

# TOWN OF TROCHU – Meeting Minutes

FOR THE COUNCIL MEETING HELD

June 12, 2017

At 6:00 p.m. at the Town Office

Motion #/Notes	#	Regular Meeting June 12, 2017	
	<b>1.</b>	<b>CALL TO ORDER:</b> The meeting was called to order at 6:00 p.m. Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councilors Cheryl Lumley, Mark Garneau, Ed Stephan, Val Warnock, Bill Cunningham, CAO Carl Peterson, Director of Operations Catlin Hewey, Recording Secretary's Toni Nelson, Alexandra Hogg, and Debi Moon from the Three Hills Capital were in attendance.	
	<b>2.</b>	<b>ACCEPTANCE OF THE AGENDA</b> a) Additions to the Agenda Correction to Finance f) - \$1500.00 not \$15000.00 Director of Operations report Administrators Report - Advanced Poll motion  b) Agenda Acceptance – Motion to Accept the Agenda	
2017-06-12-01 Motion to accept the agenda with additions		<b>LUMLEY moved to accept the agenda with additions</b>	<b>CARRIED</b>
	<b>3.</b>	<b>ADOPTION OF THE MINUTES OF PREVIOUS MEETING</b> a) Adoption of May 23, 2017 Minutes	
2017-06-12-02 Motion to adopt the May 23, 2017 minutes		<b>WARNOCK moved to adopt the May 23, 2017 minutes</b>	<b>CARRIED</b>
	<b>4.</b>	<b>HOUSEKEEPING</b> “ See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions” a) Housekeeping Acceptance	
2017-06-12-03 Motion to accept the housekeeping and file for future reference		<b>CUNNINGHAM moved to accept the housekeeping and file for future reference</b>	<b>CARRIED</b>
	<b>5.</b>	<b>PUBLIC HEARINGS</b> a) Nothing for this agenda	
	<b>6.</b>	<b>DELEGATIONS</b> a) Nothing for this agenda	
	<b>7.</b>	<b>REPORTS:</b> <b>A. STAFF REPORT:</b> a) Grant Writer's Report b) Gardener's Report c) Administrator's Report	
2017-06-12-04 Motion to accept advanced poll		<b>CUNNINGHAM moved to accept the advanced poll being held at St. Mary's Health Care Centre on Oct 3, 2:00pm – 8:00pm</b>	<b>CARRIED</b>
2017-06-12-05 Motion to accept Grant Writer's report, Gardener's Report and Administrator's report		<b>REEDS moved to accept the Grant Writer's Report, Gardener's Report and Administrator's Report</b>	<b>CARRIED</b>

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2017-06-12-06 Motion  
to accept Director of  
Operations Report and  
Water, Wastewater  
Report

d) Director of Operations Report and Water, Wastewater Report  
**STEPHAN moved to accept the Director of Operations Report and Water, Wastewater Report**

**CARRIED**

## B. COMMITTEE REPORTS

a) Items for Committee Action - Nothing for this agenda item

## C. COUNCIL REPORTS

a) Councillor Cunningham

- Attended a Kneehill Housing meeting - sprinkler system upgrade at the lodge on going, manor has 11 vacancies

- Attended a Canada 150 meeting; media being released with information of events

b) Councillor Garneau

- Lots of positive comments on road work & Gazebos

c) Councillor Lumley

- Attended the Arboretum lunch; 84 people attended, Business walk questionnaire on going,

d) Councillor Stephan

- Nothing to report

e) Councillor Warnock

- Will be attending the Doctors R & R BBQ

- For the Election, recommend holding a Candidate Forum if required

f) Deputy Mayor Reeds

- Community Resource Officer grant funding has been denied

g) Mayor Barry Kletke

- Attended meeting for St. Mary's Foundation with Covenant Health to discuss Senior's Housing

- Received letter from Red Deer Mayor about why Red Deer is leaving Central Alberta Economic Partnership

h) Motions from Items in Councillor Reports

**WARNOCK moved that Town of Trochu begins process of applying for grant funding towards a Demand Study for the various levels of Seniors Health Care and housing in Trochu**

**CARRIED**

2017-06-12-07 Motion  
to begin grant  
application process

**REEDS moved that Kneehill Seniors Care and Housing should be a directive brought forward to the Steering Committee for discussion**

**CARRIED**

2017-06-12-08 Motion  
to bring Kneehill  
Seniors Housing to the  
Steering Committee

i) Acceptance of Council Reports and filing for future reference

**LUMLEY moved to accept council reports and file for future reference**

**CARRIED**

2017-06-12-09 Motion  
to accept council  
reports and file for  
future reference

## D. CORRESPONDENCE LISTING

a) MSI and GTF allocations

b) Interim Report: AB Electoral Boundaries Commission

c) AUMA survey on Legalization of Marijuana & Municipal Impacts

d) FCM Voice May 26

e) FCM President's Corner

f) AB Recreation and Parks

g) CAEP General Meeting

**GARNEAU moved to accept correspondence listing and file for future reference**

**CARRIED**

2017-06-12-10 Motion  
to accept

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correspondence listing  
and file for future  
reference

2017-06-12-11 Motion  
to File Kneehill  
Regional Urban  
Sustainability Grant  
Information  
2017-06-12-12 Motion  
to write off tax rolls as  
per policy 2014-01-13-  
01

2017-06-12-13 Motion  
to write off 25% of tax  
roll as per policy 2014-  
01-13-01

2017-06-12-14 Motion  
to write off tax roll

2017-06-12-15 Motion  
to set recycling fees

2017-06-12-16 Motion  
to give annual water  
credit

2017-06-12-17 Motion  
to accept May 2017  
Bank Reconciliation

2017-06-12-18 Motion  
to go in camera at  
7:30PM

2017-06-12-19 Motion  
to come out of in  
camera at 8:00PM

## 8. FINANCE:

- a) Kneehill Regional Urban Sustainability Grant information  
**REEDS moved to file Kneehill Regional Urban Sustainability Grant Information CARRIED**
- b) Economic Development Incentive Policy 2014-01-13-01 – Tax write offs Roll # 27701000, 205000  
**STEPHAN moved to write off of the following tax rolls, 27701000, 205000 as per policy 2014-01-13-01 CARRIED**
- c) Economic Development Incentive Policy 2014-01-13-01 – Tax write off 25% of roll # 267100  
**CUNNINGHAM moved to write off 25% of the following tax roll, 267100 as per policy 2014-01-13-01 CARRIED**
- d) Trochu Golf and Country Club Tax write off roll # 314000  
**REEDS abstained from the vote**  
**WARNOCK moved to write off of the following tax roll, 314000 CARRIED**
- e) Recycling fees for residential only  
**GARNEAU moved to set recycling fees at \$4.00 per month for twice a month pick up, \$8.00 per billing period CARRIED**
- f) Trochu Community Hall Annual Water Credit of \$1500.00  
**REEDS moved to give Trochu Community Hall annual water credit of \$1500.00 CARRIED**
- g) Bank Reconciliation  
**CUNNINGHAM moved to accept May 2017 Bank Reconciliation CARRIED**

## 9. OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

Nothing for this meeting

## 10. BYLAWS, POLICIES and AGREEMENTS

Nothing for this meeting

## 11. NEW BUSINESS

- a) Kneehill County MDP review  
b) Old Curling Rink Rental Initiative

## 12. SPECIAL PROJECTS

Nothing for this agenda item

Debi Moon, Catlin Hewey, Toni Nelson and Alexandra Hogg left the meeting at 7:24pm

**REEDS moved to go in camera at 7:30PM**

**CARRIED**

## 13. CONFIDENTIAL MATTERS TO BE HELD IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

**REEDS moved to come out of in camera at 8:00PM**

**CARRIED**

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2017-06-12-20 Motion  
to adjourn meeting at  
8:01PM

**14. ADJOURNMENT**

**CUNNINGHAM** moved to adjourn meeting at 8:01PM

**CARRIED**

X 

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Barry Kletke  
Mayor

X 

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Carl Peterson  
CAO