

# TOWN OF TROCHU – MINUTES

FOR THE COUNCIL MEETING HELD

August 21, 2017

At 6:00 p.m. at the Town Office

Motion #/Notes	#	Meeting Item and Information Regular Meeting August 21, 2017	
	<b>1. CALL TO ORDER:</b>	The meeting was called to order at 6:05 p.m. Mayor Barry Kletke, Deputy Mayor Chris Reeds, Councilors Cheryl Lumley, Mark Garneau, Bill Cunningham, Val Warnock, CAO Carl Peterson, Recording Secretary Toni Nelson, and Debi Moon from the Three Hills Capital were in attendance. Regrets, Ed Stephen.	
	<b>2. ACCEPTANCE OF THE AGENDA</b>		
	a) Additions to the Agenda	<ul style="list-style-type: none"><li>• Before &amp; After School Program, New Business</li><li>• Arena Rates, Financial</li></ul>	
	b) Agenda Acceptance – Motion to Accept the Agenda		
2017-08-21-01 Motion to accept the agenda with additions		<b>LUMLEY moved to accept the agenda with additions</b>	<b>CARRIED</b>
	<b>3. ADOPTION OF THE MINUTES OF PREVIOUS MEETING</b>		
	a) Adoption of July 17, 2017 Minutes		
2017-08-21-02 Motion to adopt July 17, 2017 minutes		<b>WARNOCK moved to adopt the July 17, 2017 minutes</b>	<b>CARRIED</b>
	<b>4. HOUSEKEEPING</b>	" See attached listing which will indicate pending events, a calendar and a listing of upcoming courses, seminars and conventions"	
	a) Housekeeping Acceptance		
2017-08-21-03 Motion to accept the housekeeping and file for future reference		<b>REEDS moved to accept the housekeeping and file for future reference</b>	<b>CARRIED</b>
	<b>5. PUBLIC HEARINGS</b>		
	a) Nothing for this item		
	<b>6. DELEGATIONS</b>		
	a) Nothing for this item		
	<b>7. REPORTS:</b>		
	<b>A. STAFF REPORT:</b>		
	a) Water, Wastewater Report		
	b) Director of Operations Report		
	c) Grant Writer Report		
	d) Administrator's Report		
2017-08-21-04 Motion to accept Water, Wastewater report		<b>CUNNINGHAM moved to accept the Water, Wastewater Report</b>	<b>CARRIED</b>
2017-08-21-05 Motion to accept Director of Operations report		<b>CUNNINGHAM moved to accept the Director of Operations Report</b>	<b>CARRIED</b>

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2017-08-21-06 Motion  
to accept Grant  
Writer's report

**GARNEAU moved to accept the Grant Writer's Report**

**CARRIED**

2017-08-21-07 Motion  
to accept  
Administrator's report

**GARNEAU moved to accept the Administrator's Report**

**CARRIED**

## **B. COMMITTEE REPORTS**

- a) Nothing for this item

## **C. COUNCIL REPORTS**

- a) Councillor Cunningham
  - attended bus tour to visit senior facility in Sundre
  - Friends of TroVal project, construction continues, equipment being purchased
- b) Councillor Garneau
  - requested name suggestions for new park on Arena Ave
  - has been discussing concerns regarding CanPak recycling program with Trochu citizens
- c) Councillor Lumley
  - presented Business Walk survey results, planning to present to businesses in Sept. or Oct.
  - suggested following up on dog show being planned for July 2018, show runners interested in using Trochu facilities
- d) Councillor Warnock
  - attended bus tour to visit senior facility in Sundre
  - attended Drumheller & District Solid Waste Management Association meeting Aug 17<sup>th</sup>
  - requested chamber booking on Sept. 22<sup>nd</sup> for SAEWA board meeting, 12 to 16 attendees
- e) Deputy Mayor Reeds
  - nothing to report
- f) Mayor Barry Kletke
  - CAEP meeting booked here on Sept 20<sup>th</sup>, Red Deer now delaying leaving CAEP for 1 year
- g) Motions from Items in Councillor Reports
- h) Acceptance of Council Reports and filing for future reference

2017-08-21-08 Motion  
to accept council  
reports and file for  
future reference

**WARNOCK moved to accept council reports and file for future reference**

**CARRIED**

## **CORRESPONDENCE LISTING**

- a) Alberta Emergency Services Medal Program
- b) AUMA Board Newsletter, July 2017
- c) Alberta Transportation, Approval to proceed with Road Closure Bylaw 2017-01
- d) 2017 Annual Summer Picnic - Kevin Sorenson MP
- e) FCSS Open House & Pancake Breakfast
- f) Alberta Municipal Affairs, Acceptance of MSI & GTF spending plans

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2017-08-21-09 Motion to accept correspondence listing and file for future reference

- g) CAEP - RAIL Commons Conference Sept 29 - Oct 1
- h) CAEP - National Trade Corridors Fund (NCTF) availability
- i) FCM Voice, August Newsletter
- j) SLGM/Alberta Municipal Affairs: Training for potential candidates & campaign workers

**LUMLEY moved to accept correspondence listing and file for future reference** **CARRIED**

## 8. FINANCE:

- a) July 2017 Bank Rec
- b) ATCO Gas Franchise Agreement, fee percentage
- c) Arena rate: discussion to put rates in line with current in Three Hills

2017-08-21-10 Motion to accept July 2017 bank reconciliation

**CUNNINGHAM moved to accept July 2017 Bank Reconciliation** **CARRIED**

## 9 OLD BUSINESS, UNFINISHED BUSINESS and ITEMS TABLED or REQUIRING MORE INFORMATION FROM PREVIOUS MEETINGS

Nothing for this meeting

## 10. BYLAWS, POLICIES and AGREEMENTS

- a) Road Closure Bylaw 2017-01

2017-08-21-11 Motion to approve second reading of Bylaw 2017-01 Road Closure

**CUNNINGHAM moved to approve second reading of Bylaw 2017-01 Road Closure** **CARRIED**

2017-08-21-12 Motion to bring forward Bylaw 2017-01 Road Closure

**REEDS moved to bring forward Bylaw 2017-01 Road Closure** **CARRIED**

2017-08-21-13 Motion to approve third reading of Bylaw 2017-01 Road Closure

**LUMLEY moved to approve third reading of Bylaw 2017-01 Road Closure** **CARRIED**

## 11. NEW BUSINESS

- a) City of Red Deer requesting letter of support for expansion of hospital services in Red Deer

2017-08-21-14 Motion to send letter of support for expansion of Red Deer hospital services

**REEDS moves to send letter of support for expansion of Red Deer hospital services** **CARRIED**

- b) Victim's Services requested letter of support for grant, approved via email

2017-08-21-15 Motion to send letter of support for Victim's Services

**CUNNINGHAM moved to send letter of support for Victim's Services** **CARRIED**

- c) Appointment of additional members to Subdivision Development and Appeal Board

2017-08-21-16 Motion, as per Bylaw 95-10 section 3(e), to

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appoint the members of Kneehill County's and the Town of Three Hills' subdivision and development appeal boards to act as the Town of Trochu's subdivision and development appeal board in regards to the appeal of the conditions put on Development Permit # 2016-17

**CUNNINGHAM** moves, as per Bylaw 95-10 section 3(e), to appoint the members of Kneehill County's and the Town of Three Hills' subdivision and development appeal boards to act as the Town of Trochu's subdivision and development appeal board in regards to the appeal of the conditions put on Development Permit # 2016-17 **CARRIED**

2017-08-21-17 Motion, as per Bylaw 95-10 section 5, to appoint the Town of Three Hills to provide a trained secretary for the Town of Trochu's subdivision and development appeal board in regards to the appeal of the conditions put on Development Permit #2016-17

d) Appointment of secretaries for Subdivision Development and Appeal Board

**WARNOCK** moves, as per Bylaw 95-10 section 5, to appoint the Town of Three Hills to provide a trained secretary for the Town of Trochu's subdivision and development appeal board in regards to the appeal of the conditions put on Development Permit #2016-17 **CARRIED**

2017-08-21-18 Motion to approve Three Hills daycare renting space in TroVal school to set up a before and after school program until Trochu has a locally operated program and/or facility in place

e) CN railway crossing upgrades, requesting Town do some paving at north crossing

f) Three Hills daycare renting space in TroVal to set up a before and after school program

**REEDS** moved to approve Three Hills daycare renting space in TroVal school to set up a before and after school program until Trochu has a locally operated program and/or facility in place **CARRIED**

## 12 SPECIAL PROJECTS

Nothing for this agenda item

Debbie Moon and Toni Nelson left the meeting at 7:50PM

2017-08-21-19 Motion to go in camera at 7:55pm

**REEDS** moved to go into camera at 7:55PM

**CARRIED**

## 13. CONFIDENTIAL MATTERS TO BE HELD IN CAMERA

Meeting in Camera: Confidential Matters to be held in Camera dealing with Land, Legal or Labor in accordance with Section 197 and the Freedom of Information and Protection of Privacy Act – Division 2 of Part 1

Please note that no back-up material will be sent with this Agenda for In Camera sessions and material circulated will be returned to the CAO and destroyed unless otherwise noted.

2017-08-21-20 Motion to come out of camera at 9:39pm

**REEDS** moved to come out of camera at 9:39PM

**CARRIED**

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2017-08-21-21 Motion to reverse 2017 tax penalties for Rolls 153000, 230000, and 521000

**CUNNINGHAM** moved to reverse 2017 tax penalties for Rolls 153000, 230000, and 521000 **CARRIED**

2017-08-21-22 Motion to offer the space above the arena to Ashley Pearson to be used as a yoga studio. Rent to be set at \$125/month and a 3 year lease

**REEDS** moved to offer the space above the arena to Ashley Pearson to be used as a yoga studio. Rent to be set at \$125/month and a 3 year lease. **CARRIED**

2017-08-21-23 Motion to accept Barbed Wire Electric as successful applicant to supply & install 64 Kinger 150 watt LED lighting fixtures over the ice surface at the arena complex as per quote

**LUMLEY** moved to accept Barbed Wire Electric as the successful applicant to supply & install 64 Kinger 150 watt LED lighting fixtures over the ice surface at the arena complex as per quote **CARRIED**

Reeds left the meeting at 9:43

2017-08-21-24 Motion to purchase a "grain bin gazebo" from C Reeds Construction for the sum of \$6000. Bin to be relocated to Jubilee Park.

**GARNEAU** moved to purchase a "grain bin gazebo" from C Reeds Construction for the sum of \$6000. Bin to be relocated to Jubilee Park. **CARRIED**

2017-08-21-25 Motion to go in camera at 9:46pm

**WARNOCK** moved to go in camera at 9:46PM **CARRIED**

2017-08-21-26 Motion to come out of camera at 10:15pm

**WARNOCK** moved to come out of camera at 10:15PM **CARRIED**

## 14. ADJOURNMENT

2017-08-21-27 Motion to adjourn at 10:16pm

**GARNEAU** moved to adjourn meeting at 10:16PM **CARRIED**

X

Barry Kletke  
Mayor

X

Carl Peterson  
CAO