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| **Motion #/Notes** | **#** | **Item and Information**  **Regular Meeting**  **October 22nd, 2018** |
|  | **1.** | **CALL TO ORDER**  The meeting was called to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cheryl Lumley, Bonnie Munro, and Ed Stephan, CAO Carl Peterson, Director of Corporate Services Mike King, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Debi Moon.  Councillor Ed Stephan entered the meeting at 7:30pm |
| 2018-10-22-01 Motion to accept the agenda with additions | **2.** | **ACCCEPTANCE OF THE AGENDA**   1. Additions to the Agenda 2. Agenda Acceptance – Motion to Accept the Agenda   -Delegation: MLA Nathan Cooper  **LUMLEY moved to accept the agenda with additions CARRIED** |
| 2018-10-22-02 Motion to adopt of the October 9th, 2018, Regular Meeting minutes | **3.** | **ADOPTION OF THE MINUTES OF PREVIOUS MEETING**   1. Adoption of the October 9th 2018 Regular Meeting minutes   **ARMSTRONG moved to adopt of the October 9th, 2018, Regular Meeting minutes CARRIED** |
| 2018-10-22-03 Motion to accept the Housekeeping and file for future reference | **4.** | **HOUSEKEEPING**  “ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”   1. Housekeeping Acceptance   **REEDS moved to accept the Housekeeping and file for future reference CARRIED** |
|  | **5.** | **PUBLIC HEARINGS**   1. Nothing for this agenda item |
|  | **6.** | NATHAN COOPER entered the meeting at 6:30pm  **DELEGATIONS**   1. 6:30pm MLA Nathan Cooper  * MLA Cooper gave Council a general Government update   NATHAN COOPER left the meeting at 7:00pm |
| 2018-10-22-04 Motion to accept the Administrator’s Report | **7.** | **REPORTS:**   1. **STAFF REPORTS:** 2. Administrator’s Report   **CUNNINGHAM moved to accept the Administrator’s Report CARRIED** |
|  |  | 1. COMMITTEE REPORTS 2. Nothing for this agenda item |
|  |  | 1. COUNCIL REPORTS 2. Councillor Armstrong   -Reports that the Doctor Recruitment and Retention Committee has recruited Dr. Dalynne Peters for the Kneehill Medical Clinic   1. Councillor Cunningham   -attended a Kneehill Housing Committee meeting where they met new the CAO and discussed some upcoming changes  -requested feedback from groups that had Community Showcase tables at the Flapjack Fiesta if available, if not suggested contacting them for feedback   1. Councillor Lumley   -discussed Flapjack Fiesta event and reported that at least 318 people attended, will inquire about Community Showcase groups’ feedback at next FCSS meeting  -attended an Arboretum meeting where they discussed the annual Forest of Lights, asked if the Town would like to sponsor a Hot Dog Night this year   1. Councillor Munro   -did not attend latest Solid Waste Management meeting due to email list issues  -reported that the work on organizing the Library’s records is going well and should be done soon   1. Councillor Stephan   -nothing to report   1. Deputy Mayor Reeds   - nothing to report   1. Mayor Kletke   -nothing to report |
| 2018-10-22-05 Motion to sponsor a Hot Dog Night during the Arboretum’s Forest of Lights, date to be determined |  | 1. Motions from Items in Councillor Reports   **LUMLEY moved to sponsor a Hot Dog Night during the Arboretum’s Forest of Lights, date to be determined CARRIED** |
| 2018-10-22-06 Motion to accept the Council Reports and file for future reference |  | 1. Acceptance of Council Reports and filing for future reference   **ARMSTRONG moved to accept the Council Reports and file for future reference CARRIED** |
| 2018-10-22-07 Motion to accept correspondence listing and file for future reference |  | 1. **CORRESPONDENCE LISTING (See Listing Details for more information.)** 2. FCM Voice October 15 3. The NEWS from Alberta Counsel - October 16 4. Senior's Advisory and Society notes 5. At a Glance - October 19 6. FCM- President's Corner 7. FCM- Deadline is approaching: fill out your survey today! 8. KREMA Report 9. Guide to tax exemption change for elected officials   **CUNNINGHAM moved** **to accept correspondence listing and file for future reference CARRIED** |
|  | **8.** | **FINANCE:**   1. Senior’s Housing Facility, concept plan design quote from IBI Group   -some corrections to the document are needed, Council instructed staff to bring corrected quote forward to next Regular Council meeting |
|  | **9** | OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS   1. Nothing for this agenda item |
|  | **10.** | **BYLAWS, POLICIES and AGREEMENTS**   1. Nothing for this agenda item |
|  | **11.** | **NEW BUSINESS**   1. Presentation to Bob & Audrey Nelson for their 60th Wedding Anniversary   -Mayor Kletke presented a Certificate of Recognition to Bob & Audrey Nelson in honour of their 60th Wedding Anniversary   1. AUMA Request for Responses to the Municipal Cannabis Transition Program   –Council instructed staff to draft a letter using the template provided by the AUMA   1. Intermunicipal Assessment Review Board & Central AB Regional Assessment Review Board   -Council instructed staff to research the Town’s options for Regional Assessment Review Boards and bring them to a future Regular Council meeting   1. Seniors’ Advisory and Society Committees’ Festival of Lights event   -Audrey Nelson was invited to speak on the Committee’s plans for a community event in late November, she will provide staff with details for the November/December Town newsletter |
|  | **12** | SPECIAL PROJECTS   1. Nothing for this agenda item |
| 2018-10-22-08 Motion to go In Camera at 7:47pm  2018-10-22-09 Motion to come out of In Camera at 8:35pm | **13.** | Recording Secretary Toni Nelson and Reporter Debi Moon left the meeting at 7:45pm  REEDS moved to go In Camera at 7:47pm CARRIED  CAO Carl Peterson attending  CONFIDENTIAL MATTERS TO BE HELD IN CAMERA  Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.   1. Legal 2. Land   **REEDS moved to come out of In Camera at 8:35pm CARRIED**  Meeting recessed to allow return of public at 8:35pm  Meeting resumed at 8:38pm |
| 2018-10-22-10 Motion to adjourn the meeting at 8:36pm | **14.** | **ADJOURNMENT**  **STEPHAN moved to adjourn the meeting at 8:40pm CARRIED** |

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**Barry Kletke Carl Peterson**

**Mayor**  **CAO**