

TOWN OF TROCHU – AGENDA

FOR THE COUNCIL MEETING HELD

September 10th, 2018

At 6:00 p.m. at the Town Office

Motion #/Notes

Agenda Item and Information

#

Regular Meeting

September 10th, 2018

1. CALL TO ORDER

The meeting was called to order at 6:00 pm. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Cheryl Lumley, Ed Stephan, Chris Armstrong, Bonnie Munro, and Bill Cunningham, CAO Carl Peterson, Director of Corporate Services Mike King, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and reporter from the Capital Debi Moon.

2. ACCEPTANCE OF THE AGENDA

a) Additions to the Agenda

– Financials: Rates & Fees for Non-Profit Organizations

b) Agenda Acceptance – Motion to Accept the Agenda

2018-09-10-01 Motion to accept the agenda with additions

ARMSTRONG moved to accept the agenda with additions

CARRIED

3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

a) Adoption of the August 13th 2018 Regular Meeting minutes

2018-09-10-02 Motion to adopt August 13th 2018 Regular Meeting minutes

CUNNINGHAM moved to adopt August 13th 2018 Regular Meeting minutes

CARRIED

b) Adoption of the September 4th 2018 Special Meeting minutes

2018-09-10-03 Motion to adopt the September 4th 2018 Special Meeting minutes

MUNRO moved to adopt the September 4th 2018 Special Meeting minutes

CARRIED

4. HOUSEKEEPING

“ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”

a) Housekeeping Acceptance

2018-09-10-04 Motion to accept the Housekeeping and file for future reference

LUMLEY moved to accept the Housekeeping and file for future reference

CARRIED

5. PUBLIC HEARINGS

a) Nothing for this agenda item

Justin Tanner entered the meeting at 6:15pm

6. DELEGATIONS

a) Justin Tanner with Gitzel & Company Chartered Professional Accountants, 6:15pm

– Justin gave a short presentation on the municipal auditing approach of Gitzel & Company, as well as their work with other municipalities, then answered some questions on tangible capital assets and the details of their proposal.

TOWN OF TROCHU – AGENDA

FOR THE COUNCIL MEETING HELD

September 10th, 2018

At 6:00 p.m. at the Town Office

Justin Tanner left the meeting at 6:30pm

7. REPORTS:

A. STAFF REPORTS:

- a) Grantwriter's Report

2018-09-10-05 Motion
to accept the
Grantwriter's Report

STEPHAN moved to accept the Grantwriter's Report

CARRIED

- b) Gardener's Report, June/July

2018-09-10-06 Motion
to accept the June/July
Gardener's Report

LUMLEY moved to accept the June/July Gardener's Report

CARRIED

- c) Gardener's Report, July/Aug

2018-09-10-07 Motion
to accept the July/Aug
Gardener's Report

LUMLEY moved to accept the July/Aug Gardener's Report

CARRIED

- d) Director of Operations' Report

2018-09-10-08 Motion
to accept the Director
of Operations' Report

CUNNINGHAM moved to accept the Director of Operations' Report

CARRIED

- e) Water/Wastewater Report

2018-09-10-09 Motion
to accept the
Water/Wastewater
Report

REEDS moved to accept the Water/Wastewater Report

CARRIED

- f) Administrator's Report

2018-09-10-10 Motion
to accept the
Administrator's Report

REEDS moved to accept the Administrator's Report

CARRIED

B. COMMITTEE REPORTS

- b) Nothing for this agenda item

C. COUNCIL REPORTS

- a) Councillor Armstrong

-attended a SAEWA presentation in Three Hills, SAEWA AGM is set for Sept 14th

- b) Councillor Cunningham

-participated in Boomtown Trail conference call with Seeker's Media, reported that social media numbers exceeded expectations and the town has seen an increase in tourism at the sites featured in the Seeker's Media content

-attended a Trochu Valley Manor residents meeting, discussed community growth at the Manor as well as plans to turn an empty unit into a 'guest suite' for visitors and possibly join the Green Bin recycling program

TOWN OF TROCHU – AGENDA

FOR THE COUNCIL MEETING HELD

September 10th, 2018

At 6:00 p.m. at the Town Office

- c) Councillor Lumley
 - Community Futures meeting has been postponed to September 20th
 - invited Council to an Arboretum Society lunch at the Arboretum on September 11th
- d) Councillor Munro
 - attended Solid Waste Management meeting, discussed how billing businesses will work
- e) Councillor Stephan
 - nothing to report
- f) Deputy Mayor Reeds
 - reported on recent MPC meeting, discussed approval of proceeding with proposed road closure subdivision, and placement of a trailer at trailer park
- g) Mayor Kletke
 - directed Administration to include voter registration information in the next Town newsletter
- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

2018-09-10-11 Motion
to accept Council
Reports and file for
future reference

LUMLEY moved to accept Council Reports and file for future reference

CARRIED

D. CORRESPONDENCE LISTING (See Listing Details for more information.)

- a) Alberta Counsel At a Glance:
 - a. August 10, 2018
 - b. August 17, 2018
 - c. August 24, 2018
 - d. August 31, 2018
 - e. September 5, 2018
- b) FCM Voice August 20
- c) Kneehill Community Resource Program 2017 - 2018 Annual Report
- d) Canada's Horizons: Special preview for FCM members
- e) Roger Brooks is coming to the Canadian Badlands
- f) Final report on Seekers/BoomTown Trail project
- g) NextEra Energy
- h) FCM Voice September 4
- i) RhPAP Review August 2018

2018-09-10-12 Motion
to accept correspond-
ence listing and file
for future reference

ARMSTRONG moved to accept correspondence listing and file for future reference

CARRIED

8. FINANCE:

- a) August 2018 Bank Reconciliation

2018-09-10-13 Motion
to accept the August
2018 Bank
Reconciliation

CUNNINGHAM moved to accept the August 2018 Bank Reconciliation

CARRIED

TOWN OF TROCHU – AGENDA

FOR THE COUNCIL MEETING HELD

September 10th, 2018

At 6:00 p.m. at the Town Office

- b) 2019 ATCO Franchise Fees
-no change desired, no motion required
- c) Rates & Fees for Non-Profit Organizations
-directed to be at Administrator's direction

9 OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

10. BYLAWS, POLICIES and AGREEMENTS

- a) 2019 Philip & Deborah Knievel Land Lease Agreement

CUNNINGHAM moved to approve Philip & Deborah Knievel's 2019 Land Lease Agreement CARRIED

- b) Bylaw 2018-06, Land Use Bylaw Amendment & Set date for public hearing

MUNRO moved to approve 1st reading of Bylaw 2018-06: Land Use Bylaw Amendment CARRIED

11. NEW BUSINESS

- a) RFD 2018-09: Smart Board Options

CUNNINGHAM moved to allow the Playschool to retain the existing smart board in their current location CARRIED

CUNNINGHAM moved to purchase a portable smart board/TV c/w appropriate stand for use in the council chambers CARRIED

- b) Community Closet request for permanent space in the Curling Rink building
-Council directed Administration to allow the Community Closet to use a vacant room at the old Curling Rink on a temporary basis until such time as the Town notifies them (notification time tbd) of our need
- c) Logo options for Council vests
-Council chose their preferred logo from several options & directed Administration to provide ID Apparel with this logo for use on Council clothing

12 SPECIAL PROJECTS

- a) Nothing for this agenda item

2018-09-10-14 Motion to approve Phillip & Deborah Knievel's 2019 Land Lease Agreement

2018-09-10-15 Motion to approve 1st reading of Bylaw 2018-06: Land Use Bylaw Amendment

2018-09-10-16 Motion to allow the Playschool to retain the existing smart board in their current location

2018-09-10-17 Motion to purchase a portable smart board/TV c/w appropriate stand for use in the council chambers

TOWN OF TROCHU – AGENDA

FOR THE COUNCIL MEETING HELD

September 10th, 2018

At 6:00 p.m. at the Town Office

2018-09-10-18 Motion
to go In Camera at
8:00pm

REEDS moved to go In Camera at 8:10pm

CARRIED

13. CONFIDENTIAL MATTERS TO BE HELD IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

- a) Land
- b) Legal

2018-09-10-19 Motion
to come out of In
Camera at 8:58pm

REEDS moved to come out of In Camera at 8:58pm

CARRIED

2018-09-10-20 Motion
to reschedule the next
regular meeting of
Council from October
8th, 2018 to October
9th, 2018

REEDS moved to reschedule the next regular meeting of Council from October 8th, 2018 to October 9th, 2018

CARRIED

2018-09-10-21 Motion
to set the time and
date of the Public
Hearing for Bylaw
2018-06, Land Use
Amendment Bylaw, for
October 9th at 6:15pm

MUNRO moved to set the time and date of the Public Hearing for Bylaw 2018-06, Land Use Amendment Bylaw, for October 9th at 6:15pm

CARRIED


14. ADJOURNMENT

2018-09-10-22 Motion
to adjourn at 8:59pm


LUMLEY moved to adjourn at 8:59pm

CARRIED

X


Barry Kletke
Mayor

X


Carl Peterson
CAO