

# TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

April 23<sup>rd</sup>, 2018

At 6:00 p.m. at the Town Office

Motion #/Notes	Item and Information	
	<b>#</b>	<b>Regular Meeting April 23<sup>rd</sup>, 2018</b>
	<b>1. CALL TO ORDER</b>	
	The meeting was called to order at 6:00 pm by Mayor Barry Kletke. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councilors Chris Armstrong, Bill Cunningham, Cheryl Lumley, Bonnie Munro, and Ed Stephan, Chief Administrative Officer Carl Peterson, Director of Corporate Services Mike King, Recording Secretary Toni Nelson, and Debi Moon with the Three Hills Capital.	
	<b>2. ACCEPTANCE OF THE AGENDA</b>	
	a) Additions to the Agenda -In Camera: Legal	
2018-04-23-01 Motion to accept the agenda with additions	b) Agenda Acceptance – Motion to Accept the Agenda	
	<b>LUMLEY moved to accept the agenda with additions</b>	<b>CARRIED</b>
	<b>3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING</b>	
	a) Adoption of April 9, 2018 regular meeting minutes	
2018-04-23-02 Motion to adopt the April 9, 2018 regular meeting Minutes	<b>CUNNINGHAM moved to adopt the April 9, 2018 regular meeting Minutes</b>	<b>CARRIED</b>
	<b>4. HOUSEKEEPING</b>	
	“ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”	
	a) Housekeeping Acceptance	
2018-04-23-03 Motion to accept the Housekeeping and file for future reference	<b>REEDS moved to accept the Housekeeping and file for future reference</b>	<b>CARRIED</b>
	<b>5. PUBLIC HEARINGS</b>	
	a) Nothing for this agenda item	
	Jeff Faupel with Endeavor Accountants entered meeting at 6:35PM	
	<b>6. DELEGATIONS</b>	
	a) Auditors’ Financial Report, Endeavor Accountants, 6:30PM -Review of Auditors’ Report statements and notes -Return and Audit Letter signed by CAO	
	Jeff Faupel and Mike King left the meeting at 7:05PM	
2018-04-23-04 Motion to approve the Auditor’s Report as presented.	<b>ARMSTRONG moves to approve the Auditor’s Report file for future reference.</b>	<b>CARRIED</b>
	<b>7. REPORTS:</b>	
	<b>A. STAFF REPORTS:</b>	
	a) Facilities Manager Report -Discussed RFP Conference topics, including a free software program for facility asset	

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management if the town is member of AARFP, a granular form of acid treatment for pool which is both safer and easier to work with, lining options for the pool beyond the current PVC lining, future alternatives to current ammonia charge system

2018-04-23-05 Motion  
to accept the Facilities  
Manager's report

**MUNRO moved to accept the Facilities Manager's report**

**CARRIED**

b) Administrator's Report & Action List

2018-04-23-06 Motion  
to accept the  
Administrator's report

**LUMLEY moved to accept the Administrator's report**

**CARRIED**

2018-04-23-07 Motion  
to accept Action List

**REEDS moved to accept the Action List**

**CARRIED**

## **B. COMMITTEE REPORTS**

a) Nothing for this agenda item

## **C. COUNCIL REPORTS**

a) Councillor Armstrong

-discussed upcoming Protective & Emergency Services Review Meeting

b) Councillor Cunningham

-attended multi-community meeting with Assistant Deputy Minister of Economic Development which was structured as a round table discussion of community positives and negatives. Bill spoke on ag industry, young people returning to our community, and work towards a community driven senior care facility as positives, and Sunterra issues with temporary foreign worker legislation as a negative. The CARES grant (Community & Regional Economic Support) and Capital Investment Tax Credit were also discussed  
-attended a meeting with Fred Armbruster from the Civil Defense Union in Edmonton, discussed some local history of Trochu's Civil Defense Committee and the emergency siren, hoping to see siren repaired for Canada Day celebrations  
-discussed grant application for the On This Spot app, found it only covers 50% of total cost, not 75%, so \$3500 would be required to fund the project, testing app in Strathmore showed that it doesn't seem user friendly on smartphones, project put on hold for now

c) Councillor Lumley

-attended meeting for Community Futures loan subcommittee, ratified loans and approved write-offs for the coming year, Cheryl will be attending interviews for the new Community Futures manager on Friday  
-attended FCSS meeting, approved final budgets for several programs, updated human resource policies, Shelley Jackson received invitation to training session on how to facilitate a cannabis community discussion on cannabis legalization, she wants to know if we would like similar training offered here

d) Councillor Munro

-reported that we're getting a new transfer bin replacement from DDSWMA  
-attended DDSWMA AGM, discussed increase of tipping fees which have been taken back for now as there was a lot of pushback, discussed new restrictions on recycled plastics in China which will affect sales here, current plan is to purchase a plastic granulator to increase sales options  
-attended Marigold Library Systems AGM

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-reported that Trochu Library would like to enter float in this year's parade and Marigold is willing to loan some materials for this

- e) Councillor Stephan  
-nothing to report
- f) Deputy Mayor Reeds  
-nothing to report
- g) Mayor Kletke  
-nothing to report
- h) Motions from Items in Councillor Reports
- i) Acceptance of Council Reports and filing for future reference

2018-04-23-08 Motion  
to accept Council  
Reports and file for  
future reference

**STEPHAN moved to accept Council Reports and file for future reference**

**CARRIED**

## D. CORRESPONDENCE LISTING (See Listing Details for more information.)

- a) 20180308 Regional Partnership Meeting Notes
- b) FCM Voice April 9
- c) Invitation to Red Deer Airport AGM
- d) FCM Voice April 16
- e) AWI Conference Request
- f) The NEWS from Alberta Counsel - April 17

2018-04-23-09 Motion  
to accept correspond-  
ence listing and file for  
future reference

**MUNRO moved to accept correspondence listing and file for future reference CARRIED**

## 8. FINANCE:

- a) Nothing for this agenda item

## 9 OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

- a) Nothing for this agenda item

## 10. BYLAWS, POLICIES and AGREEMENTS

- a) Nothing for this agenda item

## 11. NEW BUSINESS

- a) Trochu Fire Department Siren  
-Fire Department is looking into cost, for other details see Councillor Cunningham's report

2018-04-23-10 Motion  
pay the full  
compensation as  
required by the  
Environment and

- b) RFD 2018-05, Wetlands Compensation

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Sustainable Resource Development department of Alberta Environment to address the loss of wetlands during Trochu's Lagoon Expansion project

**LUMLEY moves to pay the full compensation as required by the Environment and Sustainable Resource Development department of Alberta Environment to address the loss of wetlands during Trochu's Lagoon Expansion project** **CARRIED**

## 12. SPECIAL PROJECTS

- a) Nothing for this agenda item

Debi Moon and Toni Nelson left the meeting at 7:50pm

## 13. CONFIDENTIAL MATTERS TO BE HELD IN CAMERA

2018-04-23-11 Motion to go in camera at 8:05pm

**REEDS moved to go in camera at 8:05pm** **CARRIED**

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

2018-04-23-12 Motion to come out of In Camera at 9:54pm

**REEDS moved to come out of In Camera at 9:54pm** **CARRIED**

2018-04-23-13 Motion that a \$25,000 Town of Trochu Golf Course Irrigation reserve account be setup, and that this account be used to supplement the Town of Trochu Golf Course's irrigation expense should the expense exceed \$25,000. Account to be reviewed each year for balance and action.

**STEPHAN moved that a \$25,000 Town of Trochu Golf Course Irrigation reserve account be setup, and that this account be used to supplement the Town of Trochu Golf Course's irrigation expense should the expense exceed \$25,000. Account to be reviewed each year for balance and action.** **CARRIED**

## 14. ADJOURNMENT

2018-04-23-14 Motion to adjourn at 9:56pm

**CUNNINGHAM moved to adjourn at 9:56pm** **CARRIED**

X



Barry Kletke  
Mayor

X



Carl Peterson  
CAO