

# TOWN OF TROCHU – AGENDA

FOR THE COUNCIL MEETING HELD

November 26<sup>th</sup>, 2018

At 6:00 p.m. at the Town Office

Motion #/Notes

Agenda Item and Information

- #**  
**Regular Meeting**  
**November 26<sup>th</sup>, 2018**
1. **CALL TO ORDER**  
The meeting will be called to order at 6:00 pm
  2. **ACCEPTANCE OF THE AGENDA**
    - a) Additions to the Agenda
    - b) Agenda Acceptance – Motion to Accept the Agenda
  3. **ADOPTION OF THE MINUTES OF PREVIOUS MEETING**
    - a) Adoption of the November 13<sup>th</sup> 2018 Regular Meeting minutes
  4. **HOUSEKEEPING**  
“ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”
    - a) Housekeeping Acceptance
  5. **PUBLIC HEARINGS**
    - a) Nothing for this agenda item
  6. **DELEGATIONS**
    - a) 6:15pm, Restorative Justice
    - b) 6:30pm, Sam Smalldon, Trochu Housing Corporation
  7. **REPORTS:**
    - A. **STAFF REPORTS:**
      - a) Administrator’s Report
    - B. **COMMITTEE REPORTS**
      - a) Nothing for this agenda item
    - C. **COUNCIL REPORTS**
      - a) Councillor Armstrong
      - b) Councillor Lumley
      - c) Councillor Munro
      - d) Councillor Reeds
      - e) Councillor Stephan
      - f) Deputy Mayor Cunningham
      - g) Mayor Kletke

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November 26<sup>th</sup>, 2018

At 6:00 p.m. at the Town Office

- h) Motions from Items in Councillor Reports
  - i) Acceptance of Council Reports and filing for future reference
- D. CORRESPONDENCE LISTING (See Listing Details for more information.)**
- a) Alberta Counsel At a Glance - November 16
  - b) FCM The Urban Project: A forum for Canada's big cities
  - c) Watch: NDP's Singh addresses FCM
  - d) Watch: CPC's Raitt addresses FCM
- 8. FINANCE:**
- a) 2019 Interim Budget
- 9 OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS**
- b) Nothing for this agenda item
- 10. BYLAWS, POLICIES and AGREEMENTS**
- a) Nothing for this agenda item
- 11. NEW BUSINESS**
- a) RFD 2018-14: Municipal Office Address
- 12 SPECIAL PROJECTS**
- a) Nothing for this agenda item
- 13. CONFIDENTIAL MATTERS TO BE HELD IN CAMERA**
- Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.
- a) Nothing for this agenda item
- 14. ADJOURNMENT**

# TOWN OF TROCHU - MINUTES

FOR THE COUNCIL MEETING HELD

November 13<sup>th</sup>, 2018

At 6:00 p.m. at the Town Office

Motion #/Notes

Item and Information

#

Regular Meeting

November 13<sup>th</sup>, 2018

**1. CALL TO ORDER**

The meeting was called to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Bill Cunningham, Councillors Chris Armstrong, Cheryl Lumley, Bonnie Munro, Chris Reeds, and Ed Stephan, CAO Carl Peterson, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and Three Hills Capital Reporter Debi Moon.

**2. ACCEPTANCE OF THE AGENDA**

a) Additions to the Agenda

-Correspondence: Three Hills Child Care request, Delburne Snowflake Day invitation

b) Agenda Acceptance – Motion to Accept the Agenda

2018-11-13-01 Motion to accept the agenda with additions

**LUMLEY moved to accept the agenda with additions**

**CARRIED**

**3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING**

a) Adoption of the October 22<sup>nd</sup> 2018 Regular Meeting minutes

2018-11-13-02 Motion to adopt of the October 22nd, 2018, Regular Meeting minutes

**STEPHAN moved to adopt of the October 22<sup>nd</sup>, 2018, Regular Meeting minutes**

**CARRIED**

**4. HOUSEKEEPING**

“ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”

a) Housekeeping Acceptance

2018-11-13-03 Motion to accept the Housekeeping and file for future reference

**CUNNINGHAM moved to accept the Housekeeping and file for future reference**

**CARRIED**

**5. PUBLIC HEARINGS**

a) Nothing for this agenda item

**6. DELEGATIONS**

b) Nothing for this agenda item

**7. REPORTS:**

**A. STAFF REPORTS:**

a) Water, Wastewater Report

2018-11-13-04 Motion to accept the Water/Wastewater Report

**REEDS moved to accept the Water/Wastewater Report**

**CARRIED**

b) Director of Operations

2018-11-13-05 Motion to accept the Director of Operations' Report

**REEDS moved to accept the Director of Operations' Report**

**CARRIED**

c) Arena Public Skating

2018-11-13-06 Motion

# TOWN OF TROCHU - MINUTES

FOR THE COUNCIL MEETING HELD

November 13<sup>th</sup>, 2018

At 6:00 p.m. at the Town Office

to accept the Arena  
Report

**REEDS moved to accept the Arena Report**

**CARRIED**

2018-11-13-07 Motion  
to accept the  
Administrator's Report

d) Administrator's Report

**ARMSTRONG moved to accept the Administrator's Report**

**CARRIED**

2018-11-13-08 Motion  
to accept the Grant  
Writer's Report

e) Grant Writers Report

**ARMSTRONG moved to accept the Grant Writer's Report**

**CARRIED**

## **B. COMMITTEE REPORTS**

a) Nothing for this agenda item

## **C. COUNCIL REPORTS**

a) Councillor Armstrong

-attended Police Action Committee, reported that the RCMP Musical Ride is coming to Three Hills in summer of 2019 and possibly doing other shows in the area

b) Councillor Lumley

-attended Arboretum Society meeting, discussed Christmas Market on Nov 22<sup>nd</sup>, most tables are booked and planning complete, Arboretum is also participating in Light up the Night event

-Forest of Lights Hot Dog nights have been set for Dec 15 (Lions), Dec 22 (Elks), Dec 29 (Fire Department), Dec 18 (Town Office). A busload of 40 to 50 people are scheduled for Dec 18 as well so Cheryl requested extra volunteers from Council

c) Councillor Munro

-relayed a request from the Library about advertising on the Town website & newsletters

d) Councillor Reeds

-attended the RDRWA Fall Forum, hears presentations regarding ICFs and IDPs in relation to watershed issues

e) Councillor Stephan

- nothing to report

f) Deputy Mayor Cunningham

-attended Remembrance Day ceremony at Trochu Valley School and laid a wreath on the Town's behalf, attended the Legion Remembrance Day ceremony at the Cenotaph

g) Mayor Kletke

-nothing to report

h) Motions from Items in Councillor Reports

i) Acceptance of Council Reports and filing for future reference

2018-11-13-09 Motion  
to accept the Council  
Reports and file for  
future reference

**MUNRO moved to accept the Council Reports and file for future reference**

**CARRIED**

## **D. CORRESPONDENCE LISTING (See Listing Details for more information.)**

# TOWN OF TROCHU - MINUTES

FOR THE COUNCIL MEETING HELD

November 13<sup>th</sup>, 2018

At 6:00 p.m. at the Town Office

- a) FCM Voice October 22
- b) FCM Reliable internet for everyone
- c) FCM Voice November 5
- d) SAEWA Briefing Report to Council
- e) Alberta Counsel At a Glance - November 2
- f) Deadline to Apply for the Women Entrepreneurship Fund is November 15
- g) Delburne Snowflake Day invitation
- h) Three Hills Child Care request for funding for advertising and supplies  
-Council instructed Administration to offer advertising in Town newsletters and online

2018-11-13-10 Motion to accept correspondence listing and file for future reference

**STEPHAN moved to accept correspondence listing and file for future reference** **CARRIED**

## 8. FINANCE:

- a) Bank Reconciliation, October 2018

2018-11-13-11 Motion to accept the October 2018 Bank Reconciliation

**CUNNINGHAM moved to accept the October 2018 Bank Reconciliation** **CARRIED**

## 9. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- b) Nothing for this agenda item

## 10. BYLAWS, POLICIES and AGREEMENTS

- a) Nothing for this agenda item

## 11. NEW BUSINESS

- b) RFD 2018-12: Area Structure Plan

2018-11-13-12 Motion that Town Council make a motion to direct Administration to proceed with an Area Structural Plan for the 80 acres of land west of the Arboretum using MPE's ASP proposal

**REEDS moved that Town Council make a motion to direct Administration to proceed with an Area Structural Plan for the 80 acres of land west of the Arboretum using MPE's ASP proposal** **CARRIED**

- c) RFD 2018-13: Trochu Housing Conceptual Building Plan

2018-11-13-13 Motion moved to table RFD 2018-13 until the next regular Council meeting and request a meeting with Covenant Health

**ARMSTRONG moved to table RFD 2018-13 until the next regular Council meeting and request a meeting with Covenant Health** **CARRIED**

## 12. SPECIAL PROJECTS

- a) Nothing for this agenda item

# TOWN OF TROCHU - MINUTES

FOR THE COUNCIL MEETING HELD

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At 6:00 p.m. at the Town Office

Recording Secretary Toni Nelson, Director of Operations Dave Nelson, and Reporter Debi Moon left the meeting at 7:16pm

2018-11-13-14 Motion moved to go In Camera at 7:21pm

REEDS moved to go In Camera at 7:21pm as per FOIP \_\_\_\_\_

CARRIED

CAO Carl Peterson attending

## CONFIDENTIAL MATTERS TO BE HELD IN CAMERA

13.

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

a) Land Matters

2018-11-13-15 Motion to come out of In Camera at 8:08pm

REEDS moved to come out of In Camera at 8:08pm

CARRIED

Meeting recessed to allow return of public at 8:09pm  
Meeting resumed at 8:10pm

2018-11-13-16 Motion that a letter to the Lions be written indicating that the Town would be interested in supporting the "Shower Project", conditions would be that the Lions supply a project plan and a copy of the latest financial statement. Included in the letter will also be a requirement for the washrooms to remain open to the public at all times that the campground is open. Failure to do so will result in the termination of the agreement.

ARMSTRONG moved that a letter to the Lions be written indicating that the Town would be interested in supporting the "Shower Project", conditions would be that the Lions supply a project plan and a copy of the latest financial statement. Included in the letter will also be a requirement for the washrooms to remain open to the public at all times that the campground is open. Failure to do so will result in the termination of the agreement.

CARRIED

14. ADJOURNMENT

2018-11-13-17 Motion to adjourn the meeting at 8:11pm

REEDS moved to adjourn the meeting at 8:11pm

CARRIED

**X** \_\_\_\_\_  
Barry Kletke  
Mayor

**X** \_\_\_\_\_  
Carl Peterson  
CAO



## CORRESPONDENCE LISTING DETAILS

November 26, 2018

### a) Alberta Counsel At a Glance - November 16

#### In the News

- UCP Leader Jason Kenney answering to the actions of a high profile party member. At a media event organized by the Rebel last weekend, Calgary-based lawyer John Carpay set-off an avalanche of criticism when he drew comparisons between the symbolism of the Pride flag and the symbolism of the swastika
- Education Minister David Eggen has directed 28 private schools to prominently post affirmation of students' rights to set up gay-straight alliances on their websites or face the loss of public funding starting in the fall of 2019
- Notley says the low price of western Canadian crude has become a serious problem for the country's economy, adding her government is "furiously" seeking solutions. Many of Alberta's major oil sands producers have banded together to put pressure on the premier to impose a mandatory production cut.

#### In the Legislature

- Yet another right wing splinter party will likely be on the ballot in 2019. After collecting 8,600 signatures, the Alberta Advantage Party was added to the register of political parties. The party will be led by former Wildrose founding member Marilyn Burns.
- The province promised to fully implement Jordan's Principle Thursday as part of its plan to repair Alberta's child intervention system. Jordan's Principle is the concept that a First Nations child should be provided services they need without delay, and any uncertainty over who should pay is resolved later.
- The NDP is ramping up pressure on Ottawa to offer more than "bland assurances" that new legislation perceived to be harmful to the oil and gas sector will be amended.
- Calgarians voted against a bid for the 2026 Olympic Games in a tight plebiscite, with just over 56 per cent voting no, and 43 per cent voting yes.

### b) FCM The Urban Project: A forum for Canada's big cities

FCM and Maytree announce The Urban Project: A forum for Canada's big cities

The Federation of Canadian Municipalities (FCM) and Maytree are proud to announce a new initiative designed to tackle the challenges facing our big cities. Canada's cities are operating in a modern reality that has evolved, which means city leaders must think about developing and delivering policy differently.

Enter The Urban Project: dynamic new initiative designed to break down the walls that currently exist between all orders of government, civil society, the private sector, and academia. The touchstones of The Urban Project are a series of events over three years covering a number of pressing urban issues, such as housing, the opioid crisis, transformative transit, and more.

Each event will generate bold new ideas, stress test policy and governance structures, showcase best practices from across the country and challenge participants to push the boundaries of what Canada's big cities can achieve.



**c) Watch: NDP's Singh addresses FCM**

Watch NDP leader Jagmeet Singh sharing his vision for our federal-municipal partnership:

<https://www.facebook.com/FederationofCanadianMunicipalities/videos/>

With Budget 2019 on the horizon, FCM board members are working hard this week to promote our vision for a modernized federal-municipal relationship. At the same time, they're showing how this next budget can build on what's already working—with key next steps like these:

- A permanent federal commitment to public transit.
- A plan to achieve universal broadband access in communities of all sizes.
- Expanded support to protect our communities from weather extremes.

**d) Watch: CPC's Raitt addresses FCM**

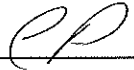
CPC's Lisa Raitt engages municipal leaders:

<https://www.facebook.com/FederationofCanadianMunicipalities/videos/>

Signal-boost FCM's advocacy:

- Whether you are in Ottawa or at home this week, you can help boost FCM's message during Advocacy Days. Follow @FCM\_online and #CDNmuni to share posts and add your voice.
- Follow FCM on Twitter and the #CDNmuni hashtag for live updates from FCM's Advocacy Days in Ottawa.

**TOWN OF TROCHU**  
**(2018-14)**  
**Request to Council for Decision**

<p><b>Meeting:</b> Regular Council Meeting <b>Date:</b> November 26, 2018 <b>Prepared By:</b> Mike King <b>Originated By:</b> Mike King <b>Approved By:</b> Carl Peterson, CAO <b>Title:</b> Municipal Office Address</p>	<p> _____ (initials)</p>
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**BACKGROUND:**

- As per Section 204 of the Alberta Municipal Government Act a council must name its municipal office.

**DISCUSSION/ALTERNATIVES:**

- Now that office has moved to a new municipal address council needs to motion its new address.

**IMPACT ON BUDGET:**

- N/A

**RECOMMENDED ACTION:**

That the following motion be presented for consideration:

**“That Town Council make a motion to name the Municipal Office to be located at 222 Northfield Road, Trochu, Alberta, T0M 2C0”.**

Prepared by:  \_\_\_\_\_

Approved by:  \_\_\_\_\_