

TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

March 26th, 2018

At 6:00 p.m. at the Town Office

| Motion #/Notes | # | Item and Information Regular Meeting March 26 th , 2018 |
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| | 1. | <p>CALL TO ORDER</p> <p>The meeting was called to order at 6:00PM by Mayor Barry Kletke. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councilors Chris Armstrong, Bill Cunningham, Cheryl Lumley, Bonnie Munro, and Ed Stephan, Chief Administrative Officer Carl Peterson, Recording Secretary Toni Nelson, Sybil Bigler with AXIA, and Debi Moon with the Three Hills Capital.</p> |
| 2018-03-26-01 Motion to accept the agenda with additions | 2. | <p>ACCEPTANCE OF THE AGENDA</p> <p>a) Additions to the Agenda</p> <ul style="list-style-type: none"> • In Camera; Labour, Contract <p>b) Agenda Acceptance – Motion to Accept the Agenda</p> <p>STEPHEN moved to accept the agenda with additions CARRIED</p> |
| 2018-03-26-02 Motion to adopt the March 12, 2018 meeting Minutes | 3. | <p>ADOPTION OF THE MINUTES OF PREVIOUS MEETING</p> <p>a) Adoption of March 12, 2018 meeting Minutes</p> <p>LUMLEY moved to adopt the March 12, 2018 meeting Minutes CARRIED</p> |
| 2018-03-26-03 Motion to accept the Housekeeping and file for future reference | 4. | <p>HOUSEKEEPING</p> <p>“ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions”</p> <p>a) Housekeeping Acceptance</p> <p>REEDS moved to accept the Housekeeping and file for future reference CARRIED</p> |
| | 5. | <p>PUBLIC HEARINGS</p> <p>a) Nothing for this agenda item</p> |
| | 6. | <p>DELEGATIONS</p> <p>a) 6:15pm, Sibyl Bigler, Axia</p> <ul style="list-style-type: none"> • Gave a presentation on AXIA’s Fibretown program and fibreoptic internet service <p>Administration will look into surveying businesses regarding their current service & service providers, Council and Administration will contact residents in current “Fibretown” communities to gather opinions about the service.</p> <p>Sibyl Bigler left the meeting at 6:40PM</p> |

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| <p>2018-03-26-04 Motion to accept the Administrator's report</p> <p>2018-03-26-05 Motion to accept the Action List</p> | <p>7.</p> | <p>REPORTS:</p> <p>A. STAFF REPORTS:</p> <p style="padding-left: 20px;">a) Administrator's Report & Action List</p> <p style="text-align: right;">LUMLEY moved to accept the Administrator's report CARRIED</p> <p style="text-align: right;">CUNNINGHAM moved to accept the Action List CARRIED</p> |
| | | <p>B. COMMITTEE REPORTS</p> <p style="padding-left: 20px;">a) Nothing for this agenda item</p> |
| | | <p>C. COUNCIL REPORTS</p> <p style="padding-left: 20px;">a) Councillor Armstrong</p> <ul style="list-style-type: none"> • Doctor Recruitment & Retention Committee: Doctor Appreciation BBQ planned for June 7th, there are currently 9 doctors on staff in Three Hills with room for 10, committee is working on recruiting some more doctors into the Kneehill area • Citizen Action Committee: 146 Policing Priorities surveys were submitted, they are still going through the surveys but highest priorities listed were property theft, lack of visibility, and mischief/vandalism <p style="padding-left: 20px;">b) Councillor Cunningham</p> <ul style="list-style-type: none"> • Canadian Badlands Conference: Bill noted that it had more of a focus on things applicable to smaller communities this time than it has in the past, brought handouts for possible projects to pursue (Birding Guide, On This Spot app, Microbreweries tour), discussed possibility of updating town slogan and logo • Boomtown Trail meeting at Conference: discussed Seeker Media proposal for an advertising package featuring videos and other marketing materials, Bill suggests focusing on the Arboretum and Golf Course under the Zen Seekers label and applying for a grant from Travel Alberta to cover 50% of the total cost <p style="padding-left: 20px;">c) Councillor Lumley</p> <ul style="list-style-type: none"> • Arboretum Board: the board is happy with new working arrangement with town and the manager position should be filled soon, the board is working on updating rental contracts, volunteer meeting planned for on April 18th, soup & sandwich event planned for May • BlockTalk app: Cheryl contacted the app makers, it is currently only set up for Calgary communities but the makers seemed interested in expanding, Cheryl will keep in contact • FCSS board meeting has been rescheduled for April 10th <p style="padding-left: 20px;">d) Councillor Munro</p> <ul style="list-style-type: none"> • Library Board: Marigold Library Systems will be making a presentation on April 16th at Town Office, the Library board will attend and Councillors are invited <p style="padding-left: 20px;">e) Councillor Stephan</p> <ul style="list-style-type: none"> • Nothing to report |

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| | | <p>f) Deputy Mayor Reeds</p> <ul style="list-style-type: none"> • Red Deer River Municipal Users Group: reviewed toolkit for protecting source water quality, presentation given by Ken Lewis with ALICE regarding projects in and around Red Deer County <p>g) Mayor Kletke</p> <ul style="list-style-type: none"> • Municipal Leaders Caucus: discussed the need for consistent and predictable revenue streams so municipalities can expand their long term plans, discussed police funding, confirmed that Supernet service would not be interrupted during contract discussions, reviewed management tools for MGA changes on AUMA website, met with Sundre Mayor Terry Leslie who would be will to discuss their Mountain View Seniors Housing in a joint meeting with Trochu and Kneehill County |
| <p>2018-03-26-06 Motion to express the Town of Trochu's interest in the Seeker Media marketing proposal, dependent on receipt of a Travel Alberta grant</p> | | <p>h) Motions from Items in Councillor Reports</p> <p>CUNNINGHAM moved to express the Town of Trochu's interest in the Seeker Media marketing proposal, dependent on receipt of a Travel Alberta grant CARRIED</p> |
| <p>2018-03-26-07 Motion to accept Council Reports and file for future reference</p> | | <p>i) Acceptance of Council Reports and filing for future reference</p> <p>ARMSTRONG moved to accept Council Reports and file for future reference CARRIED</p> |
| <p>2018-03-26-08 Motion to accept correspondence listing and file for future reference</p> | | <p>D. CORRESPONDENCE LISTING (See Listing Details for more information.)</p> <ul style="list-style-type: none"> a) Two Upcoming Opportunities within Community Futures Wild Rose Region b) My Canadian Badlands report c) Message from the Town of Olds d) Invitation to meet with ADM Michele Evans Friday April 13 <p>MUNRO moved to accept correspondence listing and file for future reference CARRIED</p> <p>Audrey Nelson entered the meeting at 7:50PM</p> |
| <p>2018-03-26-09 Motion to purchase and donate approximately \$650 in silent auction items to the St. Mary's Foundation Springfest Fundraiser</p> | <p>8.</p> | <p>FINANCE:</p> <ul style="list-style-type: none"> a) Boomtown Trail digital marketing project <i>(see also: attached Media Kit)</i> <p>See Motions from Council Reports</p> <ul style="list-style-type: none"> b) St. Mary's Foundation - request for donation <p>STEPHEN moved to purchase and donate approximately \$650 in silent auction items to the St. Mary's Foundation Springfest Fundraiser CARRIED</p> |

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| | 9 | <p>OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS</p> <p>a) Nothing for this agenda item</p> |
| <p>2018-03-26-10 Motion to direct administration to negotiate a Professional Services Agreement between the Town of Trochu and Wild Rose Assessment Services for the continuation of municipal assessment services based on the proposal from Wild Rose Assessment Services dated March 23, 2018</p> <p>2018-03-26-11 Motion to preauthorize the allocation of \$100,000 of the 2018 Capital Budget to be used towards the Office Renovation Project</p> <p>2018-03-26-12 Motion to direct administration to apply for the grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Phase 1 Trochu Asset Management Project, with a commitment of \$6,250.00 from the 2018 capital budget and \$6,250.00 from the 2019 capital budget toward the cost of this initiative</p> | 10. | <p>BYLAWS, POLICIES and AGREEMENTS</p> <p>a) RFD – 2018-01; Municipal Assessment Services</p> <p>CUNNINGHAM moved to direct administration to negotiate a Professional Services Agreement between the Town of Trochu and Wild Rose Assessment Services for the continuation of municipal assessment services based on the proposal from Wild Rose Assessment Services dated March 23, 2018 CARRIED</p> <p>b) RFD – 2018-02; New Office Renovation</p> <p>ARMSTRONG moved to preauthorize the allocation of \$100,000 of the 2018 Capital Budget to be used towards the Office Renovation Project CARRIED</p> <p>c) RFD – 2018-03; Asset Management</p> <p>LUMLEY moved to direct administration to apply for the grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Phase 1 Trochu Asset Management Project, with a commitment of \$6,250.00 from the 2018 capital budget and \$6,250.00 from the 2019 capital budget toward the cost of this initiative CARRIED</p> |
| | 11. | <p>NEW BUSINESS</p> <p>a) Nothing for this agenda item</p> |
| | 12 | <p>SPECIAL PROJECTS</p> <p>a) Nothing for this agenda item</p> <p>Debi Moon and Toni Nelson left the meeting at 8:05PM</p> |

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| <p>2018-03-26-13 Motion to go in camera at 8:14PM</p> <p>2018-03-26-14 Motion to come out of In Camera at 9:03PM</p> <p>2018-03-26-15 Motion to pay Carl Peterson \$325 for the fee regarding Carl's application to attain the Certified Local Government Manager regular member status.</p> | <p>13.</p> | <p>CONFIDENTIAL MATTERS TO BE HELD IN CAMERA</p> <p>REEDS moved to go in camera at 8:14PM CARRIED</p> <p>Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.</p> <p style="margin-left: 40px;">a) Labour b) Contract</p> <p>REEDS moved to come out of In Camera at 9:03PM CARRIED</p> <p>CUNNINGHAM moved to pay Carl Peterson \$325 for the fee regarding Carl's application to attain the Certified Local Government Manager regular member status. CARRIED</p> |
| <p>2018-03-26-16 Motion to adjourn at 9:06PM</p> | <p>14.</p> | <p>ADJOURNMENT</p> <p>LUMLEY moved to adjourn at 9:06PM CARRIED</p> |

X



Barry Kletke
Mayor

X



Carl Peterson
CAO