

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

February 10th, 2020

At 6:00 p.m. at the Town Office

Item and Information

Regular Meeting

February 10th, 2020

Motion #	#		
	1.	CALL TO ORDER Mayor Barry Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Bonnie Munro, Councillors Chris Armstrong, Bill Cunningham, Cheryl Lumley, Chris Reeds, and Ed Stephan, Chief Administrative Officer Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital reporter Debi Moon. Also in attendance were Ross Rawlusyk with Palliser Regional Municipal Services, and Don Maxwell.	
	2.	ACCEPTANCE OF THE AGENDA a) Additions to the Agenda -Closed Session, Legal item -Closed Session, Land item -New Business, Letter re: Nomination for Alberta Order of Excellence b) Agenda Acceptance	
2020-02-10-01 Motion to accept the agenda with additions		Motion by CUNNINGHAM to accept the agenda with additions	CARRIED
	3.	ADOPTION OF THE MINUTES OF PREVIOUS MEETING a) Adoption of the January 27 th , 2020 Regular Meeting Minutes	
2020-02-10-02 Motion to adopt the January 27th, 2020 Regular Meeting Minutes		Motion by LUMLEY to adopt the January 27th, 2020 Regular Meeting Minutes	CARRIED
	4.	DELEGATIONS a) Nothing for this agenda item	
	5.	HOUSEKEEPING " See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions" a) Housekeeping Acceptance -Council approved Mayor Kletke's request to attend the Alberta Community Crime Prevention Conference in Edmonton on May 6 & 7, 2020	
2020-02-10-03 Motion to accept the Housekeeping and file for future reference		Motion by STEPHAN to accept the Housekeeping and file for future reference	CARRIED
2020-02-10-04 Motion to recess the Regular Council Meeting at 6:15pm		Motion by ARMSTRONG to recess the Regular Council Meeting at 6:15pm	CARRIED
	6.	PUBLIC HEARINGS a) 6:10pm, Public Hearing for Bylaw No. 2020-02: Land Use Bylaw 2015-09 Amendment Mayor Kletke opened the Public Hearing at 6:15pm Mayor Kletke asked if any written submissions were received No written submissions were received Mayor Kletke opened the floor for submissions and set a time limit of 30 minutes	

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Ross Rawlusk with Palliser Regional Municipal Services submitted Palliser's recommendation report

2020-02-10-05 Motion
to recess the Public
Hearing at 6:28pm

Motion by MUNRO to recess the Public Hearing at 6:28pm

CARRIED

Mayor Kletke reconvened the regular meeting at 6:29pm

7. REPORTS:

A. STAFF REPORTS:

a) Grantwriter's Report

2020-02-10-06 Motion
to accept the
Grantwriter's Report

Motion by MUNRO to accept the Grantwriter's Report

CARRIED

b) Director of Operations Report

2020-02-10-07 Motion
to accept the Director
of Operations Report

Motion by REEDS to accept the Director of Operations Report

CARRIED

c) Water/Wastewater Report

2020-02-10-08 Motion
to accept the
Water/Wastewater
Report

Motion by REEDS to accept the Water/Wastewater Report

CARRIED

d) Administrator's Report

2020-02-10-09 Motion
to accept the
Administrator's Report

Motion by REEDS to accept the Administrator's Report

CARRIED

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong

- attended Community Futures Wildrose training on community economic development
- attended Asset Management meeting, discussed PSD Citywide software

b) Councillor Cunningham

- nothing to report

c) Councillor Lumley

- attended Doctors Recruitment & Retention meeting, reported that the skills weekend has been postponed to the spring of 2021, discussed their budget and planning for a Doctor Appreciation Day

d) Councillor Reeds

- nothing to report

e) Councillor Stephan

- nothing to report

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- f) Deputy Mayor Munro
-attended a Library meeting, reported that they are in the process of adding another member to the Board
- g) Mayor Kletke
-received an invitation to Rehoboth Christian Ministries annual Gala, Councillor Stephan planning to attend
- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

2020-02-10-10 Motion
to accept Council
Reports and file for
future reference

Motion by CUNNINGHAM to accept Council Reports and file for future reference

CARRIED

8. CORRESPONDENCE LISTING:

- a) Travel Alberta Experience Essentials Workshops in the Canadian Badlands
- b) Canadian Badlands Tourism DESTINATION MARKETING SERVICES PROGRAM
- c) Film Tax Credit Launched - Lights, camera, action
- d) AUMA Towns East February News & Presidents' Summit Summary
- e) ATCO: AUC Approval for LED Conversion

2020-02-10-11 Motion
to accept
correspondence listing
and file for future
reference

Motion by ARMSTRONG to accept correspondence listing and file for future reference

CARRIED

9. FINANCE:

- a) January 2020 Bank Reconciliation

2020-02-10-12 Motion
to accept the January
2020 Bank
Reconciliation

Motion by STEPHAN to accept the January 2020 Bank Reconciliation

CARRIED

- b) Marigold Library System 2020 Requisition

2020-02-10-13 Motion
to accept and
authorize payment of
the Marigold Library
Systems' 2020
Requisition

Motion by MUNRO to accept and authorize payment of the Marigold Library Systems' 2020 Requisition

CARRIED

- c) Ag Society Mini Rodeo Sponsorship Request

2020-02-10-14 Motion
to be a Support
Sponsor of the 2020
Trochu & District Ag
Society Mini Rodeo
with a donation of
\$250.00

Motion by REEDS to be a Support Sponsor of the 2020 Trochu & District Ag Society Mini Rodeo with a donation of \$250.00

CARRIED

10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

2020-02-10-15 Motion
to recess the Regular
Council Meeting at
6:46pm

Motion by ARMSTRONG to recess the Regular Council Meeting at 6:46pm

CARRIED

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2020-02-10-16 Motion
to reconvene the
Public Hearing at
6:46pm

Motion by LUMLEY to reconvene the Public Hearing at 6:46pm

CARRIED

No further submissions received.

2020-02-10-17 Motion
to close the Public
Hearing at 6:48pm

Motion by MUNRO to close the Public Hearing at 6:48pm

CARRIED

2020-02-10-18 Motion
to reconvene the
Regular Council
Meeting at 6:48pm

Motion by ARMSTRONG to reconvene the Regular Council Meeting at 6:48pm

CARRIED

11. BYLAWS, POLICIES and AGREEMENTS

a) Bylaw No. 2020-02: Land Use Bylaw 2015-09 Amendment

2020-02-10-19 Motion
to give Bylaw No.
2020-02: Land Use
Bylaw 2015-09
Amendment 2nd
reading

Motion by STEPHAN to give Bylaw No. 2020-02: Land Use Bylaw 2015-09 Amendment 2nd reading

CARRIED

2020-02-10-20 Motion
to bring forward
Bylaw No. 2020-02:
Land Use Bylaw 2015-
09 Amendment for 3rd
reading

Motion by LUMLEY to bring forward Bylaw No. 2020-02: Land Use Bylaw 2015-09 Amendment for 3rd reading

CARRIED UNANIMOUSLY

2020-02-10-21 Motion
to give Bylaw No.
2020-02: Land Use
Bylaw 2015-09
Amendment 3rd
reading

Motion by CUNNINGHAM to give Bylaw No. 2020-02: Land Use Bylaw 2015-09 Amendment 3rd reading

CARRIED

Ross Rawlusyk left the meeting at 6:50pm

12. NEW BUSINESS

a) Recycling Changes from E360S Recycling
-Discussed

b) RFD 2020-04: Revised GIS Database & Linking to CityWide AM

2020-02-10-22 Motion
to have PSD apply the
recommendations
made in the GIS Data
Health Check Report
and provide revised
GIS datasets, linking to
CityWide AM where
applicable for an
amount not to exceed
\$3,200.00

Motion by ARMSTRONG to have PSD apply the recommendations made in the GIS Data Health Check Report and provide revised GIS datasets, linking to CityWide AM where applicable for an amount not to exceed \$3,200.00

CARRIED

c) RFD 2020-05: Phase II Asset Management Project- FCM Municipal Asset Management Program

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2020-02-10-23 Motion
to apply for the FCM
Municipal Asset
Management Program
for the Asset
Management Phase II
Project for the amount
not to exceed \$50,000.
The Town of Trochu
will contribute up to
and not exceeding
\$12,500 toward the
Asset Management
Phase II Project

Motion by CUNNINGHAM to apply for the FCM Municipal Asset Management Program for the Asset Management Phase II Project for the amount not to exceed \$50,000. The Town of Trochu will contribute up to and not exceeding \$12,500 toward the Asset Management Phase II Project

CARRIED

2020-02-10-24 Motion
to direct
Administration to draft
a letter supporting the
United Farmers
Historical Society's
nominee for the
Alberta Order of
Excellence

- d) Request from the United Farmers Historical Society for a letter supporting their Alberta Order of Excellence nominee

Motion by MUNRO directing Administration to draft a letter supporting the United Farmers Historical Society's nominee for the Alberta Order of Excellence

CARRIED

13. SPECIAL PROJECTS

- a) Nothing for this agenda item

2020-02-10-25 Motion
to close the meeting
to the public at
7:15pm

Debi Moon, Dave Nelson, and Toni Nelson left the meeting at 7:14pm

Motion by REEDS to close the meeting to the public at 7:15pm

CARRIED

CAO Carl Peterson attending, providing administration and information

14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

- a) Land, pursuant to FOIP Section 21(1)
- b) Labour, pursuant to FOIP Section 17(1)
- c) Legal, pursuant to FOIP Section 16(1)
- d) Legal, pursuant to FOIP Section 21(1)
- e) Land, pursuant to FOIP Section 17(1)

2020-02-10-26 Motion
to return to an open
meeting at 8:21pm

Motion by REEDS to return to an open meeting at 8:21pm

CARRIED

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15. RETURN TO OPEN MEETING

Meeting recessed to allow return of public at 8:21pm

Meeting resumed with public present at 8:24pm

2020-02-10-27 Motion
to instruct
administration enter
into a service
agreement with
Lawrence Hogg to act
as a Deputy Director of
Emergency
Management on
behalf of the Town of
Trochu

Motion by CUNNINGHAM directing Administration enter into a service agreement with Lawrence Hogg to act as a Deputy Director of Emergency Management on behalf of the Town of Trochu

CARRIED

16. ADJOURNMENT

2020-02-10-28 Motion
to adjourn the
meeting at 8:25pm

Motion by MUNRO to adjourn the meeting at 8:25pm

CARRIED

X



Barry Kletke
Mayor

X



Carl Peterson
CAO