

# TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

January 22<sup>nd</sup>, 2018

At 6:00 p.m. at the Town Office

Motion #/Notes	#	Item and Information Regular Meeting January 22 <sup>nd</sup> , 2018
	1.	<p><b>CALL TO ORDER</b> The meeting was called to order at 6:00 p.m. In attendance were Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councillors Cheryl Lumley, Ed Stephan, Chris Armstrong, Bonnie Munro, and Bill Cunningham, CAO Carl Peterson, Director of Operations Dave Nelson, and Recording Secretary Toni Nelson.</p>
2018-01-22-01 Motion to accept the agenda with additions	2.	<p><b>ACCEPTANCE OF THE AGENDA</b></p> <ul style="list-style-type: none"> <li>a) Additions to the Agenda               <ul style="list-style-type: none"> <li>- Director of Operations, Staff Report</li> </ul> </li> <li>b) Agenda Acceptance – Motion to Accept the Agenda</li> </ul> <p><b>REEDS moved to accept the agenda with additions</b> <span style="float: right;"><b>CARRIED</b></span></p>
2018-01-22-02 Motion to adopt the January 8 <sup>th</sup> 2018 Minutes	3.	<p><b>ADOPTION OF THE MINUTES OF PREVIOUS MEETING</b></p> <ul style="list-style-type: none"> <li>a) Adoption of January 8, 2018 meeting Minutes</li> </ul> <p><b>LUMLEY moved to adopt the January 8<sup>th</sup> 2018 Minutes</b> <span style="float: right;"><b>CARRIED</b></span></p>
2018-01-22-03 Motion to accept the housekeeping and file for future reference	4.	<p><b>HOUSEKEEPING</b> " See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"</p> <ul style="list-style-type: none"> <li>a) Housekeeping Acceptance</li> </ul> <p><b>STEPHAN moved to accept the housekeeping and file for future reference</b> <span style="float: right;"><b>CARRIED</b></span></p>
	5.	<p><b>PUBLIC HEARINGS</b></p> <ul style="list-style-type: none"> <li>a) Nothing for this agenda item</li> </ul>
	6.	<p><b>DELEGATIONS</b></p> <ul style="list-style-type: none"> <li>a) 6:30PM, Kevin Helmer with Trochu Golf Course &amp; Country Club               <ul style="list-style-type: none"> <li>- Presented financials, discussed changes from previous years and upcoming expenses</li> <li>- Have applied for employment grants from STEP and Canada Jobs</li> <li>- Discussed incoming rise in water rates, viability of and past attempts at water wells, online booking options, and advertising signs on Golf Course property (vote pending)</li> <li>- Chris Reeds discussed the Alberta Water Council's upcoming Water Reuse Policy changes which may affect the Golf Course</li> </ul> </li> </ul> <p>Kevin Helmer left the meeting at 7:00pm</p>

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<p>2018-01-22-04 Motion to accept CIMA+ and ALMOR's proposal for Geotechnical Site Investigation at the planned lagoon expansion site, for the sum of \$14,500 plus 5% GST</p> <p>2018-01-22-05 Motion to support the creation of a Protective &amp; Emergency Services Review Committee, with Councillor Chris Armstrong representing Trochu</p> <p>2018-01-22-06 Motion to accept the Administrator's Report</p>	<p>7.</p>	<p><b>REPORTS:</b></p> <p><b>A. STAFF REPORTS:</b></p> <p>a) Administrator's Report, updates to Action List items:</p> <ul style="list-style-type: none"><li>- Letter sent to Trochu Motors regarding road construction</li><li>- Library lease agreement drafted, sent to Library Board</li><li>- ALMOR quote received for lagoon bore holes, total cost including additional \$1,500 survey by CIMA will be \$14,500</li><li>- Spoke to Howie Bjorge with ALUS re: wetlands, he suggested further contacts</li><li>- Documentation for new office sent to Land Titles</li><li>- Attended CAC meeting, discussed upcoming Crime Watch program, Elnora crime deterrent cameras</li><li>- Met with the CAOs of Acme, Linden and Three Hills to discuss Bylaw Officer program and the need for a multi-community Protective &amp; Emergency Services Review Committee that includes elected officials from each involved community</li><li>- Requested changes to draft of Inter-municipal Development Plan, draft will go to county council next</li><li>- Steering committee full meeting planned for March 8<sup>th</sup> to review protocols</li></ul> <p><b>CUNNINGHAM moved to accept CIMA+ and ALMOR's proposal for Geotechnical Site Investigation at the planned lagoon expansion site, for the sum of \$14,500 plus 5% GST</b> <b>CARRIED</b></p> <p><b>MUNRO moved to support the creation of a Protective &amp; Emergency Services Review Committee, with Councillor Chris Armstrong representing Trochu</b> <b>CARRIED</b></p> <p><b>REEDS moved to accept the Administrator's Report</b> <b>CARRIED</b></p> <p>b) Director of Operations Report</p> <ul style="list-style-type: none"><li>- Received information from Lambourne Environmental regarding sludge measurements and cleaning, one of six anaerobic cells requires work, physically cleaning out cell would cost \$25k, more thorough chemical cleaning would cost \$7k annually and affect all cells plus lines</li><li>- Suggestion to start with further chemical cleaning and re-evaluate later</li><li>- Met with Ben Christians of ATCO, scouted possible locations for electric car charger, discussed available grant for 50% of project up to \$50k due March 15<sup>th</sup>, discussed charger station and installation rough costs:<ul style="list-style-type: none"><li>o Medium charge station, installation, power meter, etc. is approx. \$20k</li><li>o Fast charge station, installation, power meter, etc. is approx. \$40k to \$50k</li></ul></li><li>- Dave will be getting more certain numbers for costs, and information on consumer charges and possible revenues</li><li>- LED street lights discussed, Dave will contact ATCO for information on different</li></ul>
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<p>2018-01-22-07 Motion to apply for the Electric Vehicle and Alternative Fuel Infrastructure Deployment Initiative grant, depending on level of commitment required</p> <p>2018-01-22-08 Motion to accept the Director of Operations Report</p>		<p>types of lights available</p> <p><b>STEPHAN moved to apply for the Electric Vehicle and Alternative Fuel Infrastructure Deployment Initiative grant, depending on level of commitment required</b> <span style="float: right;"><b>CARRIED</b></span></p> <p><b>CUNNINGHAM moves to accept the Director of Operations Report</b> <span style="float: right;"><b>CARRIED</b></span></p>
		<p><b>B. COMMITTEE REPORTS</b></p> <p>a) Nothing for this agenda item</p>
		<p><b>C. COUNCIL REPORTS</b></p> <p>a) Councillor Armstrong</p> <p style="padding-left: 20px;">a. nothing to report</p> <p>b) Councillor Cunningham</p> <p style="padding-left: 20px;">a. Discussed Fitness Centre at school, 90 key fobs currently sold</p> <p style="padding-left: 20px;">b. Will miss Feb. 12 council meeting</p> <p>c) Councillor Lumley</p> <p style="padding-left: 20px;">a. Attended FCSS meeting, year-end review &amp; budgets, discussion of biggest needs and an increase in homelessness in the county</p> <p style="padding-left: 20px;">b. Requests that we advertise for the Arboretum Manager position, Toni will find previous ads and Carl will update and bring to the Arboretum Board meeting on Wednesday, Jan 24<sup>th</sup></p> <p style="padding-left: 20px;">c. Attended Regional Partnership Meeting</p> <p style="padding-left: 20px;">d. Requests that councilors attend Business Walk wrap up if available</p> <p>d) Councillor Munro</p> <p style="padding-left: 20px;">a. Attended Library Board meeting, discussed issues with front entrance and possible fundraising (Suggestion to approach Jamie re: grants for accessibility upgrades), lease agreement has been signed by Town and will now go to Library Board for approval</p> <p style="padding-left: 20px;">b. Marigold orientation meeting on March 10<sup>th</sup> in Strathmore, Bonnie may attend</p> <p style="padding-left: 20px;">c. Attended Waste Management meeting, requests that we write a letter of support for the AUMA resolution to establish an Extended Producer Responsibility policy</p> <p>e) Councillor Stephan</p> <p style="padding-left: 20px;">a. Nothing to report</p> <p>f) Deputy Mayor Reeds</p> <p style="padding-left: 20px;">a. Discussed MPC approval of SeaCan at Fire Hall</p> <p style="padding-left: 20px;">b. Attended RDMUG meeting, discussed presentation from Alberta Water Council and changes to reuse of water and selling of effluent policies</p> <p style="padding-left: 20px;">c. Discussed Capital Purchases proposal of purchase of truck for Town</p>

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	<p>g) Mayor Kletke</p> <p style="padding-left: 40px;">a. Received letter from Covenant Health in response to previous letter, will be meeting next on Feb 7<sup>th</sup></p>
<p>2018-01-22-09 Motion moves approval of the following library board members: Chairperson Frank Vanderkley, Vice-Chairperson Randy Lacey, Treasurer Mary O'Shea, Board Member Bonnie Munro, Board Member Yvonne Teichroeb, Board Member Ellen Vickerman, Board Member Caleb Johns</p> <p>2018-01-22-10 Motion send a letter of support for the AUMA's resolution to establish an Extended Producer Responsibility policy</p> <p>2018-01-22-11 Motion to approve the purchase of a 2008 GMC 7500 Topkick truck c/w a new box and hoist for the sum of \$49,800</p>	<p>h) Motions from Items in Councillor Reports</p> <p><b>MUNRO moves approval of the following library board members <span style="float: right;">CARRIED</span></b></p> <ul style="list-style-type: none"> <li>• Chairperson Frank Vanderkley</li> <li>• Vice-Chairperson Randy Lacey</li> <li>• Treasurer Mary O'Shea</li> <li>• Board Member Bonnie Munro</li> <li>• Board Member Yvonne Teichroeb</li> <li>• Board Member Ellen Vickerman</li> <li>• Board Member Caleb Johns</li> </ul> <p><b>LUMLEY moved that the Town send a letter of support for the AUMA's resolution to establish an Extended Producer Responsibility policy <span style="float: right;">CARRIED</span></b></p> <p><b>STEPHAN moved to approve the purchase of a 2008 GMC 7500 Topkick truck c/w a new box and hoist for the sum of \$49,800 <span style="float: right;">CARRIED</span></b></p>
<p>2018-01-22-12 Motion to accept Council Reports and file for future reference</p>	<p>i) Acceptance of Council Reports and filing for future reference</p> <p><b>ARMSTRONG moved to accept Council Reports and file for future reference <span style="float: right;">CARRIED</span></b></p>
<p>2018-01-22-13 Motion to accept Correspondence Listing and file for future reference</p>	<p><b>D. CORRESPONDENCE LISTING (See Listing Details for more information.)</b></p> <ul style="list-style-type: none"> <li>a) Kneehill Interagency Meeting</li> <li>b) SCC 2018: New speakers announced and last chance to register!</li> <li>c) CAEP, REDA Chairs and Managers meet with Minister Bilous</li> <li>d) Dinner with Red Deer College Board and President &amp; CEO Joel Ward</li> </ul> <p><b>CUNNINGHAM moved to accept Correspondence Listing and file for future reference <span style="float: right;">CARRIED</span></b></p>
<p>8.</p>	<p><b>FINANCE:</b></p> <ul style="list-style-type: none"> <li>a) KidSport Kneehill Meat Spiel, donation request</li> </ul>

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2018-01-22-14 Motion to donate \$200 to the KidSport Kneehill Meat Spiel		REEDS moved to donate \$200 to the KidSport Kneehill Meat Spiel <span style="float: right;">CARRIED</span>
	9	<b>OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS</b> a) Nothing for this agenda item
	10.	<b>BYLAWS, POLICIES and AGREEMENTS</b> a) Nothing for this agenda item
	11.	<b>NEW BUSINESS</b> a) Nothing for this agenda item
	12	<b>SPECIAL PROJECTS</b> a) Nothing for this agenda item
2018-01-22-15 Motion to go In Camera at 7:55pm  2018-01-22-16 Motion to come out of In Camera at 8:22pm	13.	<b>CONFIDENTIAL MATTERS TO BE HELD IN CAMERA</b>  Debi Moon, Dave Nelson, and Toni Nelson left the meeting at 7:50pm  <b>REEDS moved to go In Camera at 7:55pm</b> <span style="float: right;">CARRIED</span>  Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1. Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.  a) Legal b) Labour  <b>REEDS moved to come out of In Camera at 8:22pm</b> <span style="float: right;">CARRIED</span>
2018-01-22-17 Motion to adjourn the meeting at 8:23pm	14.	<b>ADJOURNMENT</b>  <b>CUNNINGHAM moved to adjourn the meeting at 8:23pm</b> <span style="float: right;">CARRIED</span>

X

Barry Kletke  
Mayor

X

Carl Peterson  
CAO