

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

July 16th, 2018

At 6:00 p.m. at the Town Office

Motion #/Notes	Item and Information	
	#	Regular Meeting July 16th, 2018
	1. CALL TO ORDER	
	The meeting was called to order at 6:00 pm by Mayor Barry Kletke. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Chris Armstrong, Bill Cunningham, Cheryl Lumley, and Bonnie Munro, Chief Administrative Officer Carl Peterson, Director of Corporate Services Mike King, Director of Operations Dave Nelson, Recording Secretary Toni Nelson, and reporter from the Capital Debi Moon. Regrets, Ed Stephan	
	2. ACCEPTANCE OF THE AGENDA	
	a) Additions to the Agenda -1 item in Admin Report	
	b) Agenda Acceptance – Motion to Accept the Agenda	
2018-07-16-01 Motion to accept the agenda with additions	CUNNINGHAM moved to accept the agenda with additions	CARRIED
	3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING	
	a) Adoption of the June 25 th 2018 Regular meeting minutes	
2018-07-16-02 Motion to adopt the June 25th regular meeting minutes	LUMLEY moved to adopt the June 25th regular meeting minutes	CARRIED
	4. HOUSEKEEPING	
	“ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”	
	a) Housekeeping Acceptance	
2018-07-16-03 Motion to accept the Housekeeping and file for future reference	ARMSTRONG moved to accept the Housekeeping and file for future reference	CARRIED
	5. PUBLIC HEARINGS	
	a) Nothing for this agenda item	
	6. DELEGATIONS	
	a) Nothing for this agenda item	
	7. REPORTS:	
	A. STAFF REPORTS:	
	a) Grantwriter’s Report	
2018-07-16-04 Motion to accept the Grantwriter’s Report	LUMLEY moved to accept the Grantwriter’s Report	CARRIED
	b) Gardener’s Report	
2018-07-16-05 Motion to accept the Gardener’s Report	CUNNINGHAM moved to accept the Gardener’s Report	CARRIED

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2018-07-16-06 Motion
to accept the Director
of Operations' Report

c) Director of Operations' Report

MUNRO moved to accept the Director of Operations' Report

CARRIED

2018-07-16-07 Motion
to accept the
Water/Wastewater
Report

d) Water/Wastewater Report

REEDS moved to accept the Water/Wastewater Report

CARRIED

2018-07-16-08 Motion
to accept the
Administrator's Report

e) Administrator's Report

-addition, discussed offer to sponsor raised beds at Community Garden

ARMSTRONG moved to accept the Administrator's Report

CARRIED

B. COMMITTEE REPORTS

b) Nothing for this agenda item

C. COUNCIL REPORTS

a) Councillor Armstrong

-attended Doctor's Recruitment & Retention meeting where they discussed options for doctor signing bonuses and the need for approx. 2 more doctors at the clinic

b) Councillor Cunningham

-had a conference call with SeekersMedia and Boomtown Trail where they discussed video clips/stills that we have access to from the Seekers project and the future development of a Boomtown Trail website

-reported that Canadian Badlands Ambassadors will be visiting tourism and recreation sites in the Trochu area this summer

c) Councillor Lumley

-attended Arboretum Society meeting where they approved the painting of a SeaCan on Arboretum grounds and discussed options for the future of the Doctor Hay Building

-attended Community Futures meeting where they discussed plans to develop online loan application options, and Open Farm Days

-attended FCSS meeting, reported that performance evaluations will be happening soon and they are working on a volunteer tracking database for use by all of Kneehill County

-reported that EEKOC Dog Show was a success and suggested sending a thank you letter to the organizers

d) Councillor Munro

-worked with the Library for Canada Day celebrations

e) Councillor Stephan

-not in attendance

f) Deputy Mayor Reeds

-reported that the MPC passed approval of a permit for 8 seasonal camp sites at the Golf Course, and approval of a relaxation of the LUB for a fence at #1 Regency Close

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- g) Mayor Kletke
-reported that the Canada Day Weekend Ball Tournament was a success, with 24 teams participating this year

- h) Motions from Items in Councillor Reports

2018-07-16-09 Motion to send a Thank You letter to the Evelyn Kenny Kennel and Obedience

LUMLEY moved to send a Thank You letter to the Evelyn Kenny Kennel and Obedience Club for holding their 2018 Dog Show in Trochu **CARRIED**

- i) Acceptance of Council Reports and filing for future reference

2018-07-16-10 Motion to accept Council Reports and file for future reference

REEDS moved to accept Council Reports and file for future reference **CARRIED**

D. CORRESPONDENCE LISTING (See Listing Details for more information.)

- a) Trochu Seniors' Housing Needs Assessment - Update and Progress Report
- b) FCM Voice June 25
- c) The latest news from CAEP
- d) Highway 21 Pedestrian Underpass by Trochu
- e) RhPAP Review June 2018
- f) The NEWS from Alberta Counsel - June 28, 2018
- g) At a Glance - June 29, 2018
- h) Alberta Recreation & Parks Association
- i) CN - Rail Safety Week
- j) Kneehill Interagency News Brief
- k) Canadian Badlands Tourism Champions Press Release June 2018
- l) On your desk now: July 2018 issue of Municipal World
- m) Acknowledgment of Request for Funding
- n) At a Glance - July 6th, 2018
- o) Canadian Badlands Tourism Board Meeting Minutes for April and May, 2018
- p) WDHS Historic Walking Tours
- q) FCM Voice July 9
- r) Red Deer College Gary W. Harris Canada Games Centre Grand Opening Invitation
- s) Three Hills Victim Services Request
- t) Small mid-west communities find success with municipal broadband
- u) Alberta Open Farm Days in the Community Futures Wild Rose Region
- v) Community Futures Wild Rose 11th Annual Client Appreciation BBQ
- w) The NEWS from Alberta Counsel - July 11, 2018

2018-07-16-11 Motion to send a letter of support for Three Hills Victim Services

CUNNINGHAM moved to send a letter of support for Three Hills Victim Services **CARRIED**

2018-07-16-12 Motion to accept correspondence listing and file for future reference

LUMLEY moved to accept correspondence listing and file for future reference **CARRIED**

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8. FINANCE:

- a) June 2018 Bank Reconciliation

2018-07-16-13 Motion
to accept the June
2018 Bank
Reconciliation

MUNRO moved to accept the June 2018 Bank Reconciliation

CARRIED

9 OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

10. BYLAWS, POLICIES and AGREEMENTS

- a) 2018-07-13-04 Staff Mileage and Subsistence Policy

2018-07-16-14 Motion
to approve Policy
2018-07-13-04: Staff
Mileage and
Subsistence Policy

REEDS moved to approve Policy 2018-07-13-04: Staff Mileage and Subsistence Policy

CARRIED

11. NEW BUSINESS

- a) Nothing for this agenda item

12 SPECIAL PROJECTS

- a) Nothing for this agenda item

Dave Nelson, Debi Moon, and Toni Nelson left the meeting at 7:20pm

2018-07-16-15 Motion
to go in camera at
7:27pm

REEDS moved to go in camera at 7:27pm

CARRIED

13. CONFIDENTIAL MATTERS TO BE HELD IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

- a) Labour
- b) Legal & Land

Deputy Mayor Reeds left the meeting at 8:35pm

Deputy Mayor Reeds entered the meeting at 8:40pm

Deputy Mayor Reeds left the meeting at 8:46pm

Deputy Mayor Reeds entered the meeting at 8:48pm

Mayor Kletke left the meeting at 8:48pm

Mayor Kletke entered the meeting at 8:50pm

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2018-07-16-16 Motion
to come out of In
Camera at 8:51pm

REEDS moved to come out of In Camera at 8:51pm

CARRIED

2018-07-16-17 Motion
that the owner of Lot
20, Block 29, Plan
0914211 enter into a
36 equal monthly
payment plan to pay
the outstanding lot
purchase amount with
0% interest charged.
Payments begin upon
rental of property and
with the conditions
that any outstanding
amount will be due
upon sale of said
property, and that the
2018 property taxes
be paid in full.

CUNNINGHAM moved that the owner of Lot 20, Block 29, Plan 0914211 enter into a 36 equal monthly payment plan to pay the outstanding lot purchase amount with 0% interest charged. Payments begin upon rental of property and with the conditions that any outstanding amount will be due upon sale of said property, and that the 2018 property taxes be paid in full.

CARRIED, REEDS ABSTAINED

2018-07-16-18 Motion
to support a regional
Bylaw/Director of
Emergency
Management program
consisting of one (1)
full time position (40
hours/week) and one
(1) part time position
(up to 28 hours/week),
effective September 1,
2018

MUNRO moved to support a regional Bylaw/Director of Emergency Management program consisting of one (1) full time position (40 hours/week) and one (1) part time position (up to 28 hours/week), effective September 1, 2018

CARRIED

2018-07-16-19 Motion
to rescind motion
2018-04-09-19

ARMSTRONG moved to rescind motion 2018-04-09-19

CARRIED

2018-07-16-20 Motion
to establish an ad-hoc
council committee, the
"Seniors Housing
Advisory Committee",
to assist in the
planning and
development of a
Seniors Housing and
Assisted Living Facility
until the completion of
the facility

LUMLEY moved to establish an ad-hoc council committee, the "Seniors Housing Advisory Committee", to assist in the planning and development of a Seniors Housing and Assisted Living Facility until the completion of the facility

CARRIED

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2018-07-16-21 Motion to appoint Ron Zook as the Chairman of the Seniors Housing Advisory Committee

ARMSTRONG moved to appoint Ron Zook as the Chairman of the Seniors Housing Advisory Committee

CARRIED

2018-07-16-22 Motion to name the Canada Not For Profit Corporation the "Trochu Housing Corporation"

CUNNINGHAM moved to name the Canada Not For Profit Corporation the "Trochu Housing Corporation"

CARRIED

2018-07-16-23 Motion to set the initial number of directors for the Trochu Housing Corporation at five (5)

REEDS moved to set the initial number of directors for the Trochu Housing Corporation at five (5)

CARRIED

2018-07-16-24 Motion that the registered office of the Trochu Housing Corporation to be the law office of Reynolds, Mirth, Richards and Farmer LLP

MUNRO moved that the registered office of the Trochu Housing Corporation to be the law office of Reynolds, Mirth, Richards and Farmer LLP, Edmonton, Alberta

CARRIED

2018-07-16-25 Motion that the corporate office of the Trochu Housing Corporation to be the municipal office of the Town of Trochu

LUMLEY moved that the corporate office of the Trochu Housing Corporation to be the municipal office of the Town of Trochu

CARRIED

2018-07-16-26 Motion that the Town proceed with an Area Structure Plan for the development of Lots 1 & 2, Block 1, Plan 0714670

REEDS moved that the Town proceed with an Area Structure Plan for the development of Lots 1 & 2, Block 1, Plan 0714670

CARRIED

2018-07-16-27 Motion to adjourn at 9:00pm

14. ADJOURNMENT

REEDS moved to adjourn at 9:00pm

CARRIED

X



Barry Kletke
Mayor

X



Carl Peterson
CAO