Motion
to bring forward
Municipal Borrowing
Bylaw 2020-10 for 3rd
reading

Motion by ARMSTRONG to bring forward Municipal Borrowing Bylaw 2020-10 for 3rd reading

CARRIED UNANIMOUSLY

2020-08-17-20 Motion
to give Municipal
Borrowing Bylaw
2020-10 3rd reading

Motion by CUNNINGHAM to give Municipal Borrowing Bylaw 2020-10 3rd reading

CARRIED

c) BYLAW NO 2020-11 Municipal Borrowing Bylaw

2020-08-17-21 Motion
to give Municipal
Borrowing Bylaw
2020-11 1st reading

Motion by REEDS to give Municipal Borrowing Bylaw 2020-11 1st reading

CARRIED

2020-08-17-22 Motion
to give Municipal
Borrowing Bylaw
2020-11 2nd reading

Motion by LUMLEY to give Municipal Borrowing Bylaw 2020-11 2nd reading

CARRIED

2020-08-17-23 Motion
to bring forward
Municipal Borrowing
Bylaw 2020-11 for 3rd
reading

Motion by CUNNINGHAM to bring forward Municipal Borrowing Bylaw 2020-11 for 3rd reading

CARRIED UNANIMOUSLY

2020-08-17-24 Motion
to give Municipal
Borrowing Bylaw
2020-11 3rd reading

Motion by ARMSTRONG to give Municipal Borrowing Bylaw 2020-11 3rd reading

CARRIED

d) BYLAW NO 2020-12 Municipal Borrowing Bylaw

2020-08-17-25 Motion
to give Municipal
Borrowing Bylaw
2020-12 1st reading

Motion by REEDS to give Municipal Borrowing Bylaw 2020-12 1st reading

CARRIED

2020-08-17-26 Motion
to give Municipal
Borrowing Bylaw
2020-12 2nd reading

Motion by ARMSTRONG to give Municipal Borrowing Bylaw 2020-12 2nd reading

CARRIED

2020-08-17-27 Motion
to bring forward
Municipal Borrowing
Bylaw 2020-12 for 3rd
reading

Motion by LUMLEY to bring forward Municipal Borrowing Bylaw 2020-12 for 3rd reading

CARRIED UNANIMOUSLY

2020-08-17-28 Motion
to give Municipal
Borrowing Bylaw
2020-12 3rd reading

Motion by STEPHAN to give Municipal Borrowing Bylaw 2020-12 3rd reading

CARRIED

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12. NEW BUSINESS

- a) Municipal Campground, Weekly Fees

2020-08-17-29 Motion
to set campsite weekly
rental fee to \$175.00

Motion by REEDS to set campsite weekly rental fee to \$175.00

CARRIED

- b) Ladysmith Café, Outdoor Patio

2020-08-17-30 Motion
to approve the
Ladysmith Café's
request for an outdoor
patio

Motion by LUMLEY to approve the Ladysmith Café's request for an outdoor patio

CARRIED

13. SPECIAL PROJECTS

- a) Nothing for this agenda item

Toni Nelson and Nicolle Ioannidis left the meeting at 8:01pm

Sam Smalldon joined the meeting by phone at 8:03pm

2020-08-17-31 Motion
to close the meeting
to the public at
8:04pm

Motion by REEDS to close the meeting to the public at 8:04pm

CARRIED

Chief Administrative Officer Carl Peterson attending to provide administration and information.
Sam Smalldon attending to provide information.

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

- a) Legal – Seniors' Housing Project - FOIP Section 17

Sam Smalldon left the meeting at 8:45pm

- b) Land – Tax Sale reserve bid - FOIP Section 17

15. RETURN TO OPEN MEETING

2020-08-17-32 Motion
to return to an open
meeting at 9:01pm

Motion by REEDS to return to an open meeting at 9:01pm

CARRIED

Meeting recessed to allow return of public at 9:02pm

Meeting reconvened with public present at 9:04pm

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2020-08-17-33 Motion
to set the reserve bid
for Lot 37, Block 3,
Plan 8210AK at
\$50,000. Conditions of
sale are; a minimum
non-refundable
deposit of 25% to be
paid at the close of the
auction, remainder to
be paid in full within
60 days, all payments
to be cash, debit or
certified cheque, and
all payments will be
made payable to the
Town of Trochu.

Motion by STEPHAN to set the reserve bid for Lot 37, Block 3, Plan 8210AK at \$50,000. Conditions of sale are; a minimum non-refundable deposit of 25% to be paid at the close of the auction, remainder to be paid in full within 60 days, all payments to be cash, debit or certified cheque, and all payments will be made payable to the Town of Trochu. **CARRIED**

16. ADJOURNMENT

2020-08-17-34 Motion
to adjourn the
meeting at 9:06pm

Motion by CUNNINGHAM to adjourn the meeting at 9:06pm

CARRIED

X 

Bonnie Munro
Deputy Mayor

X 

Carl Peterson
CAO