TOWN OF TROCHU – MINUTES
FOR THE COUNCIL MEETING HELD
March 12th, 2018
At 6:00 p.m. at the Town Office

Motion #/Notes	#	Item and Information Regular Meeting March 12th, 2018	
	1.	**CALL TO ORDER** The meeting was called to order at 6:00 pm by Mayor Barry Kletke. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councilors Chris Armstrong, Bill Cunningham, Cheryl Lumley, and Bonnie Munro, Director of Corporate Services Mike King, Director of Operations Dave Nelson, Chief Administrative Officer Carl Peterson, Recording Secretary Toni Nelson, and Debi Moon with the Three Hills Capital. Councillor Ed Stephan joined the meeting at 7:00PM	
	2.	**ACCCEPTANCE OF THE AGENDA** a) Additions to the Agenda • Administration report- Additional items • In Camera- Land b) Agenda Acceptance – Motion to Accept the Agenda	
2018-03-12-01 Motion to accept the agenda with additions		**MUNRO moved to accept the agenda with additions**	**CARRIED**
	3.	**ADOPTION OF THE MINUTES OF PREVIOUS MEETING** a) Adoption of February 26, 2018 meeting Minutes	
2018-03-12-02 Motion to adopt the February 26, 2018 meeting Minutes		**CUNNINGHAM moved to adopt the February 26, 2018 meeting Minutes**	**CARRIED**
		b) Adoption of February 28, 2018 Special Meeting Minutes	
2018-03-12-03 Motion to adopt the February 28, 2018 Special Meeting Minutes		**LUMLEY moved to adopt the February 28, 2018 Special Meeting Minutes**	**CARRIED**
	4.	**HOUSEKEEPING** " See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions" a) Housekeeping Acceptance	
2018-03-12-04 Motion to accept the Housekeeping and file for future reference		**REEDS moved to accept the Housekeeping and file for future reference**	**CARRIED**
	5.	**PUBLIC HEARINGS** a) Nothing for this agenda item	
	6.	**DELEGATIONS** a) Nothing for this agenda item	

7. **REPORTS:**
   A. **STAFF REPORTS:**
      a) Grantwriter Reports

2018-03-12-05 Motion
to accept the
Grantwriter report

CUNNINGHAM moved to accept the Grantwriter report   **CARRIED**

      b) Water/Wastewater Report

2018-03-12-06 Motion
to accept the
Water/Wastewater
report

ARMSTRONG moved to accept the Water/Wastewater report   **CARRIED**

      c) Director of Operations Report
         - Dave spoke with ATCO re: costs of installing and operating an electric car charger
         - Concrete work and installation would be approximately $100,000 up front
         - Operating cost would be minimum $600 per month with no use
         - To break even, charger would have to be used at least an hour a day

   Due to high costs, the town will not pursue this project at this time

2018-03-12-07 Motion
to accept the Director
of Operations report

LUMLEY moved to accept the Director of Operations report   **CARRIED**

      d) Administrator's Report & Action List

2018-03-12-08 Motion
to accept the
Administrator's report

MUNRO moved to accept the Administrator's report   **CARRIED**

   B. **COMMITTEE REPORTS**
      a) Nothing for this agenda item

   C. **COUNCIL REPORTS**
      a) Councillor Armstrong
         - nothing to report

      b) Councillor Cunningham
         - Boomtown Trail: projects/services will likely be pay-per-use rather than funded through a requisitioned fee per member, social media marketing campaign is beginning and Bill will discuss this further at the Canadian Badlands conference this week
         - Suggests updating Land Use Bylaw to cover 'Tiny Houses'

      c) Councillor Lumley
         - Arboretum Board: Memorandum of Understanding still in discussion but close to finalized, biggest changes are in revenue share between town and board and in supervisory responsibilities
         - FCSS meeting cancelled, not yet rescheduled
         - Discussed an app called 'Block Talk' dealing with security in community, somewhat like a neighborhood watch, Cheryl will look into it more

    d) Councillor Munro
- Library Board: the board would like an orientation presentation from Marigold, AGM will be at the end of March or start of April, Bonnie asked for their record standards as they do not seem to have a lot for a formal system, Bonnie will present Marigold's standards to board

Ed Stephen entered meeting at 7:00pm

    e) Councillor Stephan
- nothing to report

    f) Deputy Mayor Reeds
- Capital Equipment Purchasing Committee: it would cost $7k to repair the Harben sewer flusher Trochu shares with Three Hills or $59k to $76k to purchase a new one, as there is approx. $45k available in reserve funds the committee recommends buying a new flusher using the reserve funds and splitting the remaining cost with Three Hills

    g) Mayor Kletke
- nothing to report

    h) Motions from Items in Councillor Reports

2018-03-12-09 Motion to go forward with a joint purchase agreement of a new sewer flusher with the Town of Three Hills dependent on their council passing a similar motion

REEDS moves to go forward with a 50/50 joint purchase agreement of a new sewer flusher with the Town of Three Hills dependent on their council passing a similar motion.   **CARRIED**

    i) Acceptance of Council Reports and filing for future reference

LUMLEY moved to accept Council Reports and file for future reference   **CARRIED**

D. CORRESPONDENCE LISTING (See Listing Details for more information.)
    a) Call for applications: federal Just Transitions Task Force
    b) FCM policy highlights from Budget 2018
    c) Invitation: Central Alberta Mayor's Prayer Breakfast
    d) RhPAP Review February 2018 Edition
    e) FCM Voice March 2
    f) REVISED CAEP Member Engagement Meeting
    g) FCM Voice March 9

2018-03-12-11 Motion to accept correspondence listing and file for future reference

MUNRO moved to accept correspondence listing and file for future reference   **CARRIED**

8. **FINANCE:**
   a) February 2018 Bank Reconciliation

2018-03-12-12 Motion to accept the February 2018 Bank Reconciliation

CUNNINGHAM moved to accept the February 2018 Bank Reconciliation   **CARRIED**

   b) Marigold Library System 2019 & 2020 requisitions

2018-03-12-13 Motion to accept the Marigold Library System 2019 & 2020 requisitions and pay future invoices

CUNNINGHAM moved to accept the Marigold Library System 2019 & 2020 requisitions and pay future invoices   **CARRIED**

9 **OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS**
   a) Nothing for this agenda item

10. **BYLAWS, POLICIES and AGREEMENTS**
    a) 2018 Rates & Fees Bylaw

2018-03-12-14 Motion to approve 1st reading of Bylaw 2018-01 Rates & Fees

CUNNINGHAM moved to approve 1st reading of Bylaw 2018-01 Rates & Fees   **CARRIED**

2018-03-12-15 Motion to approve 2nd reading of Bylaw 2018-01 Rates & Fees

REEDS moved to approve 2nd reading of Bylaw 2018-01 Rates & Fees   **CARRIED**

2018-03-12-16 Motion to bring forward Bylaw 2018-01 Rates & Fees

ARMSTRONG moved to bring forward Bylaw 2018-01 Rates & Fees   **CARRIED**

2018-03-12-17 Motion to approve 3rd reading of Bylaw 2018-01 Rates & Fees

LUMLEY moved to approve 3rd reading of Bylaw 2018-01 Rates & Fees   **CARRIED**

11. **NEW BUSINESS**
    a) Nothing for this agenda item

12 **SPECIAL PROJECTS**
   a) Nothing for this agenda item

Dave Nelson, Debi Moon, and Toni Nelson left the meeting at 7:15PM

13. **CONFIDENTIAL MATTERS TO BE HELD IN CAMERA**

2018-03-12-18 Motion to go in camera at 7:23PM

REEDS moved to go in camera at 7:23PM   **CARRIED**

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

a) Land

2018-03-12-19 Motion
to come out of in
camera at 8:24PM

REEDS moved to come out of in camera at 8:24PM   CARRIED
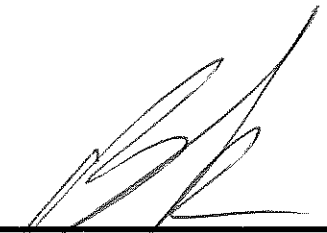
14.   ADJOURNMENT

2018-03-12-20 Motion
to adjourn at 8:25PM

STEPHAN moved to adjourn at 8:25PM   CARRIED

X _____
Barry Kletke
Mayor

X _____
Carl Peterson
CAO

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