

# TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

July 13<sup>th</sup>, 2020

At 6:00 p.m. at the Town Office

## # Item and Information Regular Meeting – July 13<sup>th</sup>, 2020

### 1. CALL TO ORDER

Mayor Barry Kletke called the meeting to order at 6:00pm. In attendance were Mayor Barry Kletke, Deputy Mayor Bonnie Munro Councillors Chris Armstrong, Bill Cunningham, Cheryl Lumley, and Chris Reeds, Chief Administrative Officer Carl Peterson, Director of Operations Dave Nelson, Grantwriter Jamie Collins, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Nicolle Ioannidis,

Regrets, Councillor Ed Stephan

### 2. ACCEPTANCE OF THE AGENDA

- a) Additions to the Agenda  
-Closed Session: Legal Item
- b) Agenda Acceptance

2020-07-13-01 Motion  
to accept agenda with  
additions

**Motion by LUMLEY to accept agenda with additions**

**CARRIED**

### 3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

- a) Adoption of the June 22<sup>nd</sup> 2020 Regular Meeting Minutes

2020-07-13-02 Motion  
to adopt the June  
22nd 2020 Regular  
Meeting Minutes

**Motion by CUNNINGHAM to adopt the June 22<sup>nd</sup> 2020 Regular Meeting Minutes**

**CARRIED**

### 4. DELEGATIONS

- a) Nothing for this agenda item

### 5. HOUSEKEEPING

“See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”

- a) Housekeeping Acceptance

2020-07-13-03 Motion  
to accept the  
Housekeeping and file  
for future reference

**Motion by REEDS to accept the Housekeeping and file for future reference**

**CARRIED**

### 6. PUBLIC HEARINGS

- a) Nothing for this agenda item

### 7. REPORTS:

#### A. STAFF REPORTS:

- a) Grantwriter’s Report

2020-07-13-04 Motion  
to accept the  
Grantwriter’s Report

**Motion by CUNNINGHAM to accept the Grantwriter’s Report**

**CARRIED**

- b) Director of Operations’ Report

2020-07-13-05 Motion  
to accept the Director  
of Operations’ Report

**Motion by LUMLEY to accept the Director of Operations’ Report**

**CARRIED**

- c) Water/Wastewater Report

2020-07-13-06 Motion  
to accept the  
Water/Wastewater  
Report

**Motion by MUNRO to accept the Water/Wastewater Report**

**CARRIED**

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## d) Administrator's Report

2020-07-13-07 Motion  
to accept the  
Administrator's Report

**Motion by ARMSTRONG to accept the Administrator's Report**

**CARRIED**

## B. COMMITTEE REPORTS

### a) Police Advisory Committee report

2020-07-13-08 Motion  
to accept the Police  
Advisory Committee  
report

**Motion by CUNNINGHAM to accept the Police Advisory Committee report**

**CARRIED**

## C. COUNCIL REPORTS

### a) Councillor Armstrong

-attended Community Futures Wild Rose meeting, reported that they are in good shape financially and have started collecting loan payments again in July, also reported that Open Farm Days is going forward with some restrictions on the third weekend in August

### b) Councillor Cunningham

-announced that the Trochu Museum garage sale will be held on July 25<sup>th</sup> and that visitor numbers have been up this season

### c) Councillor Lumley

-attended Arboretum Society meeting & AGM, reported that a new board has been elected and will be meeting Carl this week to go over the Arboretum agreement, they are currently planning a project to fix gazebo stairs, and that poor weather has been causing some damage

-reported that the Drop In Centre is opening this Wednesday with restrictions in place

### d) Councillor Reeds

-Nothing to report

### e) Councillor Stephan

-Not in attendance

### f) Deputy Mayor Munro

-reported that the Library has a committee working on a reopening plan, and they are in the process of applying for a grant for accessibility renovations

### g) Mayor Kletke

-attended a Trochu Housing Corporation meeting, reported that Sam presented the audit for 2019 and they are working on the financial model and business case, Sam and Carl are meeting with Covenant Health on July 22<sup>nd</sup>

### h) Motions from Items in Councillor Reports

### i) Acceptance of Council Reports and filing for future reference

2020-07-13-09 Motion  
to accept the Council  
reports and file for  
future reference

**Motion by LUMLEY to accept the Council reports and file for future reference**

**CARRIED**

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## 8. CORRESPONDENCE LISTING:

- a) COVID 19 Taskforce - Updated Business Support Information
- b) Message from PRMS Chairman of the Board
- c) SAEWA Accepts Engineers Recommended Technology

2020-07-13-10 Motion  
to accept  
Correspondence  
Listing and file for  
future reference

**Motion by REEDS to accept Correspondence Listing and file for future reference**

**CARRIED**

## 9. FINANCE:

- a) Bank Reconciliation, June 2020

2020-07-13-11 Motion  
to accept the June  
2020 Bank  
Reconciliation and file  
for future reference

**Motion by MUNRO to accept the June 2020 Bank Reconciliation and file for future reference**

**CARRIED**

- b) Quarterly Budget Report

2020-07-13-12 Motion  
to accept the Q2  
Quarterly Budget  
Report and file for  
future reference

**Motion by ARMSTRONG to accept the Q2 Quarterly Budget Report and file for future reference**

**CARRIED**

## 10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

## 11. BYLAWS, POLICIES and AGREEMENTS

- a) Keys2Housing Communities Consultant Agreement

2020-07-13-13 Motion  
to approve the 2020  
Keys2Housing  
Communities  
Consultant Agreement

**Motion by REEDS to approve the 2020 Keys2Housing Communities Consultant Agreement**

**CARRIED**

- b) Artis Exploration Municipal Treated Effluent Water Access Agreement  
-Administration instructed to seek clarification on certain items and bring forward to the next Council meeting

## 12. NEW BUSINESS

- a) Liquor License Request from Laser Solutions

2020-07-13-14 Motion  
to approve the request  
seeking a liquor  
license at Laser  
Solutions

**Motion by CUNNINGHAM to approve the request seeking a liquor license at Laser Solutions**

**CARRIED**

- b) Town Logo Contest Entries  
-Council viewed and discussed entries
- c) Big Tee, Guinness Book of World Records  
-Staff instructed to look in to application process

## 13. SPECIAL PROJECTS

- d) Nothing for this agenda item

Dave Nelson, Jamie Collins, and Nicolle Ioannidis left the meeting at 8:15pm

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2020-07-13-15 Motion  
to close the meeting  
to the public at  
8:20pm

**Motion by REEDS to close the meeting to the public at 8:20pm**

**CARRIED**

Chief Administrative Officer Carl Peterson attending to provide administration and information.  
Tax & Utility Clerk Toni Nelson attending to provide information.

## 14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

- a) Land item, pursuant to FOIP Section
- b) Labour item, pursuant to FOIP Section

Toni Nelson left the meeting at 8:40pm

## 15. RETURN TO OPEN MEETING

2020-07-13-16 Motion  
to return to an open  
meeting at 9:17pm

**Motion by REEDS to return to an open meeting at 9:17pm**

**CARRIED**

Meeting recessed to allow return of public at 9:18pm  
Meeting reconvened with public present at 9:20pm

2020-07-13-17 Motion  
that the property  
located at Lot 37,  
Block 3, Plan 8210AK  
be scheduled for  
public auction on  
September 14th, 2020,  
with the auction to  
begin at 10:00 a.m.  
The auction is to be  
held in the council  
chambers of the  
Trochu Town Office,  
located at 222  
Northfield Road.

**Motion by ARMSTRONG that the property located at Lot 37, Block 3, Plan 8210AK be scheduled for public auction on September 14th, 2020, with the auction to begin at 10:00 a.m. The auction is to be held in the council chambers of the Trochu Town Office, located at 222 Northfield Road.**

**CARRIED**

## 16. ADJOURNMENT

2020-07-13-18 Motion  
to adjourn the  
meeting at 9:22pm

**Motion by REEDS to adjourn the meeting at 9:22pm**

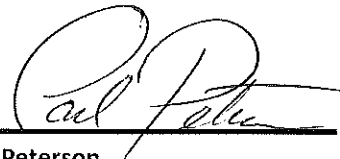
**CARRIED**

**X**



Barry Kletke  
Mayor

**X**



Carl Peterson  
CAO