

TOWN OF TROCHU – MINUTES

FOR THE ORGANIZATIONAL MEETING HELD

October 15th, 2019

At 5:00 p.m. at the Town Office

Item and Information Organizational Meeting October 15th, 2019

1. CALL TO ORDER:

The Organizational Meeting was called to order by Mayor Kletke at 5:35 p.m. In attendance were Mayor Barry Kletke, Deputy Mayor Bill Cunningham, Councillors Chris Armstrong, Cheryl Lumley, Bonnie Munro, Chris Reeds, and Ed Stephan, Chief Administrative Officer Carl Peterson, Director of Operations Dave Nelson, and Recording Secretary Toni Nelson.

Also in attendance, Commissioner of Oaths Frank VanderKley

a) Additions to Agenda

-Document Review: Bylaw 2018-05, Council Code of Conduct

-Document Review: Bylaw 1995-11, Councillor Disclosures, Conflicts of Interest

-Document Review: Policy 2018-06-15-03, Councillor Fees

b) Agenda Acceptance – Motion to Accept the Agenda

Motion by STEPHAN to accept the agenda with additions

CARRIED

2019-10-15-01
Motion to
accept the
agenda with
additions

2. BUSINESS

a) Election of Deputy Mayor for a One Year Term, as per MGA Legislation

Mayor Kletke called for nominations for Deputy Mayor for a one year term.

Councillor Lumley nominated Councillor Armstrong.

Councillor Armstrong accepted the nomination.

Mayor Kletke called for nominations a second time.

Councillor Reeds nominated Councillor Munro.

Councillor Munro accepted the nomination.

Mayor Kletke called for nominations a third time.

No further nominations presented.

Motion by REEDS to cease nominations for Deputy Mayor for a one year term

CARRIED

2019-10-15-02
Motion to cease
nominations for
Deputy Mayor
for a one year
term

A vote was taken by secret ballot.

CAO Carl Peterson declared Councillor Bonnie Munro as Deputy Mayor.

Motion by CUNNINGHAM to destroy ballots

CARRIED

2019-10-15-03
Motion to
destroy ballots

Ballots destroyed by Secretary Toni Nelson

TOWN OF TROCHU – MINUTES

FOR THE ORGANIZATIONAL MEETING HELD

October 15th, 2019

At 5:00 p.m. at the Town Office

Deputy Mayor Munro was administered the Oath of Office.

Mayor Kletke assumed the Chair, Deputy Mayor Munro the Deputy Mayor's Chair and all others took their seats.

3. Document Reviews

- a) Bylaw 2009-05: Procedure Bylaw
-reviewed, no changes at this time
- b) Policy 2018-12-10-05, Christmas Appreciation Policy
-reviewed, tabled for future meeting
- c) Bylaw 2018-05: Council Code of Conduct Bylaw
-reviewed, no changes at this time
- d) Bylaw 1995-11: Councillor Disclosures, Conflicts of Interest Bylaw
-reviewed, requested a new bylaw be prepared for presentation
- e) Policy 2018-06-15-03: Councillor Fees Policy
-reviewed, no changes at this time

4. Meetings of Council

2019-10-15-04
Motion to
schedule Council
meetings as
follows: Regular
Council meetings
are scheduled for
6:00pm on the
2nd and 4th
Mondays of each
month except
July, August, and
December, in
which one
meeting per
month will be
scheduled with
their dates to be
determined at
future regular
Council
meetings.
Committee of the
Whole meetings
are scheduled for
6:00pm on the
3rd Monday of
every 2nd
month, going
forward from
February of
2020. If a
meeting falls on a
statutory holiday,
it will instead be
held on the
following
Tuesday.

Motion by REEDS to schedule Council meetings as follows: Regular Council meetings are scheduled for 6:00pm on the 2nd and 4th Mondays of each month except July, August, and December, in which one meeting per month will be scheduled with their dates to be determined at future regular Council meetings. Committee of the Whole meetings are scheduled for 6:00pm on the 3rd Monday of every 2nd month, going forward from February of 2020. If a meeting falls on a statutory holiday, it will instead be held on the following Tuesday.

CARRIED UNANIMOUSLY

TOWN OF TROCHU – MINUTES

FOR THE ORGANIZATIONAL MEETING HELD

October 15th, 2019

At 5:00 p.m. at the Town Office

5. Committee & Board Appointments

a) Review of Committees

2019-10-15-05
Motion that
Councillor
Lumley be
appointed to the
Wild Rose
Community
Futures Loan
Subcommittee

Motion by ARMSTRONG that Councillor Lumley be appointed to the Wild Rose Community Futures Loan Subcommittee

CARRIED

2019-10-15-06
to adopt the
Committee and
Board
appointments for
the 2019/2020
term as per the
following listing

Motion by LUMLEY to adopt the Committee and Board appointments for the 2019/2020 term as per the following listing.

CARRIED

Committee Listing 2019-2020

In House Committees		
Committee	Members	Alternates
Economic Development (Committee of the Whole)	All of Council	n/a
Audit and Finance Committee (Committee of the Whole)	All of Council	n/a
Municipal Planning Committee (MPC)	Stephan, Armstrong, and Reeds	Kletke
Arboretum Board	Lumley	Stephan
Capital Equipment Purchasing Committee	Armstrong, Reeds, and Stephan	Kletke
Asset Management Committee	Armstrong, Reeds, and Stephan	Kletke
CAO Evaluation Committee	Kletke, Munro	
Funded Committees – Requisition Like Funding/ Agreement To Partner And Attend Meetings		
Committee	Members	Alternates
FCSS (Family & Community Support Service)	Lumley	Munro
Kneehill Foundation	Cunningham	Stephan
Palliser Planning Services	Stephan and CAO	Reeds
Solid Waste Management (Drumheller)	Munro	Lumley
Wild Rose Community Futures	Armstrong	Munro
Wild Rose Community Futures, Loan Subcommittee	Lumley	Armstrong
Red Deer River Watershed	Reeds	Munro
Red Deer Municipal Users Group	Reeds	Munro
Highway 21 Boomtown Trail	Cunningham	Lumley
Kneehill County Doctor Recruitment and Retention	Lumley and CAO	Stephan
Library Board	Munro (3 Year Term)	Stephan (3 Year Term)
Three Hills & Area Restorative Justice Society	Stephan	Munro
Ad Hoc Committees		
Committee	Members	Alternates
CAEP (Central Alberta Economic Partnership)	Kletke and CAO	Reeds
Canadian Badlands	Cunningham	Munro
Police Advisory Committee	Cunningham and CAO	Armstrong
Regional Partnership Committee (all municipalities in Kneehill County)	Lumley and CAO	Reeds

TOWN OF TROCHU – MINUTES

FOR THE ORGANIZATIONAL MEETING HELD

October 15th, 2019

At 5:00 p.m. at the Town Office

St. Mary's Covenant Health – Community Board Meetings	Kletke, Munro and CAO	Reeds
Intermunicipal Development Plan Committee	Reeds, Stephan and CAO	Armstrong
Intermunicipal Collaboration Framework Committee	Kletke, Cunningham, Reeds, Munro and CAO	n/a
Seniors Housing Advisory Committee	All of Council <i>Chairperson: Ron Zook</i>	
Town of Trochu Council		
Mayor Barry Kletke	bkletke@eastlink.ca	
Deputy Mayor Bonnie Munro	bmundo56@gmail.com	
Councillor Chris Armstrong	chrisarmstrong@yahoo.com	
Councillor Bill Cunningham	willcunningham@persona.ca	
Councillor Cheryl Lumley	thelcumley@gmail.com	
Councillor Chris Reeds	crreeds@hotmail.com	
Councillor Ed Stephen	kneehillfuneralservices@hotmail.com	

6. Signing Authorities

- a) Currently signing authority is to Bill Cunningham, Mike King, Barry Kletke, Carl Peterson, and Chris Reeds.

2019-10-15-07
Motion to have
Mayor Barry
Kletke, Deputy
Mayor Bonnie
Munro, Chief
Administrative
Officer Carl
Peterson,
Director of
Corporate
Services Mike
King, and
Councillor Bill
Cunningham as
the signing
authorities for
the Town of
Trochu

Motion by STEPHAN to have Mayor Barry Kletke, Deputy Mayor Bonnie Munro, Chief Administrative Officer Carl Peterson, Director of Corporate Services Mike King, and Councillor Bill Cunningham as the signing authorities for the Town of Trochu

CARRIED

7. Adjournment

2019-10-15-08
Motion to
adjourn the
meeting at
6:18pm

Motion by MUNRO to adjourn the meeting at 6:18pm

CARRIED

X

Barry Kletke
Mayor



X

Carl Peterson
CAO

