

TOWN OF TROCHU - MINUTES

FOR THE COUNCIL MEETING HELD

November 13th, 2018

At 6:00 p.m. at the Town Office

Motion #/Notes

Item and Information

#

Regular Meeting

November 13th, 2018

1. CALL TO ORDER

The meeting was called to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Bill Cunningham, Councillors Chris Armstrong, Cheryl Lumley, Bonnie Munro, Chris Reeds, and Ed Stephan, CAO Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Debi Moon.

2. ACCEPTANCE OF THE AGENDA

a) Additions to the Agenda

-Correspondence: Three Hills Child Care request, Delburne Snowflake Day invitation

b) Agenda Acceptance – Motion to Accept the Agenda

2018-11-13-01 Motion to accept the agenda with additions

LUMLEY moved to accept the agenda with additions

CARRIED

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

a) Adoption of the October 22nd 2018 Regular Meeting minutes

2018-11-13-02 Motion to adopt of the October 22nd, 2018, Regular Meeting minutes

STEPHAN moved to adopt of the October 22nd, 2018, Regular Meeting minutes

CARRIED

4. HOUSEKEEPING

“ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”

a) Housekeeping Acceptance

2018-11-13-03 Motion to accept the Housekeeping and file for future reference

CUNNINGHAM moved to accept the Housekeeping and file for future reference

CARRIED

5. PUBLIC HEARINGS

a) Nothing for this agenda item

6. DELEGATIONS

b) Nothing for this agenda item

7. REPORTS:

A. STAFF REPORTS:

a) Water, Wastewater Report

2018-11-13-04 Motion to accept the Water/Wastewater Report

REEDS moved to accept the Water/Wastewater Report

CARRIED

b) Director of Operations

2018-11-13-05 Motion to accept the Director of Operations' Report

REEDS moved to accept the Director of Operations' Report

CARRIED

c) Arena Public Skating

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2018-11-13-06 Motion
to accept the Arena
Report

REEDS moved to accept the Arena Report

CARRIED

2018-11-13-07 Motion
to accept the
Administrator's Report

d) Administrator's Report

ARMSTRONG moved to accept the Administrator's Report

CARRIED

2018-11-13-08 Motion
to accept the Grant
Writer's Report

e) Grant Writers Report

ARMSTRONG moved to accept the Grant Writer's Report

CARRIED

B. COMMITTEE REPORTS

a) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong

-attended Police Action Committee, reported that the RCMP Musical Ride is coming to Three Hills in summer of 2019 and possibly doing other shows in the area

b) Councillor Lumley

-attended Arboretum Society meeting, discussed Christmas Market on Nov 22nd, most tables are booked and planning complete, Arboretum is also participating in Light up the Night event

-Forest of Lights Hot Dog nights have been set for Dec 15 (Lions), Dec 22 (Elks), Dec 29 (Fire Department), Dec 18 (Town Office). A busload of 40 to 50 people are scheduled for Dec 18 as well so Cheryl requested extra volunteers from Council

c) Councillor Munro

-relayed a request from the Library about advertising on the Town website & newsletters

d) Councillor Reeds

-attended the RDRWA Fall Forum, hears presentations regarding ICFs and IDPs in relation to watershed issues

e) Councillor Stephan

- nothing to report

f) Deputy Mayor Cunningham

-attended Remembrance Day ceremony at Trochu Valley School and laid a wreath on the Town's behalf, attended the Legion Remembrance Day ceremony at the Cenotaph

g) Mayor Kletke

-nothing to report

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2018-11-13-09 Motion
to accept the Council
Reports and file for
future reference

MUNRO moved to accept the Council Reports and file for future reference

CARRIED

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D. CORRESPONDENCE LISTING (See Listing Details for more information.)

- a) FCM Voice October 22
- b) FCM Reliable internet for everyone
- c) FCM Voice November 5
- d) SAEWA Briefing Report to Council
- e) Alberta Counsel At a Glance - November 2
- f) Deadline to Apply for the Women Entrepreneurship Fund is November 15
- g) Delburne Snowflake Day invitation
- h) Three Hills Child Care request for funding for advertising and supplies
-Council instructed Administration to offer advertising in Town newsletters and online

2018-11-13-10 Motion to accept correspondence listing and file for future reference

STEPHAN moved to accept correspondence listing and file for future reference CARRIED

8. FINANCE:

- a) Bank Reconciliation, October 2018

2018-11-13-11 Motion to accept the October 2018 Bank Reconciliation

CUNNINGHAM moved to accept the October 2018 Bank Reconciliation CARRIED

9 OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- b) Nothing for this agenda item

10. BYLAWS, POLICIES and AGREEMENTS

- a) Nothing for this agenda item

11. NEW BUSINESS

- b) RFD 2018-12: Area Structure Plan

2018-11-13-12 Motion that Town Council make a motion to direct Administration to proceed with an Area Structural Plan for the 80 acres of land west of the Arboretum using MPE's ASP proposal

REEDS moved that Town Council make a motion to direct Administration to proceed with an Area Structural Plan for the 80 acres of land west of the Arboretum using MPE's ASP proposal CARRIED

- c) RFD 2018-13: Trochu Housing Conceptual Building Plan

2018-11-13-13 Motion moved to table RFD 2018-13 until the next regular Council meeting and request a meeting with Covenant Health

ARMSTRONG moved to table RFD 2018-13 until the next regular Council meeting and request a meeting with Covenant Health CARRIED

12 SPECIAL PROJECTS

- a) Nothing for this agenda item

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Recording Secretary Toni Nelson, Director of Operations Dave Nelson, and Reporter Debi Moon left the meeting at 7:16pm

2018-11-13-14 Motion moved to go In Camera at 7:21pm

REEDS moved to go In Camera at 7:21pm as per FOIP

CARRIED

CAO Carl Peterson attending

CONFIDENTIAL MATTERS TO BE HELD IN CAMERA

13.

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

a) Land Matters

2018-11-13-15 Motion to come out of In Camera at 8:08pm

REEDS moved to come out of In Camera at 8:08pm

CARRIED

Meeting recessed to allow return of public at 8:09pm

Meeting resumed at 8:10pm

2018-11-13-16 Motion that a letter to the Lions be written indicating that the Town would be interested in supporting the "Shower Project", conditions would be that the Lions supply a project plan and a copy of the latest financial statement. Included in the letter will also be a requirement for the washrooms to remain open to the public at all times that the campground is open. Failure to do so will result in the termination of the agreement.

ARMSTRONG moved that a letter to the Lions be written indicating that the Town would be interested in supporting the "Shower Project", conditions would be that the Lions supply a project plan and a copy of the latest financial statement. Included in the letter will also be a requirement for the washrooms to remain open to the public at all times that the campground is open. Failure to do so will result in the termination of the agreement.

CARRIED

14. ADJOURNMENT

2018-11-13-17 Motion to adjourn the meeting at 8:11pm


REEDS moved to adjourn the meeting at 8:11pm

CARRIED

X


Bill Cunningham
Deputy-Mayor

X


Carl Peterson
CAO