

# TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

August 12<sup>th</sup>, 2019

At 6:00 p.m. at the Town Office

## Item and Information

Regular Meeting

August 12<sup>th</sup>, 2019

Motion	#	Item and Information	
	<b>1.</b>	<b>CALL TO ORDER</b> Mayor Kletke called the meeting to order at 6:00 pm. In attendance were Mayor Barry Kletke, Councillors Chris Armstrong, Cheryl Lumley, Bonnie Munro, and Chris Reeds, Chief Administrative Officer Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Reporter Debi Moon.  Regrets, Deputy Mayor Bill Cunningham and Councillor Ed Stephan.	
	<b>2.</b>	<b>ACCEPTANCE OF THE AGENDA</b> a) Additions to the Agenda Closed Session, Legal item  b) Agenda Acceptance – Motion to Accept the Agenda	
2019-08-12-01 Motion to accept the agenda with additions		<b>Motion by LUMLEY to accept the agenda with additions</b>	<b>CARRIED</b>
	<b>3.</b>	<b>ADOPTION OF THE MINUTES OF PREVIOUS MEETING</b> a) Adoption of the July 15 <sup>th</sup> Regular Meeting Minutes	
2019-08-12-02 Motion to adopt the July 15 <sup>th</sup> Regular Meeting Minutes		<b>Motion by MUNRO to adopt the July 15<sup>th</sup> Regular Meeting Minutes</b>	<b>CARRIED</b>
	<b>4.</b>	<b>DELEGATIONS</b> a) Nothing for this agenda item	
	<b>5.</b>	<b>HOUSEKEEPING</b> “ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions” a) Housekeeping Acceptance	
2019-08-12-03 Motion to accept the Housekeeping and file for future reference		<b>Motion by REEDS to accept the Housekeeping and file for future reference</b>	<b>CARRIED</b>
	<b>6.</b>	<b>PUBLIC HEARINGS</b> b) Nothing for this agenda item	
	<b>7.</b>	<b>REPORTS:</b> <b>A. STAFF REPORTS:</b> a) Grantwriter’s Report	
2019-08-12-04 Motion to accept the Grantwriter’s Report		<b>Motion by ARMSTRONG to accept the Grantwriter’s Report</b>	<b>CARRIED</b>
		b) Gardener’s Report	
2019-08-12-05 Motion to accept the Gardener’s Report		<b>Motion by LUMLEY to accept the Gardener’s Report</b>	<b>CARRIED</b>
		c) Director of Operations’ & Water/Wastewater Report	
2019-08-12-06 Motion to accept the Director of Operations’ Report		<b>Motion by MUNRO to accept the Director of Operations’ Report</b>	<b>CARRIED</b>

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At 6:00 p.m. at the Town Office

2019-08-12-07 Motion  
to accept the  
Water/Wastewater  
Report

**Motion by ARMSTRONG to accept the Water/Wastewater Report**

**CARRIED**

d) Administrator's Report

2019-08-12-08 Motion  
to accept the  
Administrator's Report

**Motion by LUMLEY to accept the Administrator's Report**

**CARRIED**

## **B. COMMITTEE REPORTS**

a) Nothing for this agenda item

## **C. COUNCIL REPORTS**

a) Councillor Armstrong  
-Nothing to Report

b) Councillor Lumley  
-Reported that she is unable to attend the Arboretum Society meeting on August 28<sup>th</sup> and will ask committee alternate Ed Stephan to attend in her place

c) Councillor Munro  
-Nothing to Report

d) Councillor Reeds  
-Reported that the Alberta Rural Development Network toolkit related to an earlier workshop is now done and he will present it at a later meeting

e) Councillor Stephan  
-Not in attendance

f) Deputy Mayor Cunningham  
- Not in attendance

g) Mayor Kletke  
-Received an invitation to ATCO event at Spruce Meadows on Sept 5<sup>th</sup>, RSVPed for 2 Council members

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2019-08-12-09 Motion  
to accept the Council  
Reports and file for  
future reference

**Motion by REEDS to accept the Council Reports and file for future reference**

**CARRIED**

## **8. CORRESPONDENCE LISTING**

- a) Alberta's Amazing Volunteers
- b) CAEP: Red Tape Reduction
- c) Reminder - Register for CAEP 2019 Fall Engagement Sessions
- d) AUMA 2019 Fall Convention - Potential Meeting Opportunity with Minister Madu
- e) GST Status of Intermunicipal Cost Sharing Agreements
- f) FCM: Call to Double Gas Tax Fund Transfers
- g) FCM: Our Rural Recommendations

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At 6:00 p.m. at the Town Office

2019-08-12-10 Motion  
to accept  
correspondence listing  
and file for future  
reference

**Motion by LUMLEY to accept correspondence listing and file for future reference CARRIED**

## 9. FINANCE:

- a) July 2019 Bank Reconciliation

2019-08-12-11 Motion  
to approve the July  
2019 Bank  
Reconciliation

**Motion by MUNRO to approve the July 2019 Bank Reconciliation CARRIED**

## 10. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- b) Nothing for this agenda item

## 11. BYLAWS, POLICIES and AGREEMENTS

- a) 2019 Enforcement Services Agreement

2019-08-12-12 Motion  
to approve the  
Enforcement Services  
Agreement with  
Kneehill County

**Motion by REEDS to approve the Enforcement Services Agreement with Kneehill County CARRIED**

## 12. NEW BUSINESS

- a) Town Branding Project
  - Discussed some initial logo options
  - Council would like to see participation and submissions from public, particularly students
- b) Municipal Investment Attraction Readiness

2019-08-12-13 Motion  
REEDS to approve  
spending \$5500 to  
take part in the  
Municipal Investment  
Attraction Readiness  
Coaching and  
Assessment program  
being offered by CAEP

**Motion by REEDS to approve spending \$5500 to take part in the Municipal Investment Attraction Readiness Coaching and Assessment program being offered by CAEP CARRIED**

- c) Trochu Arboretum 30<sup>th</sup> Anniversary
  - Chris Armstrong to attend

2019-08-12-14 Motion  
to donate a tree to the  
Trochu & District  
Arboretum to  
commemorate their  
30th Anniversary, to a  
maximum value of  
\$500

**Motion by LUMLEY to donate a tree to the Trochu & District Arboretum to commemorate their 30<sup>th</sup> Anniversary, to a maximum value of \$500 CARRIED**

- d) St. Mary's Health Care Centre - Sister's Visit & BBQ
  - Chris Armstrong to attend

## 13. SPECIAL PROJECTS

- a) Nothing for this agenda item

Toni Nelson, and Debi Moon left the meeting at 7:20pm

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At 6:00 p.m. at the Town Office

2019-08-12-15 Motion  
to close meeting to  
the public at 7:25pm

**Motion by REEDS to close meeting to the public at 7:25pm**

**CARRIED**

CAO Carl Peterson attending, providing administration and information  
Director of Operations Dave Nelson attending, providing information

## 14. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

- a) Land, pursuant to FOIP Section 16(1)
- b) Land, pursuant to FOIP Section 16(1)
- c) Labour, pursuant to FOIP Section 17(1)

Dave Nelson left the meeting at 7:51pm

## 15. RETURN TO OPEN MEETING

2019-08-12-16 Motion  
to return to open  
meeting at 8:52pm

**Motion by REEDS to return to open meeting at 8:52pm**

**CARRIED**

Meeting recessed at to allow return of public at 8:53pm  
Meeting resumed with public present at 8:55pm

2019-08-12-17 Motion  
to accept MPE's  
recommendation to  
award the Pontmain  
Demolition contract to  
Dakota Reclamators  
and set the overall  
budget for the project  
at \$285,000

**Motion by MUNRO to accept MPE's recommendation to award the Pontmain Demolition contract to Dakota Reclamators and set the overall budget for the project at \$285,000**

**CARRIED**

2019-08-12-18 Motion  
to accept mapping  
proposal  
188912\_Fig04\_NW\_AS  
P\_Option2\_(JUL-23-  
2019) as developed by  
Dillon Consulting to be  
used in the North  
West Area Structure  
Plan

**Motion by ARMSTRONG to accept mapping proposal 18-8912\_Fig04\_NW\_ASP\_Option2\_(JUL-23-2019) as developed by Dillon Consulting to be used in the North West Area Structure Plan**

**CARRIED**

2019-08-12-19 Motion  
to approve the Change  
of Scope proposed by  
Dillon Consulting in  
regards to project 18-  
8912

**Motion by LUMLEY to approve the Change of Scope proposed by Dillon Consulting in regards to project 18-8912**

**CARRIED**

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2019-08-12-20 Motion to enter into a 5 year lease agreement at \$5300 per year with Robert and Phyllis Kober for lands associated with the Town's emergency wells and well house located within the NW Sec 4; Twp 34, Rg 23; W4M

**Motion by REEDS to enter into a 5 year lease agreement at \$5300 per year with Robert and Phyllis Kober for lands associated with the Town's emergency wells and well house located within the NW Sec 4; Twp 34, Rg 23; W4M** **CARRIED**

2019-08-12-21 Motion to approve the total Detailed Engineering & Field Services budget of \$223,000 as indicated by CIMA+'s 2019 cost estimate of the Trochu –Lagoon Expansion project, dated 4/23/2019

**Motion by LUMLEY to approve the total Detailed Engineering & Field Services budget of \$223,000 as indicated by CIMA+'s 2019 cost estimate of the Trochu –Lagoon Expansion project, dated 4/23/2019** **CARRIED**

## 16. ADJOURNMENT


2019-08-12-22 Motion to adjourn the meeting at 8:59pm

**Motion by ARMSTRONG to adjourn the meeting at 8:59pm** **CARRIED**

X

  
\_\_\_\_\_  
Barry Kletke  
Mayor

X

  
\_\_\_\_\_  
Carl Peterson  
CAO