

# TOWN OF TROCHU - MINUTES

FOR THE COUNCIL MEETING HELD

May 14<sup>th</sup>, 2018

At 6:00 p.m. at the Town Office

## Motion #/Notes

## Item and Information

#

Regular Meeting  
May 14<sup>th</sup>, 2018

### 1. CALL TO ORDER

The meeting was called to order at 6:00 pm by Mayor Barry Kletke. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councilors Cheryl Lumley, Chris Armstrong, Bill Cunningham, Bonnie Munro, Director of Corporate Services Mike King, Director of Operations Dave Nelson, Arboretum Manager Carole Anne Holmstrom, Recording Secretary Toni Nelson, and Dave Hibbs.

Regrets, Ed Stephan and Carl Peterson.

### 2. ACCEPTANCE OF THE AGENDA

#### a) Additions to the Agenda

3.1- Introduction to new Arboretum Manager, Carole Anne Holmstrom

#### b) Agenda Acceptance – Motion to Accept the Agenda

2018-05-14-01 Motion  
to accept the agenda  
with additions

**LUMLEY moved to accept the agenda with additions**

**CARRIED**

### 3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

#### a) Adoption of April 23, 2018 Regular meeting minutes

2018-05-14-02 Motion  
to adopt the April 23,  
2018 regular meeting  
Minutes

**CUNNINGHAM moved to adopt the April 23<sup>rd</sup>, 2018 Regular Meeting Minutes**

**CARRIED**

#### b) Adoption of May 7, 2018 Special Meeting minutes

2018-05-14-03 Motion  
to adopt the May 7,  
2018 Special Meeting  
Minutes

**ARMSTRONG moved to adopt the May 7<sup>th</sup>, 2018 Special Meeting Minutes**

**CARRIED**

### 3.1. Introduction to new Arboretum Manager, Carole Anne Holmstrom.

-also discussed starting plans for the 30<sup>th</sup> anniversary of Arboretum next year

### 4. HOUSEKEEPING

" See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"

#### a) Housekeeping Acceptance

2018-05-14-04 Motion  
to accept the  
Housekeeping and file  
for future reference

**LUMLEY moved to accept the Housekeeping and file for future reference**

**CARRIED**

### 5. PUBLIC HEARINGS

#### a) Nothing for this agenda item

### 6. DELEGATIONS

#### a) David Hibbs, 6:15pm, discussing Kneehill County

-complimented the Town's snow removal work last winter

-general discussion of County/Town interactions

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## 7. REPORTS:

### A. STAFF REPORTS:

- a) Grantwriter's Report

2018-05-14-05 Motion  
to accept the  
Grantwriter's report

**MUNRO moved to accept the Grantwriter's Report**

**CARRIED**

- b) Gardener's Report

2018-05-14-06 Motion  
to accept the  
Gardener's report

**REEDS moved to accept the Gardener's Report**

**CARRIED**

- c) Water/Wastewater Report

2018-05-14-07 Motion  
to accept the Water/  
Wastewater report

**LUMLEY moved to accept the Water/Wastewater Report**

**CARRIED**

- d) Director of Operations' Report

2018-05-14-08 Motion  
to accept the Director  
of Operations report

**MUNRO moved to accept Director of Operations Report**

**CARRIED**

- e) Administrator's Report

2018-05-14-09 Motion  
to accept the  
Administrator's report

**CUNNINGHAM moved to accept the Administrator's Report**

**CARRIED**

### B. COMMITTEE REPORTS

- a) Nothing for this agenda item

### C. COUNCIL REPORTS

- a) Councillor Armstrong

-will be attending upcoming Community Action Committee meeting in Elnora

-Doctor Recruitment & Retention committee meeting was cancelled, not yet rescheduled

- b) Councillor Cunningham

-discussed New Office project:

- light fixtures are newer and/or in good shape so plan is to just change bulbs

- many quotes still coming in for work including windows, doors, etc

- partitions were torn out in men's and women's bathrooms to make each one a single stall bathroom accessible to everyone

- c) Councillor Lumley

-attended Arboretum AGM, new season going well, BBQ planned for May 15<sup>th</sup>, new board selected

-FCSS meeting, approval of final budget

-Community Futures has hired a new manager who will be taking over on October 1<sup>st</sup>

- will start planning for float in July 2<sup>nd</sup> parade

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- d) Councillor Munro
  - gave a town welcome at the Alberta Women's Institute conference at the Community Hall
  - will be attending Marigold Libraries workshop in Calgary with board member Randy Lacey
  - attended Assessment Review Board 3 day training course
- e) Councillor Stephan
  - not in attendance
- f) Deputy Mayor Reeds
  - reported on May 14<sup>th</sup> MPC meeting where Permit 2018-09 was approved
- g) Mayor Kletke
  - met with St. Mary's board to discuss plans for new facility
  - suggested that the Town write to the County to request funding for dressing rooms at the arena, and for a portion of the Eckenfelder Street/Trochu Avenue paving project, administration will bring cost details to next Council meeting
- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

2018-05-14-10 Motion  
to accept Council  
Reports and file for  
future reference

**ARMSTRONG moved to accept Council Reports and file for future reference**

**CARRIED**

## D. CORRESPONDENCE LISTING (See Listing Details for more information.)

- a) Eckville Parade Invitation
- b) RhPAP's April 2018 Review
- c) Alberta Counsel At a Glance - April 27
- d) Senior's Week Luncheon & AGM
- e) April Interagency News brief
- f) Municipal World Insider
- g) County Agenda Item - Trochu Recreation Area Special Tax Bylaw 1763
- h) FCM Voice May 7
- i) SLGM Certification
- j) Kneehill County Motion Notice
- k) TrailNet Invitation

2018-05-14-11 Motion  
to accept correspond-  
ence listing and file for  
future reference

**REEDS moved to accept correspondence listing and file for future reference**

**CARRIED**

## 8. FINANCE:

- a) April 2018 Bank Reconciliation

2018-05-14-12 Motion  
to accept the May  
2018 Bank  
Reconciliation

**CUNNINGHAM moved to accept the April 2018 Bank Reconciliation**

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- b) Fire Siren Repairs
  - ATCO took the siren down while doing other work in town
  - Fred Armbruster at Canadian Civil Defense Museum estimates cost of \$600 - \$800 to break down/clean/rebuild the siren, and a motor winder replacement would be \$1000 if needed
  - the Fire Department is interested in helping and/or offering funds, as are Elks and Drop In
  - the hope is to have it working and in-place for Canada Day weekend
  - there was some discussion on honoring our volunteer Fire Fighters in the parade and/or with other Canada Day events
  
- c) Mill Rate Overviews
  - 3 Mill Rate scenarios were presented; Mill Rate freeze, Mill Rate 20% reduction, and Mill Rate matched to Kneehill County
  - this data will be presented to the public at a community engagement meeting, date tbd
  - discussion to continue at C.O.W. meeting on May 24<sup>th</sup>

## 9 OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

## 10. BYLAWS, POLICIES and AGREEMENTS

- a) Policy 2018-05-09-01: Public Participation

2018-05-14-13 Motion to accept Policy 2018-05-09-01: Public Participation as presented

**REEDS moved to accept Policy 2018-05-09-01: Public Participation as presented** **CARRIED**

- b) Bylaw 2018-04: Advertising Bylaw, Public hearing set for June 11<sup>th</sup>, 2018

2018-05-14-14 Motion to approve 1st reading of Bylaw 2018-04: Advertising

**CUNNINGHAM moved to approve 1<sup>st</sup> reading of Bylaw 2018-04: Advertising Bylaw** **CARRIED**

## 11. NEW BUSINESS

- a) RFD 2018-06: Zero-turn Mower

2018-05-14-15 Motion to approve the expenditure of \$12,000 towards the purchase of a new zero-turn Kubota ZG227 lawn mower

**REEDS moved to approve the expenditure of \$12,000 towards the purchase of a new zero-turn Kubota ZG227 lawn mower** **CARRIED**

## 12 SPECIAL PROJECTS

- a) Nothing for this agenda item

## 13. CONFIDENTIAL MATTERS TO BE HELD IN CAMERA

Debi Moon, Toni Nelson, and David Hibbs left the meeting at 7:30pm

2018-05-14-16 Motion to go In-Camera at 7:36pm

**REEDS moved to go In-Camera at 7:36pm** **CARRIED**

Dave Nelson, Mike King remained for In Camera discussion on Personnel

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Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

a) Personnel

2018-05-14-17 Motion  
to come out if In-  
Camera at 7:49pm

Dave Nelson and Mike King left the meeting at 7:47pm

REEDS moved to come out if In-Camera at 7:49pm

CARRIED

14. ADJOURNMENT

2018-05-14-18 Motion  
to adjourn at 7:54pm

MUNRO moved to adjourn at 7:54pm

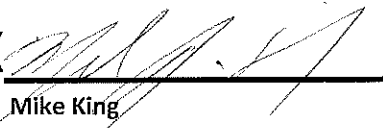
CARRIED

X



Barry Kletke  
Mayor

X



Mike King  
Action CAO