

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

January 14th, 2019

At 6:00 p.m. at the Town Office

Motion #/Notes

Item and Information

#

Regular Meeting

January 14th, 2019

1. CALL TO ORDER

The meeting was called to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Bill Cunningham, Councillors Chris Armstrong, Cheryl Lumley, Bonnie Munro, Chris Reeds, and Ed Stephan, Chief Administrative Officer Carl Peterson, Director of Corporate Services Mike King, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital reporter Debi Moon.

2. ACCEPTANCE OF THE AGENDA

- a) Additions to the Agenda
-Closed session, legal item

- b) Agenda Acceptance – Motion to Accept the Agenda

2019-01-14-01 Motion to accept the agenda with additions

REEDS moved to accept the agenda with additions

CARRIED

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

- a) Adoption of the December 10th 2018 Regular meeting minutes

2019-01-14-02 Motion to adopt the December 10th 2018 Regular Meeting minutes

CUNNINGHAM moved to adopt the December 10th 2018 Regular Meeting minutes

CARRIED

- b) Adoption of the December 10th 2018 Committee of the Whole meeting minutes

2019-01-14-03 Motion to adopt the December 10th 2018 Committee of the Whole Meeting minutes

CUNNINGHAM moved to adopt the December 10th 2018 Committee of the Whole Meeting minutes

CARRIED

4. HOUSEKEEPING

“ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”

- a) Housekeeping Acceptance

2019-01-14-04 Motion to accept the Housekeeping and file for future reference

STEPHAN moved to accept the Housekeeping and file for future reference

CARRIED

5. PUBLIC HEARINGS

- a) Nothing for this agenda item

Ray Noble entered the meeting at 6:02pm

6. DELEGATIONS

- a) Ray Noble, Director of Protective Services, 6:10pm
-Ray gave some background on himself and his position, and noted the change of title from Bylaw Enforcement to Protective Services
-described his future plans including updates to current manuals, policies, bylaws, and succession planning, will be giving quarterly reports to Council

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Ray Noble left the meeting at 6:20pm

7. REPORTS:

A. STAFF REPORTS:

- a) Grantwriter's Report

2019-01-14-05 Motion
to accept the
Grantwriter's Report

REEDS moved to accept the Grantwriter's Report

CARRIED

- b) Director of Operation's Report

2019-01-14-06 Motion
to accept the Director
of Operations' Report

MUNRO moved to accept the Director of Operations' Report

CARRIED

- c) Water/Wastewater Report

2019-01-14-07 Motion
to accept the
Water/Wastewater
Report

LUMLEY moved to accept the Water/Wastewater Report

CARRIED

- d) Administrator's Report

2019-01-14-08 Motion
to accept the
Administrator's Report

STEPHAN moved to accept the Administrator's Report

CARRIED

B. COMMITTEE REPORTS

- a) Nothing for this agenda item

C. COUNCIL REPORTS

- a) Councillor Armstrong
-Nothing to report

- b) Councillor Lumley
-attended Community Futures meeting/Christmas party, a new personnel policy was proposed and there will be board training on Feb 2nd in Strathmore
-attended FCSS meeting, discussed 5% increase for requisition this year

- c) Councillor Munro
-reported that the Library has hired 2 people to cover Saturdays

- d) Councillor Reeds
-Nothing to report

- e) Councillor Stephan
-Nothing to report

- f) Deputy Mayor Cunningham
-attended Kneehill Housing meeting, reports that lights in the Manor and Goldenhills Lodge were replaced free of charge under the AB Governments Ecofitt program, noted that the requisition has nearly doubled this year

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-met with members of the Trochu Lions, discussed possibility of creating a fairgrounds committee that would include members from Council, Trochu Lions, Minor Ball, and the Ag Society

- g) Mayor Kletke
 - spoke with ATCO Gas reps regarding moving their Trochu office to Three Hills
 - presented a letter seeking nominations for the Alberta Order of Excellence
- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

2019-01-14-09 Motion to accept the Council Reports and file for future reference

CUNNINGHAM moved to accept the Council Reports and file for future reference **CARRIED**

D. CORRESPONDENCE LISTING (See Listing Details for more information.)

- a) FCM: Telecommunications and rights-of-way handbook
- b) The NEWS from Alberta Counsel - December 11
- c) Alberta Counsel At a Glance - December 14
- d) Canadian Badlands Tourism (CBT) - Approved Board Minutes for November 2018
- e) RDRMUG December Newsletter
- f) FCM Voice December 17
- g) Peter Tarnawsky- Kneehill County's Interim CAO
- h) At a Glance - January 4
- i) FCM Voice January 7
- j) January Kneehill Interagency Newsbrief
- k) Regional SDAB - Board Selection
- l) 2019 Seniors Service Awards
- m) The NEWS from Alberta Counsel - January 9

Discussion of changes to Correspondence Listing process:

-Council directed that, going forward, any matter that receives the attention of council or the administration may or may not be documented at the discretion of Administration

2019-01-14-10 Motion to accept correspondence listing and file for future reference

LUMLEY moved to accept correspondence listing and file for future reference **CARRIED**

8. FINANCE:

- a) December 2018 Bank Reconciliation

2019-01-14-11 Motion to approve the December 2018 Bank Reconciliation

REEDS moved to approve the December 2018 Bank Reconciliation **CARRIED**

- b) Kneehill Housing 2019 Requisition

2019-01-14-12 Motion to accept and pay the 2019 Kneehill Housing Requisition

CUNNINGHAM moved to accept and pay the 2019 Kneehill Housing Requisition **CARRIED**

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- c) Drumheller & District Solid Waste Management Association 2019 Requisition

2019-01-14-13 Motion to accept and pay the Drumheller & District Solid Waste Management Association 2019 Requisition

MUNRO moved to accept and pay the Drumheller & District Solid Waste Management Association 2019 Requisition **CARRIED**

- d) Palliser Regional Municipal Services 2019 Requisition

2019-01-14-14 Motion to accept and pay the Palliser Regional Municipal Services 2019 Requisition

ARMSTRONG moved to accept and pay the Palliser Regional Municipal Services 2019 Requisition **CARRIED**

- e) Ag for Life Donation Request
-file for information

- f) Kidsport Meatspiel Request

2019-01-14-15 Motion to donate \$200 to the KidSport Kneehill Meatspiel

REEDS moved to donate \$200 to the KidSport Kneehill Meatspiel **CARRIED**

9 OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

10. BYLAWS, POLICIES and AGREEMENTS

- a) Bylaw 2019-01: Regional Assessment Review Board Bylaw

2019-01-14-16 Motion to approve 1st reading of Bylaw 2019-01: Regional Assessment Review Board

CUNNINGHAM moved to approve 1st reading of Bylaw 2019-01: Regional Assessment Review Board **CARRIED**

2019-01-14-17 Motion to approve 2nd reading of Bylaw 2019-01: Regional Assessment Review Board

LUMLEY moved to approve 2nd reading of Bylaw 2019-01: Regional Assessment Review Board **CARRIED**

2019-01-14-18 Motion to bring forward Bylaw 2019-01: Regional Assessment Review Board

REEDS moved to bring forward Bylaw 2019-01: Regional Assessment Review Board **CARRIED UNANIMOUSLY**

2019-01-14-19 Motion to approve 3rd reading of Bylaw 2019-01: Regional Assessment Review Board

MUNRO moved to approve 3rd reading of Bylaw 2019-01: Regional Assessment Review Board **CARRIED**

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11. NEW BUSINESS

a) RFD 2019-01: Asset Management Cohort Program

2019-01-14-20 Motion moved that Town Council resolves to direct staff to apply for the asset management cohort program opportunity from the RMA, AUMA, and IAMA.

Be it therefore that the Town of Trochu commits staff and other personnel to participating in the asset management cohort program to advance our asset management program.

Be it further resolved that the Town of Trochu commits financial support from its budget toward the costs of this initiative for staff travel and accommodation.

Be it further resolved that the Town of Trochu commits financial support from its budget toward the costs of one venue rental to hold one meeting in Trochu during the course of the project.

ARMSTRONG moved that Town Council resolves to direct staff to apply for the asset management cohort program opportunity from the RMA, AUMA, and IAMA.

Be it therefore that the Town of Trochu commits staff and other personnel to participating in the asset management cohort program to advance our asset management program.

Be it further resolved that the Town of Trochu commits financial support from its budget toward the costs of this initiative for staff travel and accommodation.

Be it further resolved that the Town of Trochu commits financial support from its budget toward the costs of one venue rental to hold one meeting in Trochu during the course of the project.

CARRIED

b) RFD 2019-02: ACP Grant Funding Application

2019-01-14-21 Motion that Town Council agrees to act as the applicant and managing partner for a joint grant application with Kneehill County for an Alberta Community Partnerships (ACP) grant to fund mediated efforts toward concluding an ICF Agreement

CUNNINGHAM moved that Town Council agrees to act as the applicant and managing partner for a joint grant application with Kneehill County for an Alberta Community Partnerships (ACP) grant to fund mediated efforts toward concluding an ICF Agreement

CARRIED

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- c) Asset Management Opportunity - Public Sector Partners
-item discussed
- d) Central Zone Healthcare Planning Update

2019-01-14-22 Motion
to file the Central Zone
Healthcare Planning
Update for
information

STEPHAN moved to file the Central Zone Healthcare Planning Update for information CARRIED

2019-01-14-23 Motion
to approve Councillor
Bill Cunningham's
attendance to the
2019 Growing Rural
Tourism Conference

- e) 2019 Growing Rural Tourism Conference

LUMLEY moved to approve Councillor Bill Cunningham's attendance to the 2019 Growing Rural Tourism Conference CARRIED

2019-01-14-24 Motion
to appoint Councillor
Bonnie Munro to a 3
year term as the
Library Board
representative with
Councillor Stephan as
alternate

- f) Marigold Library Board Representative, 3 Year Term

ARMSTRONG moved to appoint Councillor Bonnie Munro to a 3 year term as the Library Board representative with Councillor Stephan as alternate CARRIED

12 SPECIAL PROJECTS

- a) Nothing for this agenda item

Toni Nelson, Dave Nelson, and Debi Moon left the meeting at 7:30pm

2019-01-14-25 Motion
to go close the
meeting to the public
at 7:31pm as per FOIP
Sections 16(1) and
27(1)

REEDS moved to go close the meeting to the public at 7:31pm as per FOIP Sections 16(1) and 27(1) CARRIED

Carl Peterson attending, Chief Administrative Officer
Mike King attending, Director of Corporate Services

13. CONFIDENTIAL MATTERS – CLOSED SESSION

Confidential Matters: Council to move to a session closed to the public for items dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1.

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

- a) Land
- b) Land
- c) Land
- d) Legal

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2019-01-14-26 Motion
to return to open
meeting at 8:35pm

REEDS moved to return to open meeting at 8:35pm

CARRIED

Meeting recession to allow return of public at 8:35pm
Meeting resumption with public present at 8:36pm

2019-01-14-27 Motion
to have Reynolds
Mirth Richards &
Farmer LLP develop an
option to purchase
agreement between
the Town of Trochu
and Philip and Debbie
Knievel regarding the
property identified by
LINC #0032141483

CUNNINGHAM moved to have Reynolds Mirth Richards & Farmer LLP develop an option to purchase agreement between the Town of Trochu and Philip and Debbie Knievel regarding the property identified by LINC #0032141483

CARRIED

2019-01-14-28 Motion
to proceed with the
annexation of lands
located north and east
of existing municipal
boundaries

REEDS moved to proceed with the annexation of lands located north and east of existing municipal boundaries

CARRIED


15. ADJOURNMENT

2019-01-14-29 Motion
to adjourn at 8:38pm

LUMLEY moved to adjourn at 8:38pm

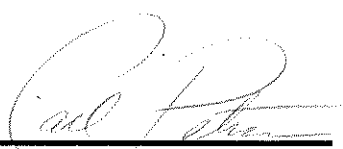
CARRIED

X



Barry Kletke
Mayor

X



Carl Peterson
CAO